



CITY OF COPPERAS COVE
APPLICATION FOR PARADE/STREET CLOSURE

Date: _____

Permit Fee: _____

Name of person seeking permit: _____

Address: _____

Phone #: _____

Email: _____

ORGANIZATION

Name of Organization: _____

Address: _____

Phone: _____

Email: _____

CHAIRPERSON

Name Chairperson: _____

Address: _____

Phone: _____

Email: _____

EVENT INFORMATION

Date of event: _____

Route of event: _____

Approximate number of persons in event: _____

Approximate number of vehicles in event: _____

Time of event: Start _____ End _____

Statement as to whether the event will occupy all or only a portion of the width of the street proposed to be traversed:

Location by streets of any assembly areas for such event:

Time units will begin to assemble: _____

Interval of space to be maintained between units: _____

DOCUMENTS REQUIRED

1. Application
2. Insurance (1,000,000.00)
3. Written consent from TxDOT (if applicable)
4. Maps of Route
5. Maps showing assembly areas
6. Traffic control plan

***** NOTE *****

1. If the event is designed to be held, on behalf of or for, any person other than the applicant, the person proposing to hold the event shall file with the Chief of Police or Administrator a communication in writing authorizing the applicant to apply for the permit on his behalf,
2. And any additional information which the Administrator shall find reasonably necessary to make a fair determination as to whether a permit should be issued.

Signature of Applicant: _____

Print Name: _____

Phone Number: _____

OFFICIAL USE ONLY

1. Contact Police Department:
 - a. Name: _____, Date: _____
2. Contact Fire Department
 - a. Name: _____, Date: _____
3. Contact Public Works Department:
 - a. Name: _____, Date: _____