



CITY OF LOG CABIN
14387 Alamo RD, Log Cabin, TX 75148
903.489.2195 *Fax 903-489-0106
water@logcabin.texas.gov

Water Application

Date: _____ Beginning Service Date: _____

Service Address: Customer Name: _____

Street: _____

City/State/Zip: _____

Home Telephone Number: _____

Email Address: _____

Other Responsible Party: _____

Relation: _____

Street: _____

City/State/Zip: _____

Home Telephone Number: _____

Email Address: _____

Billing Address: Street: _____

City/State/Zip: _____

Alternate Phone Numbers: _____

Work: _____

Cell Phone: _____

Date of Birth: _____

Social Security Number: _____

Other Parties DOB: _____

Other Parties SSN: _____

Check Applicable Items:

☐ Residential

☐ Commercial

☐ Owner

☐ Renter

☐ Weekend Home

☐ Summer Home

Drivers License Number/State: _____

Other Parties DL Number/State: _____

If renting, please provide the following information regarding the Owner of the property:

Name: _____ Address: _____

Owner's Telephone Number: _____

No. of Occupants: _____

____ Tap Fee ____ Water Deposit ____ Sewer Deposit ____ Connect/Transfer ____ CSI ____ CO
____ App ____ Copy of DL ____ Warranty Deed/Lease Agree ____ Alt. Bill. Agreement
Received By: _____ Date: _____



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Emergency Contact Information: (Please list the name of a person that does not reside at your residence)

Name: _____

Address: _____

Phone Number: _____

Relationship: _____

Commercial Applicants (Customers)

1. Please describe the commercial operations to be served. _____

2. Will these operations place unique, non-standard service demands upon the system or require any special facilities?

a. _____ No

b. _____ Yes

If yes, please describe. _____

Please read the following items and initial upon completion.

_____ The Utility agrees to sell and deliver water to the Customer and the Customer agrees to purchase and receive water from the Utility in accordance with the rules and regulations of the Utility as included in its approved Tariff on file with Utility and the Texas Natural Resource Conservation Committee.

_____ All water will be measured by meters, which are furnished, installed, owned and maintained by the Utility. The meter and/or connection are for the sole use of the Customer to serve water to one dwelling, business, or property. The Customer shall not share, resale, or sub-meter water to any other dwelling, business, property, etc., without the specific written authorization of the Utility and in compliance with applicable laws and regulations.

_____ The Utility has the right to locate a water service meter and the pipe necessary to connect the meter on the property of the Customer at a point mutually agreeable to both the Utility and the Customer. The customer will allow the Utility access at all reasonable times to its property and equipment located upon Customer's premises for the limited purposes of reading the water meter, repairing or replacing existing facilities, and the inspection of Customer's facilities to check for illegal connections or unsafe plumbing practices or cross-connections, including the prohibition of the use of pipes and pipe fittings that contain more than .25% percent lead or solders and flux that contain more than 0.2 percent lead, in compliance with the requirements of the Texas Department of Health, "Rules and Regulations for Public Water Systems."

_____ The Customer will install, at his own expense, a service line from the water meter to the point of use, which includes a cut-off valve on the Customer's side of the water meter. The customer will be responsible for maintenance and repair of the service line. The Customer shall hold the Utility harmless from and all claims or demands for damage to real or personal property occurring from the point the Customer ties on to the water meter to the final destination of the line installed by Customer.



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_____ The Customer agrees to schedule with the Utility a customer service inspection prior to providing continuous water service to new construction, or on any existing service when the water surveyor has reason to believe that cross-connections or other unacceptable practices exist, or after any material improvement, connection, or addition to the private plumbing facilities. The customer agrees to assume the cost of any inspections.

_____ The Customer agrees to grant to the Utility an easement/right of way for the purpose of installing, maintaining, and operating such pipe lines, meters, valves, and any other equipment which may be deemed necessary for the provision of Utility service to that Customer. The Utility will attempt to restore the Customer's property to its original condition after installation or repairs. This easement may be in such form as is required by the Utility. The Customer agrees not to interfere with the Utility's employees in the discharge of their duties. The Customer will not permit anyone except the Utility's employees to tamper with or interfere with any of the equipment installed on the Customer's premises.

_____ The Customer agrees to contact the Utility in writing upon moving out of the residence and will not allow anyone to move into the residence without transferring water service. The customer also agrees to assume all fees and expenses upon their leaving.

