

VILLAGE OF FORESTVILLE

Municipal Hall • 5605 Cedar Street • P. O. Box 36
Forestville, MI 48434 • (989) 864 - 3447 • forestville@airadv.net

Dear Utility Residents:

The Forestville Utility billing system is able to accept ACH payments for your convenience for payment of the utility bills.

The Ach pay program allows you to pay your utility bill each month without having to write a check or make a trip to our office! It is easy, convenient and automatic! All you need to do is authorize the Village of Forestville to withdraw the amount you owe on your bimonthly (every other month) bill from your checking account. You will receive a bimonthly statement itemizing your bill in plenty of time in case you have questions.

To sign up for ACH automatic bill pay, simply fill out the application and return with a voided check.

Q. What if I have questions about my bill?

A. Just give the Village a call at 989-864-3447

Q. What if I don't have enough money in my account?

A. The Village will be notified electronically by your financial institution. It will be considered an NSF check, which is subject to fees and additional penalties. Water service will be interrupted if not paid by the shut off date.

Q. What if I move or no longer want to participate?

A. If you move or change financial institutions, a new application must be filled out. If you decide to discontinue, simply notify the office.

Q. How much does it cost?

A. Participating in ACH pay is FREE!

Recurring ACH Payment Authorization

Village of Forestville

You authorize regularly scheduled charges to your checking/savings account. You agree that a prior-notification will be provided, in which case you will receive notice from us at least 15 days prior to the payment being collected.

I _____ authorize The Village of Forestville to charge my
(Full Name)

bank account indicated below bimonthly (every other month) , between the 15th and the 20th of the month.

This payment is for Water/Sewer services

Billing Address _____ Phone # _____

City, State, Zip _____ Email _____

Bank Details

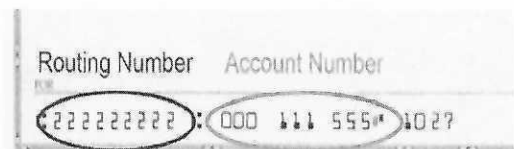
☐ Checking ☐ Savings

Account Name _____

Bank Name _____

Account Number _____

Routing Number _____



I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify the Village of Forestville in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted payment dates fall on a weekend or holiday, I understand that the payments may be executed on the next business day. For ACH debits to my checking/savings account, I understand that because these are electronic transactions, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH Transaction being rejected for Non-Sufficient Funds (NSF) I understand that The Village of Forestville may charge \$35.00 for each attempt returned NSF which will be initiated as a separate transaction from the authorized recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I certify that I am an authorized user of this bank account and will not dispute these scheduled transactions with my bank; so long as the transactions correspond to the terms indicated in this authorization form.

SIGNATURE _____
(Account Holder's Signature)

DATE _____