



City of Chino
Development Services Department - Building Division
13220 Central Avenue, Chino, CA 91710
909.334.3251

ADDRESS REQUEST APPLICATION

Date: _____

Please notice the requirements:

1. ****A copy of the recorded deed must accompany the Address Request Application. ****
2. All splits of land must have a recorded Parcel ID Number.
3. Applicants must indicate where the structure is going to be located by placing markers on the lot.
4. Applicants must also indicate which road the structure will face.
5. Applicants must also indicate location of driveway that connects to road.
6. A fee of **\$582.00** will be collected upon submitting the Address Request Application.

After all requirements are met and the address has been assigned, a confirmation letter will be emailed to the property owner as well as all participating parties.

Please Note: We do not assign addresses to vacant lots. Processing time is usually 10-14 working days **after** the requirements have been met.

Property Owner's Name: _____

Property Owner's Current Email Address: _____

Parcel ID Number: _____ - _____ - _____ -00

Please indicate reason for request:

Type of Structure:

___ ****Temporary Power Pole**** ___ **Commercial or Business** ___ **Modular Home**
___ **House** ___ **Other (Please Specify)**

Name of the street the structure will face? _____

Resident's Name (Person who will be living at the address): _____

Contact Information

Name: _____

Phone Number: _____ **Cell Phone#:** _____

Address: _____

Email Address: _____

Office Use Only

Date of Application Received: _____ Date Address Assigned: _____ By: _____

Copy of Recorded Deed: Yes _____ No _____ Address: Approved _____ Denied _____ Permanent _____ Temporary _____

By: _____

Address Assigned: _____

Rev 8/2026

****Not Applicable****