RETAIL SERVICE AGREEMENT

- I. **PURPOSE.** The City of Log Cabin Water Department is responsible for protecting the drinking water supply from contamination or pollution which could result from improper system construction or configuration on the retail connection owner's side of the meter. The purpose of the service agreement is to notify each customer of the restrictions which are in place to provide this protection. The public water system enforces these restrictions to ensure the public health and welfare. Each retail customer must sign this agreement before the city of Log Cabin Water Department will begin service. In addition, when service of an existing retail connection has been suspended or terminated, the water system will not re-establish service unless it has a signed copy of this agreement.
- II. **RESTRICTIONS.** The following unacceptable practices are prohibited by State Regulations.
- A. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air-gap or an appropriate backflow prevention device.
 - B. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an air-gap or a reduced pressure-zone backflow prevention device.
 - C. No connection which allows water to be returned to the public drinking water supply is permitted.
 - D. No pipe or pipe fitting which contains more than 0.25% lead can be used for the installation or repair of plumbing at any connection which provides water for human use.
 - E. No solder or flux which contains more than 0.2% lead can be used for the installation or repair of plumbing at any connection which provides water for human use.



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- III. **SERVICE AGREEMENT.** The following are the terms of the service agreement between the city of Log Cabin Water Department and _____ (the customer).
- A. The Water/Wastewater System will maintain a copy of this agreement as long as the Customer and/or the premises is connected to the System.
 - B. The customer shall allow his property to be inspected (CSI or CO) for possible cross-connections and other potential contamination hazards. These inspections shall be conducted by the Water System or its designated agent, prior to initiating new water service; when there is reason to believe that cross-connections or other potential contamination hazards exist; or after any major changes to the private water distribution facilities. The inspections shall be conducted during the Water System's normal business hours. See Ordinance 78 for more details.
 - C. The Water System shall notify the Customer in writing of any cross-connection or other potential contamination hazard which has been identified during the initial inspection or the periodic re-inspection.
 - D. The Customer shall immediately remove or adequately isolate any potential cross-connections or other potential contamination hazards on his premises.
 - E. The Customer shall, at his expense, properly install, test, and maintain any backflow prevention device required by the Water System. Copies of all testing and maintenance records shall be provided to the Water System.
- IV. **ENFORCEMENT.** If the Customer fails to comply with the terms of the Service Agreement, the Water System shall, at its option, either terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the customer.

PRIVACY STATEMENT

This privacy statement relates solely to the City of Log Cabin, Texas application for water/sewer service and the private information we require you to provide for that service.

We may employ other companies and individuals to perform functions on our behalf. Our employees, agents and contractors who have access to personally identifiable information are required to protect this information in a manner that is consistent with this privacy act.

We may provide access to your personally identifiable information when legally required to do so; cooperate with police investigations or other proceedings; to limit our legal liability and protect our rights; to protect the rights and safety of our citizens and visitors in the City. In those instances, information is provided only for that limited purpose. *We will not share your personal identifiable information unrelated to those described above without your written consent.*

I have read and do understand the responsibilities and obligations of the City of Log Cabin Water Department. The information that was provided is true and correct.

Applicant Signature

Date

Printed Name



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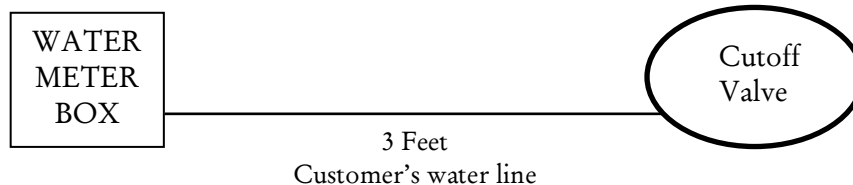
PLEASE READ THIS IMPORTANT INFORMATION ABOUT BEING IN COMPLIANCE.
YOU DO NOT HAVE TO PRINT AND RETURN THIS PAGE.

If you do not have ALL the items listed below you will not be able to get water turned on.
THERE WILL BE NO EXCEPTIONS TO THESE RULES!!!

Make sure that you are in compliance with the following:

**CUSTOMER'S ARE REQUIRED TO HAVE THEIR OWN CUT OFF VALVE
LOCATED OUTSIDE OF THE METER BOX ON THE CUSTOMER'S WATER
LINE.**

1. The policy of the City of Log Cabin Water Department requires all customers to have their own water cut-off valve. If there is not a customer cut-off valve at your residence, on your side of the lines, you will need to have one installed. This policy has been in valve for over 15 years. If you have a cut-off valve you must maintain it and make sure that it is available for you to use in case you have a need to turn the water off for an emergency or repair. The Water Department recommends that you install a cut off approximately 3 feet from the meter box on your water line.



