



CODE ENFORCEMENT DEPARTMENT

DIG PERMIT: DATE: _____ PERMIT# _____

NO DIGGING MAY BE CARRIED OUT UNTIL A PERMIT IS SUBMITTED AND APPROVED BY CODE ENFORCEMENT. THE WORK CARRIED OUT MUST BE WORK SUBMITTED AND BY THE CONTRACTOR APPROVED FOR WORK.

CONTRACTOR: _____

ADDRESS: _____

PHONE: _____

LOCATION OF DIG: _____

SCOPE OF WORK: _____

HAVE ALL PUBLIC UTILITIES BEEN CONTACTED AND MARKED
____ YES ____ NO

WILL THERE BE A NEED FOR TRAFFIC CONTROL: ____ YES ____ NO

TIME FRAME ON COMPLETING WORK: _____

1. ALL PLANS, SCOPE OF WORK AND DOCUMENTATION FOR JOB SUBMITTED.
2. LOCATION OF SERVICES MARKED ON GROUND
3. DEPOSIT, INSURANCE AND SURETY BOND SUBMITTED
4. CONTACT PERSON ON SITE WITH PHONE GIVEN
5. SITE PLAN SUBMITTED

CONFIRMATION BY CONTRACTOR'S SUPERVISOR:

I CONFIRM THAT ALL PRECAUTIONS HAVE BEEN AND WILL BE APPLIED ON JOB SITE TO INSURE THAT THE PERSONS CARRYING OUT THE WORK, DESCRIBED, ARE FULLY BRIEFED ON THE SAFE METHOD OF WORK.

SIGNATURE

PERMIT FEE: \$75.00

DEPOSIT: \$500.00

SURETY BOND: 25,000.00

INSURANCE: \$1,000,000.00

APPROVED ____ YES ____ NO

REASON FOR DENIAL: _____

DEPARTMENT SUPERVISOR