

COMMISSIONING COMPLIANCE CHECKLIST (adapted from the 2024 IECC)		
Project Name: _____		
Project Address: _____		Permit Number: _____
Commissioning Provider (CxP): _____		
Company/CxP Address: _____		
ITEM	COMMISSIONING DOCUMENTATION	APPROVAL
1.	Project Commissioning Requirements	
	Project commissioning requirements included in project contract documents.	
2.	Commissioning Plan	
	Commissioning Plan with checklists (before start of functional testing) completed. (Section C408.2.1)	
3.	Commissioning Plan Utilized	
	Commissioning Plan was used during construction and includes items required in Section 408.2.1	
4.	Systems Adjusting and Balancing	
	Systems Adjusting and Balancing completed with report reviewed by CxP	
5.	HVAC Equipment	
	HVAC Equipment Functional and Performance Testing has been executed. If applicable, deferred and follow up testing is scheduled to be completed on _____	
6.	HVAC Controls	
	HVAC Controls Functional and Performance Testing has been executed. If applicable, deferred and follow up testing is scheduled to be completed on _____	
7.	Economizers	
	Economizer Functional and Performance Testing has been executed. If applicable, deferred and follow up testing is scheduled to be completed on _____	
8.	Lighting Controls	
	Lighting Controls Functional and Performance Testing has been executed (Section 408.3.1). If applicable, deferred and follow up testing is scheduled to be completed on _____	
9.	Service Water Heating	
	Service Water Heating Functional Testing has been executed. If applicable, deferred and follow up testing is scheduled to be completed on _____	
10.	Systems Manual	
	Project documentation, and Systems and O&M Manual, and training completed or scheduled.	
11.	Commissioning Report	
	Preliminary Commissioning Report submitted to Owner and includes all items required in C408.2.4	
Owner/Owner's Representative Acknowledgement I hereby certify that the commissioning provider has provided me with evidence of mechanical, service water heating and lighting systems commissioning in accordance with the 2024 IECC. Name/Company: _____ Owner ☐ Owner's Representative ☐ Signature: _____ Date: _____		