2. The angle stop (cut-off) located in the water meter box is the property of the Log Cabin Water Department and the only person(s) allowed to turn the water off and on in the meter box is a designated representative of Water Department or City of Log Cabin.

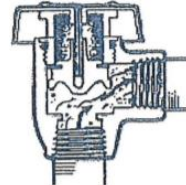
**THE STATE REQUIRES ATMOSPHERIC VACUUM BREAKERS ON ALL
OUTSIDE FAUCETS.**

1. State regulations require Atmospheric Vacuum Breakers on all outside faucets and irrigation taps. These devices can be purchased at any hardware store and are the responsibility of the customer.

Hose Bibb Vacuum Breaker



Sprinkler System Vacuum Breaker



Signature: _____

Date: _____



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Residence Occupancy Update

Date: _____

Account #: _____ Service address: _____

☐ Owner ☐ Renter

of Occupants at Service Address: _____ as of date: _____

Owner Information:

Name: _____

Address: _____

Phone #: _____

Email: _____

Renter Information (as applicable):

Name: _____

Address: _____

Phone #: _____

Email: _____

I, _____, acknowledge that I received and read a copy of Exerts from Ordinance 79C - Drought Contingency Plan and understand my responsibilities as outlined in that Exert. I have also been advised where to find the complete Ordinance. Further, I understand that this occupancy report will be used to calculate the water allocation for the above service address in the event that a Severe or Emergency Water Shortage is declared, and that any usage that exceeds that allocation will be subject to additional surcharges and/or fines. I agree to report to the Log Cabin Water Department any changes in the occupancy of the service address within 2 business days of the change. In the absence of a recent residence occupancy update, the City will either use the number of occupants detailed on the service address' water application or the residence will be assumed to be comprised of 2 occupants.

Signature: _____ Date: _____



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Exerts from Ordinance 79C - Drought Contingency Plan:

SECTION X: WATER RATIONING, pgs. 6 & 7

If water shortage conditions threaten public health, safety, and welfare, the Mayor is hereby authorized to ration water according to the following water allocation plan:

A. Single Family Residential Customers

The allocation to residential water customers residing in a single-family dwelling shall be as follows:

<u>Persons per Household</u>	<u>Gallons per Month</u>
1 or 2	2,000
3 or 4	4,000
5 or 6	6,000
7 or 8	8,000
9 or 10	10,000
11 or more	12,000

"Household" means the residential premises served by the customer's meter. "Persons per Household" includes only those persons currently physically residing at the premises and expected to reside there for the entire billing period. It shall be assumed that a particular customer's household is compromised of 2 persons unless the customer notifies the City of Log Cabin of a greater member of persons per household on a form prescribed by the Mayor [this form]. The Mayor shall give his/her best effort to see that such forms are mailed, otherwise provided, or made available to every residential customer. If, however, a customer does not receive such form, it shall be the customer's responsibility to go to the City Of Log Cabin offices to complete and sign the form claiming more than 2 persons per household. New Customers may claim more persons per household at the time of applying for water service on the form included in water contract. When the number of persons per household increases or decreases to place the customer in a different allocation category, the customer must notify the City of Log Cabin in writing within 2 business days. In prescribing the method for claiming more than 2 persons per household, the City council shall adopt methods to ensure the accuracy of the claim. Any persons who knowingly, recklessly, or willfully falsely report the number of persons in a household or fails to timely notify the city of Log Cabin shall pay the following surcharges:

RESIDENTIAL CUSTOMERS:

\$10.00 for the first 1-1000 gallons over the limit.

\$15.00 for the second 1-1000 gallons over the limit.

\$20.00 for the third 1-1000 gallons over the limit

\$25.00 for every 1-1000 gallons over the limit after the third 1-1000 gallons.

Surcharges shall be cumulative.

Continued on reverse.



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SECTION XI: ENFORCEMENT, pgs. 7-8

No person shall knowingly or intentionally allow the use of water from the City of Log Cabin for residential, commercial, industrial, agricultural, governmental, or any purpose in a manner contrary to any provision of this plan, or in an amount more than the permitted by the drought response stage in effect at the time pursuant to action taken by Mayor or Mayor Pro-Tern.

Any person who violates this plan is guilty of a misdemeanor and, upon conviction, shall be punished by a fine not to exceed \$500.00 for each violation per day. Each violation is a separate offense. If a person is convicted of 3 or more distinct violations of this plan, the Mayor shall, upon notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a reconnection charge, hereby established as \$100.00 and any other cost incurred by the City of Log Cabin in discontinuing service. In addition, the customer must state in writing state that he/she will comply with the Plan.

