

Village of Poland, Ohio
APPLICATION FOR SIGN PERMIT

Date: ____/____/____

Name of Business or Profession: _____

Sign to be located at: _____

Application made by: _____

Applicant's address: _____

City / State / Zip Code: _____

Applicant's Phone Number(s): _____

.....
Description of sign: _____

Location of sign: _____

Material(s): _____

Size: Width: _____ Height: _____ Overall dimension: _____

Support or mounting type: _____

Lettering style: _____ Background color: _____

Lettering color: _____ Other colors: _____

Illumination type: _____

Sign designer/manufacturer: _____

.....
Fee: \$100.00 Fee paid: _____

Approval: _____ Date: _____ Zoning Administrator

Approval: _____ Date: _____ Architectural Review Board

.....
For application to be considered, the following must be completed:

- 1) This application must be completed and the required fee paid in full (checks to Village of Poland).
- 2) A scaled drawing of the sign indicating overall design, lettering, additional artwork, illumination, and means of support.
- 3) A scaled drawing of the sign's location either on the property or building.
- 4) Color samples must be provided for background and lettering colors.
- 5) Application and drawings must be submitted five (5) business days prior to the Architectural Review Board meeting.