



LAKE HAVASU CITY

Abandonment / Dedication Application

Submit completed application to the Development Services Department / Planning Division:

2330 McCulloch Blvd N. / Lake Havasu City, AZ 86403 or planninginfo@lhcaz.gov

For specific regulatory procedures, see Lake Havasu City Code Section 14.05.04(J).

APPLICATION NUMBER _____ DATE _____

(1) OWNER NAME / MAILING ADDRESS / CONTACT INFO

PHONE _____
EMAIL _____

(2) APPLICANT NAME / MAILING ADDRESS / CONTACT INFO (if different than Owner)

PHONE _____
EMAIL _____

(3) SITE LOCATION

STREET ADDRESS _____ TRACT _____ BLOCK _____ LOT _____

(4) DESCRIPTION OF REQUEST

(5) SUBMITTAL REQUIREMENTS

A written legal description prepared by a registered land surveyor or civil engineer of the area of the easement to be abandoned.
Preliminary approvals from all utility companies and LHC Engineering.

(6) APPLICATION PROCESSING TIMEFRAME & FEES

- Staff reviews submittal requirements for completeness and compliance with the Lake Havasu City Code (3 business days).
- Staff contacts applicant for payment of fee (3 business days). Fees can be paid by credit card, check, or cash.
- Staff performs internal review and requests review of private utility providers. If all private utility providers and internal City departments approve the abandonment, the request will be scheduled for the next available City Council meeting (up to 45 days).
- City Council approves the abandonment by resolution, and the resolution is certified by the City Clerk's office (3 business days).
- Staff forwards certified resolution to Mohave County to be recorded (3 to 4 weeks) and mails a copy to the applicant.

Abandonment Fee: \$933.53

(7) CONTACT INFORMATION

- LHC Planning Division: Trevor Kearns, City Planner II, Phone: (928) 854-0783, kearnst@lhcaz.gov
- Allo: 2180 McCulloch Blvd N, Phone: (307) 274-5489, lhceasementteam@allofiber.com
- Frontier: 3405 Northern Ave, Kingman, AZ 86409, Phone: (928) 757-0218, james.hansen@ftr.com or chad.nichi@ftr.com
- Optimum: 730 Acoma Blvd N, Phone (928) 219-4965, timothy.colston@alticeusa.com
- Unisource Electric: 2749 Maricopa Ave, Phone: (928) 505-7017, tracey.schuler@uesaz.com
- Unisource Gas: 2749 Maricopa Ave, Phone: (928) 715-7003, Chase.Reiter@uesaz.com

(8) CLARIFICATION

A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the processing of this application in accordance with ARS § 9-839.

(9) CERTIFICATION/ACKNOWLEDGEMENT

- I hereby file the above request as an authorized applicant.
- To the best of my knowledge, the information provided herein is accurate and true.
- I am aware of the steps and timeframes involved in the processing of this application.

To submit this application electronically, Lake Havasu City requires that you certify your application by submitting an electronic signature.
Please type your name in the field below and click the confirm signature check box.

SIGNATURE _____

DATE _____

Notice: Arizona Revised Statutes § 9-495 requires in any written communication between the City and a person, the City provide the name, telephone number, and email address of an employee to provide information if the communication: 1) Demands payment of a tax, fee, penalty, fine or assessment; 2) Denies an application for a permit or license that is issued by the City; or 3) Requests corrections, revisions or additional information or materials needed for approval of any application for a permit, license or other authorization that is issued by the City. The employee shall reply within five (5) business days after City's receipt of a communication if authorized and able.



LAKE HAVASU CITY

DEVELOPMENT SERVICES DEPARTMENT

2330 MCCULLOCH BLVD N ♦ LAKE HAVASU CITY, AZ 86403

www.lhcaz.gov ♦ 928.453.4148

PRELIMINARY EASEMENT ABANDONMENT FORM

Note: To determine eligibility of easement abandonment and avoid Non-Refundable fees. If all utilities provide preliminary approval, applicant must submit an Abandonment Application to Lake Havasu City's Planning Division to request abandonment of easement.

Applicant: _____

Phone: _____

Email: _____

Fax: _____

Location: Tract _____ Block _____ Lot _____ Site Address: _____

Description of requested abandonment: _____

A location map/site plan showing the proposed abandonment must be provided with this form.

Comments: _____

Call **811** or visit www.arizona811.com to have the utilities marked prior to contacting the utility companies.

Utility Contact Information

OPTIMUM 730 Acoma Blvd N, LHC, AZ 86403 Phone: (928)821-2730 Timothy.Colston@Optimum.com	UNISOURCE ELECTRIC 2749 Maricopa Ave, LHC, AZ 86406 Phone: (928)505-7017 tracey.schuler@uesaz.com	UNISOURCE GAS 2749 Maricopa Ave, LHC, AZ 86406 Phone: (928)715-7003 Chase.Reiter@uesaz.com
FRONTIER COMMUNICATIONS 3405 Northern Ave, Kingman, AZ 86409 Phone: (928)757-0218 James.Hansen@ftr.com or Chad.Nichi@ftr.com	ALLO 2186 McCulloch Blvd N Ste B, LHC, AZ 86406 Phone: (307)274-5489 lhceasementteam@allofiber.com	Lake Havasu City Engineering Division 900 London Bridge Rd, LHC, AZ 86404 Phone: (928)453-4148 buildingpermits@lhcaz.gov

Submit to Lake Havasu City ENGINEERING Division only AFTER ALL 5 utility providers have approved.

Include copies of all utility approvals in LHC Engineering Submittal

	<u>Date Approved</u>	<u>Date Denied</u>	<u>Signature of Reviewer</u>	<u>Date Responded</u>
Optimum	_____	_____	_____	_____
Unisource Electric	_____	_____	_____	_____
Unisource Gas	_____	_____	_____	_____
Frontier	_____	_____	_____	_____
Allo	_____	_____	_____	_____
LHC Engineering	_____	_____	_____	_____

Requests for preliminary approvals can also be submitted to LHC Engineering via the LHC Online Permit Portal at:
<https://h2.maintstar.co/lakehavasu/Portal>