Any person, including a person classified as a water customer of the City of Log Cabin, in apparent control of the property where a violation occurs or originates, shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of property committed the violations, but any such person shall have the right to show that he/she did not commit the violation. Parents shall be presumed to be responsible for violations of their minor children and proof that a violation, committed by a child, occurred on the property within the parent's control shall constitute a rebuttable presumption that the parent committed the violation, (but any such parent may not be excused if he/she proves that he/she had previously directed the child not to use the water as it was in violation of this plan and that the parent could not have reasonably know of the violation.).

Any officer of the Log Cabin Police Department may issue a citation to a person he/she reasonably believes to be in violation of this ordinance. Applicable fines apply.

The complete Ordinance can accessed at <https://cityoflogcabin.com/ordinances> or you can request a copy from City Hall via 903-489-2195 or citysecretary@logcabin.texas.gov

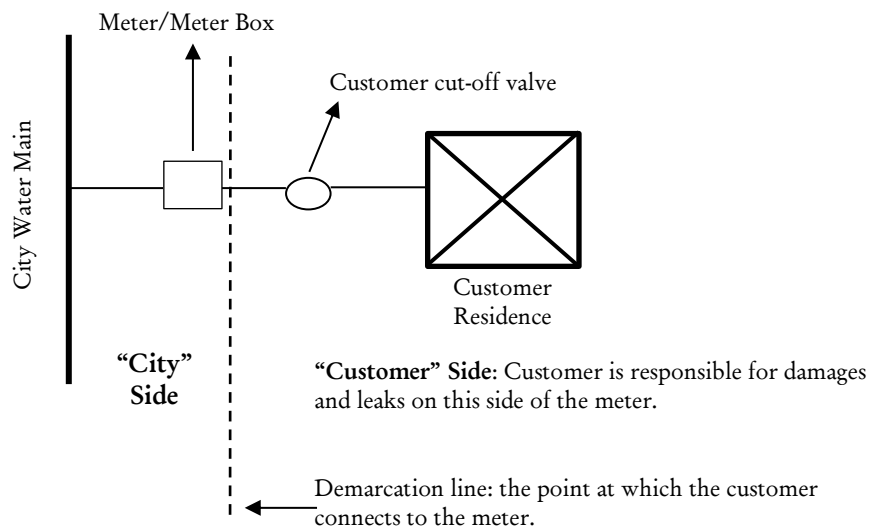


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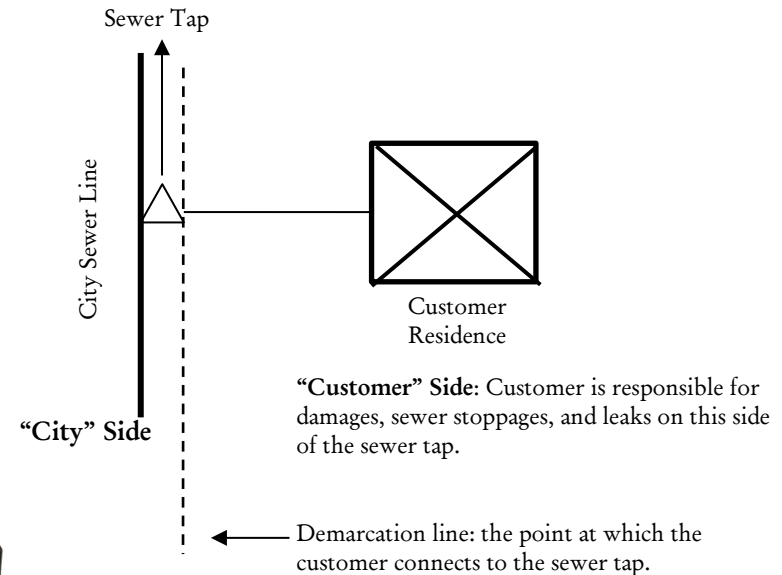
Customer Diagrams

Overhead view of Customer and City Sides (not to scale):

Water: outfitted with ¾" pipes on the City Side



Sewer: outfitted with either 1" pipe, 1.25" pipe, or 4" gravity pipes



Customer Connection: Customers can use a thread to slip ¾" coupling to connect to the meter. Coupling is provided and connected by the customer.



Meter: The customer will connect to the meter on the side with the arrow. This arrow shows the direction of flow the water will be going.

Ball Valve: This is ball valve (provided and connected by the customer) will be connected on one side to the main sewer and the other side the customer will connect to with their sewer service line.