



Town of Tiburon
1505 Tiburon Boulevard
Tiburon, California 94920
(415) 435-7373 | www.townoftiburon.gov

SUPPLEMENTAL APPLICATION FORM FOR CHICKEN AND HONEYBEE-KEEPING PERMITS

CHICKENS AND HONEYBEES

In accordance with Title IV, Chapter 16, Section 16-40.070 of the Tiburon Municipal Code, an application to establish a chicken-keeping or honeybee-keeping use on a property zoned R-1, R-1-B, RO, R-2 or RPD is required and shall be acted upon by the Director of Community Development or their designee.

PROCEDURE

Applications shall be submitted electronically to the Town of Tiburon Planning Division through the eTrakit Portal available at <https://trakit.townoftiburon.gov/eTRAKiT> or by emailing all required documents to planning@townoftiburon.gov. All electronic submittals shall be in .pdf format. Paper submittals will not be accepted.

Once an application is submitted, staff will have 30 days to review the documents for completeness. If additional information is required, the applicant will be notified as soon as possible.

Once an application is deemed complete, the Director or their designee shall take action to approve or deny the application. In order to grant a beekeeping or chicken keeping permit, the director shall find that the use would comply with all of the standards set forth in the standards for or the standards for chicken keeping (Exhibit A) or beekeeping (Exhibit B), whichever is applicable, as adopted by resolution of the town council. A decision on this action may be appealed to the Planning Commission within ten (10) days. The decision of the Planning Commission is final

SUBMITTAL REQUIREMENTS

Below is a list of items required to submit a complete application for either a chicken-keeping or honeybee-keeping permit. Depending on the nature and complexity of the site or the requested permit, supplemental information may be required by the Town before an application can be found complete or a decision reached. Applicants are encouraged to consult with Planning Division staff prior to filing an application.

1. Completed application forms (Land Development Application Form and the Supplemental Application Form for Chicken and Honeybee-Keeping Permits).

2. Filing Fee of \$250.00.
3. An electronic set of plans. The plans are to contain the following information for the type of permit requested:
 - a. Site plan to scale showing: property lines, setbacks, and all easements or other encumbrances; all adjacent streets, vehicular access points; all proposed (chicken or honeybee-keeping) and existing (dwelling, accessory, etc) structures; distance to immediately adjacent dwellings and structures not located on the subject site; parking and driveway areas; dimensions of the lot; trees; and significant natural or man-made features such as drainage ways, rock outcroppings, landscaped areas, fences, walls, and retaining walls. The scale and north arrow shall be shown.
 - b. Detailed drawings of the proposed chicken coop/run/enclosure, including floor plan, elevations and exterior finish (colors and materials), and/or detailed drawings of the proposed hive structure(s) for honeybee-keeping. Manufacturer specification sheets may also be submitted.
4. For a honeybee-keeping permit, applicant shall obtain signatures of non-objection from the property owners of developed residential properties physically contiguous to (i.e. touching) the lot where honeybees are to be kept.
 - a. While not required for chicken- keeping, the Town strongly encourages applicants to consult potentially affected neighbors in advance of filing the application.
 - b. For a honeybee-keeping permit, applicant shall provide written documentation of bee-keeping training. Training may include local workshops, online courses or local community college courses.

LOCAL RESOURCES FOR BEEKEEPING CLASSES

[Marin County Beekeepers](#)

[Marin Coastal Bee Co.](#)

[Bonnie Bee & Company](#)

[California Master Beekeeper Program at UC Davis](#)

[San Francisco Beekeepers Association](#)

SUPPLEMENTAL APPLICATION FORM FOR CHICKEN AND HONEYBEE KEEPING

Please submit this with the Land Development Application Form

Indicate which permit is being requested:

_____Chicken-Keeping _____Honeybee-Keeping _____Both

Please indicate the number of chickens and/or honeybee hives you intend to keep on your property:

_____Chickens _____Honeybee Hives

Please provide the following property information:

Zoning Designation:_____ Lot Area:_____ (square feet)

If you are proposing to keep chickens, please provide the following:

Dimensions of coop/enclosure:

Height:_____ Width:_____ Length:_____

Existing Lot Coverage:

Proposed Coop Coverage:

Total Lot Coverage:

_____ (sq.ft.)

_____ (sq.ft.)

_____ (sq.ft.)

_____ (% of lot area)

_____ (% of lot area)

_____ (% of lot
area)

If you are proposing to keep honeybees, please describe how and where an adequate source of water will be made available for the honeybees, in addition to the required six foot (6') high flyaway barrier on the subject property:

I, the undersigned owner (or authorized agent) of the property herein described, hereby agree to operate and maintain the chicken-keeping or honeybee-keeping use(s) in accordance with recognized best management practices that provide safe, and healthy living conditions for the chickens and/or honeybees, while actively avoiding nuisance impacts on surrounding properties and persons, and agree to protect the public health, safety and welfare. I further agree to comply at all times with all applicable standards and ordinance provisions for the keeping of chickens and/or honeybees.

