



City of San Leandro
CONSTRUCTION & DEMOLITION
WASTE DIVERSION FORM
DUE BEFORE PERMIT ISSUANCE

Building & Safety Division • 835 E. 14th Street, San Leandro, CA 94577

Complete this form when performing any of the following scope of work:

- Construction of a new building.
- Any non-residential projects requiring building permits. 2025 CalGreen 301.3.2
- Residential projects that increase a building's conditioned area, volume, or footprint. 2025 CalGreen 301.1.1
- Demolition-only permits

Residential, Commercial or Industrial projects valued at least \$100,000, must use Green Halo to certify their diversion. S.L.M.C. 3-7-200
GreenHaloSystems.com

A minimum of **65%** of the waste generated by construction & demolition work must be diverted away from landfill disposal through any combination of recycling, salvage or reuse. 2025 CA Green Building Codes 4.408 & 5.408

Incomplete forms may delay permit issuance.

Updated 4/2026

PROPERTY ADDRESS: _____ Permit # _____
Street Number Street Name

Universal and Hazardous Waste:

The disposal of asbestos-containing materials, batteries, electronic waste, fluorescent bulbs, lead-based paints, mercury-containing equipment, & refrigerants, requires special processing prior to the commencement of construction or demolition work. Additional information can be found at Bay Area Air Quality Management District or Alameda County Healthy Homes Departments.

- ☐ This Project does not involve the disposal of universal or hazardous waste.
- ☐ This Project includes the disposal of universal or hazardous waste in a responsible, safe and verifiable manner.

Waste Diversion Documentation:

Compliance documentation will be tracked through one of the following methods:

- ☐ Green Halo (Visit GreenHaloSystems.com) Reference # : _____

OR

- ☐ Manually complete the "Waste Reduction & Diversion Plan" on the following page. Note that disposal receipts must list the item disposed of and must be provided to the building inspector at or prior to Final Inspection.

Applicant Information:

Contact Name: _____ Title: _____

Phone: _____ Email: _____

PLEASE READ AND INITIAL EACH OF THE FOLLOWING STATEMENTS:

_____ I agree to notify any and all persons involved in the project of the requirements of the Construction & Demolition Waste Management Form.

_____ I understand that I am responsible for obtaining copies of any and all weight tickets from haulers and facilities which receive debris from this project.

_____ I understand that once the project is complete, the Final C&D Waste Diversion Form with weight tickets from receiving facilities must be shown to the Building Inspector at or prior to the Final Inspection to demonstrate compliance.

_____ I understand the waste diversion requirements and submit the Construction Waste Management Plan pursuant to 2025 Green Building Standards Code Section 4.408.1 & 5.408.1

Name Signature Date

Email the completed form to PermitsByEmail@SanLeandro.org



City of San Leandro Waste Reduction & Diversion Plan

This Manual Method is due at permit issuance if Green Halo is not required

Recycle 100% of Asphalt & Concrete and Divert at least 65% of other debris away from the Landfill

Instructions:

* The amount in A must equal the sum of B, C, & D. ($A = B+C+D$).

** If you write anything in B or C, enter the Facility in E.

1. Write in Column A what you are removing or demolishing from the property.
2. Write in Column B, C, or D, the portion of Amount A that you are Salvaging/Reusing, Recycling, or Putting in the Landfill.*
3. If you write anything in B or C, enter the Facility in E that you are going to Salvage/Reuse or Recycle.**
4. Add your subtotals for Columns A, B, & C at the bottom of the page.
5. Send this completed form to PermitsByEmail@SanLeandro.org

Material Type Enter all that apply in TONS or fractions of	A * To be Removed		B ** To be Salvaged / Reused		C ** To be Recycled		D To be Thrown in Landfill		E Proposed Facility for Salvage, Reuse or Recycling
Brick, Masonry, Tile		=		+		+			
Cabinets, Fixtures, Doors, Windows, Equipment		=		+		+			
Carpet		=		+		+			
Carpet Padding		=		+		+			
Ceiling Tile (acoustic)		=		+		+			
Cardboard		=		+		+	NOT ALLOWED		
Drywall (used or painted)		=		+		+			
Drywall (unpainted scrap or sheets)		=		+		+	NOT ALLOWED		
Scrap Metal (all types)		=		+		+	NOT ALLOWED		
Wood, Pallets & Lumber (clean & unpainted, no pressure- treated wood)		=		+		+	NOT ALLOWED		
Non-Recyclable Debris, ACM, LBP (circle which)		=		+		+			
Other:		=		+		+			
Recyclable Mixed Debris			NOT ALLOWED	+		+			
Column Totals	A _____	=	B _____	+	C _____	+			

Fill in the blanks below to calculate your diversion rate

Fill in **Column Totals** (**B** _____) + (**C** _____) = _____ ÷ (**A** _____) = _____ x 100 = _____ %

Is the percentage shown greater than or equal to 65%? ☐ YES ☐ NO

If no, explain why and attach documentation: _____

Print Name: _____ Signature: _____ Date: ____ / ____ / ____