



Development Services Department Public Food & Health Safety Food Service Permit Application

Application Must Be Complete to be Processed



FEE SCHEDULE FOR INITIAL / RENEWAL APPLICATIONS FOOD PERMIT FEE IS \$210.00

Food establishment permit fees are due annually on **October 1st** and includes two annual inspections. A \$180.00 fee will be assessed beginning with the third inspection or any other additional food inspections outside of the two yearly inspections, including a re-opening inspection.

Initial Application ☐

Renewal ☐

☐ **Food Establishment** - any place where food is prepared and intended. This includes sites at which individual portions are provided for consumption on or off the premises and regardless of whether there is a charge for the food, restaurants, cafes, snack bars, hospitals that serve food to the general public, professional food management corporations for food preparation, etc.

☐ **Retail Food Store** - a food establishment or section of an establishment where food or food products are offered to the consumer and intended for off-premise consumption. This includes delicatessens that offer prepared food in bulk quantities only, grocery stores, markets, etc.

Name of Establishment: _____

Physical Address to be Licensed: _____

Type of Establishment: (Restaurant, School, Hospital, Daycare), _____

Mailing Address: _____

Is the mailing address the same as the physical address? Yes ☐ No ☐

Phone: _____ Email Address: _____

LIST ALL CERTIFIED FOOD MANAGERS (PLEASE PROVIDE COPIES OF CURRENT CERTIFICATIONS)

Printed Name: _____ Title: _____

Signature: _____ Date: _____

If application is requested via mail please include a self-addressed return envelope with postage