Signature

Date

Printed Name

EXHIBIT "A"
Standards for Keeping of Chickens

1. The chicken-keeping use must be an accessory use to a single family dwelling located in the R-1, R-1-B, RO, R-2 or RPD zone.
2. Property owner permission for the chicken-keeping use must be secured through an application form signed by the property owner (or authorized agent) or through a separate letter of authorization.
3. Maximum number of chickens allowed to be kept per single family dwelling:
 - a. On lots less than or equal to ten thousand (10,000) square feet in lot area: Up to four (4) hens;
 - b. On lots greater than ten thousand (10,000) square feet in lot area: Up to eight (8) hens.
4. All chickens must be hens and must be kept for non-commercial purposes only.
5. Chicken-keeping permits are intended exclusively for the keeping of chicken hens and are not applicable or transferable to other fowl, including but not limited to roosters, ostriches, turkeys, ducks, geese, quail, pigeons, guinea fowl or peafowl. Chicken-keeping permits are not applicable to canaries, parrots, or other traditional indoor avian pets.
6. Permit holders shall operate and maintain the chicken-keeping use in accordance with recognized best management practices that provide safe and healthy living conditions for the chickens while avoiding nuisance impacts on surrounding properties and persons.
7. All chickens shall be confined in a secure enclosure at all times. Enclosures must be kept in a neat and sanitary condition at all times, and must be cleaned on a regular basis so as to prevent offensive odors. Chicken feed shall be contained such that it does not attract rodents.
8. A chicken coop/cage shall not exceed one hundred (100) square feet in area and six (6) feet in height and shall be located within a rear yard setback and shall comply with the lot coverage limits for the zone or planned residential development in which it is located.
9. In no event shall any chicken enclosure be located less than five (5) feet from any property line or less than twenty-five (25) feet from any dwelling unit to which the chicken enclosure is not an accessory use.
10. No chicken shall be slaughtered on the property.

EXHIBIT "B"
Standards for Keeping of Honeybees

1. The bee-keeping use shall be limited to *Apis mellifera* (honeybees) and must be an accessory use to a single family dwelling in an R-1, R-1-B, RO, R-2 or RPD zone.
2. Property owner permission for the bee-keeping use must be secured through an application form signed by the property owner or authorized agent, or through a separate letter of authorization submitted by the property owner or authorized agent.
3. Applicant shall obtain signatures of non-objection from the property owners of developed residential properties physically contiguous to (i.e. touching) the lot where honeybees are to be kept. If all required signatures cannot be obtained, then a conditional use permit shall be required pursuant to Section 16-52.040 prior to approval of the bee-keeping use.
4. Maximum number of bee colonies (hives) per single family dwelling:
 - a. On lots less than or equal to ten thousand (10,000) square feet: Two (2) colonies.
 - b. On lots greater than ten thousand (10,000) square feet: Four (4) colonies.
5. All bee colonies must be used for non-commercial purposes only.
6. Permit holders shall operate and maintain the bee-keeping use in accordance with recognized best management practices that provide safe and healthy living conditions for the bees while actively avoiding nuisance impacts on surrounding properties and persons and protecting the public health, safety and welfare. Applicant shall submit written documentation of bee-keeping training to the satisfaction of the Director.
7. A convenient and adequate source of water shall be available to a bee colony at all times.
8. All bee colonies shall be maintained in hives capable of inspection to determine compliance with these standards, and shall consist of moveable frames and combs. Hives must be maintained in sound and usable condition at all times.
9. Any beehive box (colony) shall be located within a rear yard setback in traditional zones (R-1, R-1-B, RO, R-2) or within a rear setback or rear portion of a building envelope for a planned residential development (RPD). Beehive boxes shall not count toward lot coverage.
10. In no event shall any beehive box be located less than five (5) feet from any property line or less than twenty-five (25) feet from any dwelling unit to which the hive is not an accessory use.
11. A flyway barrier at least six (6) feet in height, consisting of a solid wall, fence or dense vegetation, shall be installed and maintained between the beehive colony(s) and all abutting developed or developable parcels where the beehive colony is located within ten (10) feet of an abutting parcel property line.
12. All hive entrances shall face away from the nearest property line(s).