

Johnny McBurrows
Chairman

Paulding County
Board of Tax Assessors
240 Constitution Boulevard Room 3082 Dallas, Georgia 30132
Telephone (770) 443-7606

James Stokes Jr.
Chief Appraiser

**INSTRUCTIONS FOR FILING FOR A HOMESTEAD EXEMPTION
WHERE PROPERTY IS OWNED BY A TRUST**

In order to apply for or receive a **homestead exemption** on property titled in the **name of a trust**, a homestead exemption application with a sworn affidavit must be submitted to the Paulding County Board of Assessors by April 1 of the taxable year.

The name of the trust must appear on the **deed** to the property. The applicant must be an **individual** who is a trustee and/or beneficiary of the trust **and** must occupy and claim the property as their legal residence on January 1 to be eligible for any homestead exemption for that tax year. If there are current exemptions, they must be reapplied for under the trust name.

Paulding County has additional exemptions for persons being 100% disabled and school tax exemptions for persons 65+. For more information on homestead exemptions offered by Paulding County, please call 770-443-7606 or email us at homestead@paulding.gov.

Be sure to complete all of the information that applies to you. ***The deadline for filing for the current year exemption is April 1.*** Even if you qualify for any or all of the exemptions, you will not receive the exemptions for that year *if you do not meet the deadline.*

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AFFIDAVIT FOR HOMESTEAD EXEMPTION WHERE PROPERTY IS OWNED BY A TRUST

I do hereby swear or affirm that the information and statements contained herein are true and correct to the best of my knowledge. This affidavit is submitted in support of my request that the Paulding County Board of Assessors grant a **homestead exemption** to me as the applicant for the property located at:

Street Address *City* *Zip*

The above-described property is currently owned or title vested in _____
Name of Trust

_____ as evidenced by a

certain deed recorded in Paulding County Superior Court, deed book _____, page _____, dated _____.

I, the applicant, am the trustee and/or beneficiary pursuant to the above-named trust, am legally entitled to receive the homestead exemption for the above-described property. **I resided at the above described property on January 1** of the year for which this application is made and **declare this to be my legal domicile.**

I understand homestead exemption will be granted or denied based on the statements contained herein and those on the **PAULDING COUNTY HOMESTEAD APPLICATION**. I further understand that, by law, the Assessor's Office must be notified in the event that the individual(s) who qualified for this exemption becomes deceased, no longer resides at or owns the subject property or otherwise becomes ineligible for the homestead exemption. If any of the information changes, I will inform the Paulding County Board of Assessors in writing of the change in the year the change occurs.

I declare that I do not receive a homestead exemption on any other property in Georgia or in any other state either individually or by virtue of a trust. I declare under penalty of perjury and other penalties of state and local laws that I am eligible to claim the state and local homestead exemption available to homeowners.

Applicant(s) Name: _____

Address: _____

Phone Number: _____ Email: _____

I do hereby swear or affirm under penalty of law that this information is true and correct to the best of my knowledge. (Note: the making of false and/or fraudulent statements may subject one to criminal prosecution under applicable provisions of Georgia law, including but not limited to O.C.G.A. 16-10-20, which upon conviction carries a fine of not more than \$1,000 or imprisonment of one to five years, or both.)

Applicant's Signature *Date*

Notary Public *My Commission Expires*