



FEE: \$390.00

APPLICATION FOR ENCROACHMENT PERMIT

City of Nevada City
317 Broad Street
Nevada City, CA 95959
Telephone: (530) 265-2496 x126
Email: bryan.mcalister@nevadacityca.gov

Street Address: _____

Permit expires 6 months from date of issue

Contact Person: _____

Phone #: _____

Date(s) Requested: _____

Duration of Encroachment (hrs/days): _____

Applicant /Permittee:

Contractor:

Phone: _____ Cell: _____

Phone: _____ Cell: _____

Email: _____

Email: _____

Authorized agent for Applicant. Signed by: _____ Date: _____

The forenamed permittee hereby agrees to comply with all provisions of chapter 12.02 of the City Municipal Code, 'Encroachments on Public Right-of-Way', including the indemnification agreement and insurance requirements.

WORK PROPOSED. ATTACH SITE PLAN, PHOTOS, OR SKETCH OF WORK TO BE DONE:

Approved by: _____
(Authorized Agent, City of Nevada City)

Date: _____

This permit is approved for the above-mentioned project. Please notify the Public Works Superintendent or City Engineer, 48 hours prior to beginning of work at (530) 265-2496.

EXCERPTS FROM CHAPTER 12.02 NEVADA CITY MUNICIPAL CODE

"Encroach" or "encroachment" means going over, upon, or under, or using a right- of-way in such a manner as to prevent, obstruct, or interfere with its normal use as a vehicular and pedestrian way, or to impair safe sight distances for the operation of motor vehicles. "Encroachment" includes any excavation within a right-of-way. The encroachment permit does not grant permission to work across property lines, unless the applicant provides the written consent of the adjoining property owner to the City prior to commencement of encroachment work or activities. It is the applicant's responsibility to determine property lines and work within them. Encroachment work shall be confined to the locations and work described in the permit and shown on the plans filed with the City Engineer. If circumstances appearing after the encroachment is commenced make it impossible to comply with the permit, the City Engineer may grant a waiver to take the circumstances into account. No encroachment permit shall be transferable. Except in the case of an emergency, no work shall be done at any time other than between the hours of 8 a.m. and 5 p.m. from Monday through Friday, unless specified otherwise on the permit. Keep Permit on the Work Site: The Encroachment Permit or a copy thereof shall be kept at the site of the work and must be shown to any representative of the City or any law enforcement office on demand. 12.02.130 - Repair of sunken pavement over excavation. If the pavement or the surface of the public right-of-way over any excavation should become depressed or broken at any time within <u>one year</u> after the excavation has been completed and before resurfacing of the right-of-way by the city, natural wear of the surface excepted, the permittee who performed the excavation work shall, upon written notice from the City Engineer, inspect the depressed or broken area over the excavation to ascertain the cause of the failure. The permittee shall make repairs to the installation or back-fill and have the pavement restored as specified by the City Engineer, within such time period as may be specified by the City Engineer. Additional inspection permit fees may be imposed as appropriate. If, after giving the permittee such notice, the pavement is not satisfactorily restored within the time as specified by the City Engineer, excusable delay excepted, the City Engineer may cause the work to be done. The cost of the work done by or at the direction of the city, including any inspection costs and administrative overhead incurred by city, shall be charged to the permittee. After the cost is paid to city, the city shall be responsible for any future repairs of that portion of pavement over the excavation.	12.02.120 - Trenching, back-filling and resurfacing. A. All trenches shall be wide enough so that there is a <u>minimum of 6 inches of clear space between the sides of the pipe or conduit</u> and the trench walls to allow for compaction of bedding and backfill materials, unless otherwise authorized by City Engineer. B. Whenever any caving occurs in the side walls of any excavations, the pavements above such caving shall be cut away and fully restored and repaved at the expense of the permittee. In no case shall any void under any paved or improved surface be filled by side or lateral tamping. C. <u>The minimum cover over any and all pipes or conduits is 18", or more where required by building codes or where required by the City Engineer.</u> D. Required separation from any new pipe or conduits from City water, sewer and drainage facilities is 6" vertical and 5' horizontal, unless otherwise authorized by the City Engineer. E. All trench backfill within the City's right of way shall be mechanically compacted 3/4-inch Class 2 aggregate base or two sack cement slurry material. <u>The use of the existing soil ("native") for backfill shall not be allowed in pavement or sidewalk areas.</u> Each eight-inch layer shall be compacted to 90% relative compaction with the top 12 inches being compacted to a 95% relative compaction. The cost of all compaction tests shall be the responsibility of the applicant. F. Any longitudinal trenches in existing sidewalk shall require the saw-cutting and removal of the <u>full width of the existing sidewalk</u>. Replacement shall conform with city standard specifications. All cuts in concrete shall be made to the <u>nearest score line</u> unless otherwise permitted by the City Engineer. G. Temporary Surfacing - In roadway areas, a temporary asphalt plant mix "cutback" surface not less than 2-inches in thickness may be placed immediately after the top backfill has been completed and compacted. This temporary surface shall be maintained at a level surface until removal. H. Before the final asphalt concrete patch is placed, the edges of the asphalt concrete shall be ground one-foot wider than the sawcut width of the trench to create smooth parallel <u>T-section edges</u>. The asphalt within edge grinding section beyond the walls of the trench shall be replaced at a minimum depth of 1-1/2" inch and the asphalt within the trench section shall be replaced at a minimum depth of 3 inches. I. <u>All areas of disturbance shall be restored with materials, including color, texture, quality and finish to closely match adjacent surfaces; and per City standards; and to restore conditions that existed prior to the encroachment.</u> J. Permittee is responsible for pollution prevention including materials management, runoff to drainage facilities, spill prevention and control, sediment control and erosion control. K. No open excavation shall be left unattended at any time. L. <u>Full lane width pavement restoration is required for encroachment into streets that have been constructed or resurfaced within five years.</u> Full lane width pavement restoration shall consist of pavement resurfacing of the full lane width along the entire length of the trench plus one foot on either end. All lanes that are affected shall be ground down 1-1/2" inches and repaved with 1-1/2" inches of asphalt concrete. Feasible alternatives to make the necessary encroachment using a trenchless method shall be used to avoid excavating a newly resurfaced street whenever possible.
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