

City of Morro Bay
RECREATION SERVICES
1001 Kennedy Way
Morro Bay, CA 93442



reservations@morrobayca.gov
(805) 772 - 6280

Public Area Use Application

☐ Morro Bay Resident ☐ Non-Resident ☐ For Profit ☐ Non-profit: Tax ID Required _____

Organization: _____

Contact Person: _____

Contact Person's Email: _____

Phone Number: _____ Alternate Number: _____

Mailing Address: _____

City, State, and Zip: _____

Parks:

- ☐ Lila Keiser - BBQ Area
- ☐ Lila Keiser - East Field
- ☐ Lila Keiser - West Field
- ☐ Del Mar - Hillside Area
- ☐ Del Mar - Meadow Area
- ☐ City Park
- ☐ Cloisters

Courts:

- ☐ Basketball Court
 - ☐ Del Mar Park ☐ Coleman Park ☐ City Park
- ☐ Del Mar - Pickleball Courts (4) Qty: _____
- ☐ Del Mar - Tennis Courts (2) Qty: _____
- ☐ Monte Young - Tennis Courts (2) Qty: _____
- ☐ Bocce Ball Courts (2) Qty: _____

Waterfront Parks:

- ☐ Coleman
- ☐ Tidelands
- ☐ Anchor Memorial
- ☐ Bayshore Bluffs
- ☐ Morro Rock - Beach Area
- ☐ Morro Rock - Parking Lot
- ☐ North Point Overlook
- ☐ Centennial Parkway
- ☐ Giant Chessboard
 - ☐ Giant Plastic Chess Pieces

☐ Open Public Space:

Date of Event: _____

Set-up Start Time: _____ **Event Start Time:** _____

Clean-up Start Time: _____ **Clean-up End Time:** _____

Name of Event: _____

Purpose of Event: _____

Estimated Attendance: _____

Is this a public event? - If yes, explain ☐ **Yes** ☐ **No**: _____

Will a Fee be charged? - If yes, explain ☐ **Yes** ☐ **No**: _____

Will alcohol be consumed? - If yes, Liquor Liability Insurance is required : ☐Yes ☐No

Will alcohol be sold? (Including ticket options that cover the cost of alcohol) ☐Yes ☐No

If yes, ABC License and Liquor Liability Insurance is required.

Will a bounce house be provided at this event? –

If yes, General Liability Insurance and Company name is required.

☐No

☐Yes: _____

Do you have amplified music/sound (i.e. live music, DJ, Dancing, etc.)? - If yes, explain

☐No

☐Yes: _____

Will any other attraction be provided at this event? – If yes, explain

☐No

☐Yes: _____

Event site information

- ☐ Yes ☐ No **Electricity Request.** Please note: not all sites are equipped with electrical service.
- ☐ Yes ☐ No **City streets and/or parking areas will need to be closed for this event.** Requires Public Works approval.
- ☐ Yes ☐ No **Temporary structures will be built for this event.** Requires Fire Marshal approval.
- ☐ Yes ☐ No **Tents or canopies will be used for event cooking.** Requires Fire Marshal approval.
- ☐ Yes ☐ No **Open flames, vehicle refueling, or other fire hazards will be present.** Requires Fire Marshal approval.

- General Liability Insurance with a Policy Endorsement naming the city as Additional Insured will be required for all events.
- This application must be accompanied by a Security Deposit or Credit Card Deposit form.
- Applicants providing bounce houses must provide their own generators. Bounce houses may not be operated from power sources at the park.
- If closures of City Streets and/or parking areas are requested the permit must be submitted at least 30 working days in advance. Closure of City streets and/or parking areas will require additional conditions of approval and/or fees.
- Public places are Smoke Free Zones; therefore, smoking is prohibited within the permitted area(s).

"The undersigned, herein known as the applicant, understands and agrees that he/she and/or the organization that he/she represents shall assume all risks for loss, damage, liability, injury, cost or expense that may occur during or as a result of use listed above; the applicant further agrees that in consideration of permission of use City property above, he/she and/or the organization will defend, indemnify, and hold harmless the City of Morro Bay and the City's officials, employees and agents from and against all claims, liability, damages, and/or injuries to persons and property) including demands, losses, actions, causes of actions, damages, liabilities, expenses, charges assessments, fines or penalties of any kind, and costs including attorney fees and litigation expenses) from any cause arising out of or relating (directly or indirectly) to this Permit for use of City property. The applicant further agrees to be personally responsible for any damage sustained to the grounds, building, fixtures, or equipment, as a result of their use of City property. The applicant further certifies that he has read (or had interpreted), understands and agrees to abide by all attached reservation policies of the City of Morro Bay Recreation Services."

Applicant Signature _____ **Date** _____