



City of Lake Forest Park
17425 Ballinger Way NE
Lake Forest Park, WA 98155
(206) 368-5440

Information Regarding Soliciting/Canvassing in Lake Forest Park

Solicitor's Permit Required Any person engaged in commercial or business solicitation and/or canvassing, i.e., calling at residences without the previous consent of the occupant for purposes of soliciting orders, sales, subscriptions or business or commercial information, must have a valid registration certificate issued by the City of Lake Forest Park following approval of a Solicitor's Permit.

Annual Fee The annual fee for a solicitor's permit is \$100.00.

Registration Certificate Each solicitor or canvasser must carry a valid registration certificate issued by the City of Lake Forest Park while soliciting in the City. The solicitor must show the registration certificate to any police officer or any resident upon request when working in the City. The registration certificate is valid for 15 days and must be renewed upon expiration if certificate holder is still working in the City. There is no charge for the issuance or renewal of the registration certificate, following approval of the Solicitor's Permit.

Limitations on times for soliciting/canvassing Soliciting or canvassing is prohibited between the hours of 9 PM and 8 AM, without a prearranged appointment.

Compliance with "No Soliciting" Signs Soliciting or canvassing is prohibited at any residence with a posted No Soliciting sign on the premises.

Violation—Penalty Violation of any provision of this chapter is a civil infraction, and any person, firm or corporation found guilty thereof shall be punished by a fine not to exceed \$250.00 per violation. A separate civil infraction is committed on each day on which a violation occurs or continues.

EXEMPTIONS

Officers or employees of the city, county, state or federal government are exempt when on official business.

Charitable, religious or nonprofit organizations or corporations which have received exempt status under 26 U.S.C. Section 501(c)(3), or other similar organizations, are exempt from these requirements. *Canvassers or solicitors for such organizations must comply with any posted No Soliciting signs.*

Candidates for political office; campaign workers, members and representatives of political committees or political organizations campaigning on behalf of ballot issues, distributors of sample ballots or other political literature and persons soliciting signatures of registered voters on petitions to be submitted to any governmental agency shall be exempt from these requirements.



Annual Fee \$100.00

City of Lake Forest Park
17425 Ballinger Way NE
Lake Forest Park, WA 98155-5556
Phone 206/368-5440 Fax 206/364-6521

Solicitor/Canvass Permit Application

Name of Applicant: _____ Date: _____

Business or Organization Represented: _____

Street/Mailing Address: _____

City/State/Zip Code: _____

Company Phone: _____ Alternate Phone: _____

Product/Service: _____

Proposed method of solicitation/canvass: _____

Lake Forest Park Business License: _____

State Tax Identification Number: _____

Name of solicitor

Address/Phone Number

Office Use Only

Date Paid _____ **Receipt** _____ **Solicitor Permit No.** _____

Approved: _____ **Date:** _____
City Clerk

Copy to Police Department: _____

Notes _____