



**INC. VILLAGE OF SAG HARBOR**

55 MAIN ST. • PO BOX 660  
SAG HARBOR, NY 11963  
(631) 725-0224

**CHAPTER 285: WETLANDS**

**Wetlands Permit Application**  
**Submission Checklist**

The following items are required submission materials. Information about the submission materials may be found in the “Detailed Submission Requirements.” Applications will be reviewed by the Village Consultant before being forwarded to the Harbor Committee.

- ☐ [A] (1) Original and (9) Copies of the Complete Wetlands Permit Application.
- ☐ [B] Application Fee: \$750.00 Escrow Fees: Residential: \$1000.00, Commercial: \$5000.00
- ☐ [C] (10) Copies of an updated Certificate of Occupancy or a deed in the owner’s name.
- ☐ [D] (1) Original and (9) Copies of the Owner’s Endorsement (if applicant is not the owner), signed & notarized by the owner or authorized representative of the owner corporation.
- ☐ [E] (1) Original and (9) Copies of the Authorization & Consent for Inspection of Property Form.
- ☐ [F] (1) Original and (9) Copies of the Disclosure Affidavit.
- ☐ [G] (1) Original and (9) Copies of a detailed, written project narrative.
- ☐ [H] (1) Original and (9) Copies of the completed Coastal Assessment Form, if applicable.
  - See Item G in the Detailed Submission Requirements for a list of when this is necessary.
- ☐ [I] (10) sets of recent, dated color photographs of the project site, showing the general characteristics of the property and the location where construction or other activities are proposed.
- ☐ [J] (10) copies of all other applicable permits. Provide copies of BOTH the issued permit AND the stamped-approved plan from that agency.
  - May include NYSDEC, US Army Corps of Engineers, Southampton Town Board of Trustees, and/or Suffolk County Department of Health Services.
- ☐ [K] (1) Original and (9) Copies of the survey prepared and sealed by a NYS licensed land surveyor at a minimum scale of 1” = 30’ (one inch equals thirty feet), or a scale appropriate to allow for review of the proposed work.
  - See the Item J Detailed Submission Requirements for required survey information.
- ☐ [L] (1) Original and (9) Copies of the site plan showing the proposed conditions, at a minimum scale of 1” = 30’, or a scale appropriate to allow for review of the proposed work.
  - The site plan may be included on the abovementioned survey, or included separately. If included separately, an existing conditions survey is still required.
  - Other plans may also be required depending on the type of application. See Item K in Detailed Submission Requirements for required site plan information
- ☐ [M] Other Information, as necessary, if the project cannot meet the setback requirements of §285-9(A) or §285-9(E). See Item L in the Detailed Submission Requirements. (1) Original and (9) Copies of each document must be submitted. Describe other submitted items below:

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ALL CORRESPONDENCE SUBMITTED TO THE VILLAGE SUBSEQUENT TO THIS APPLICATION SHALL BE MADE AS (1) ORIGINAL AND (9) COPIES.



**Wetlands Permit Application**  
**Detailed Submission Requirements**

An application fee and the following materials must be submitted to form a complete application submission:

One (1) original and Nine (9) photocopies of the following:

- A. The completed Wetlands Permit Application.**
- B. An updated Certificate of Occupancy or a deed in the owner's name.**
- C. Owner's Endorsement (if applicant is not the owner), signed & notarized by the owner or authorized representative of the owner corporation.**
- D. Authorization & Consent for Inspection of Property Form.**
- E. Disclosure Affidavit.**
- F. A detailed written narrative describing the specifics of the proposed project.**
- G. The completed Coastal Assessment Form<sup>1</sup>, but only if the proposed project:**
  - (1) Includes any of the items listed as a Type I Action under 6 NYCRR 617, the State Environmental Quality Review Act (SEQRA) or Village Code Chapter 125, Environmental Quality Review, even if another part of the project may be a Type II Action; or
  - (2) Is strictly an Unlisted Action under SEQRA or Chapter 125; or
  - (3) Includes the construction or reconstruction of any dock, pier, wharf, or similar structure; or
  - (4) Includes any work involving erosion control structures, including any and all bulkheads, revetments, seawalls, gabions, riprap, breakwaters, groins, jetties, or any other man-made fabrication or device (including those made of geotextile tubes or sandbags) which is designed to reduce or prevent erosion; or
  - (5) Includes any other action that would require a permit from the US Army Corps of Engineers is required.
- H. Recent, dated color photographs of the project site, showing the general characteristics of the property and the location where construction or other activities are proposed.**
- I. Copies of any other permits or approvals have already been secured for the proposed project from other agencies—NYSDEC, US Army Corps of Engineers, Southampton Town Board of Trustees, and (if available) Suffolk County Department of Health Services. Provide copies of BOTH the issued permit AND the stamped-approved plan from that agency.**

<sup>1</sup> No Coastal Assessment Form will be required for any single family residence (new construction, addition, or otherwise), unless the project also includes any of items listed under Letter G.

- J. Survey prepared and sealed by a NYS licensed land surveyor at a minimum scale of 1" = 30' (one inch equals thirty feet), or a scale appropriate to allow for review of the existing conditions and/or proposed work. The survey must provide the following information:**
- (1) Basic legal data, including: current owner of record, date, north arrow, property lines, existing lot area, adjacent streets and curblines, adjacent land ownership, and existing zoning.
  - (2) Any and all easements, covenants, restrictions or other encumbrances that may affect development on property.
  - (3) Topography throughout the property at 2 ft. contour intervals, referenced to the elevation datum NAVD 1988.
  - (4) Landward limit of the wetlands boundary, established by field flagging by qualified environmental consultant. Wetlands flags must be located by a licensed surveyor. The boundary and flags must be labeled with: (a) the name of the person or company that flagged it; and (b) the date of the wetlands flagging. Said date should be within 2 years of submission of the Wetlands Permit Application.
  - (5) Crest of bluff (if applicable) established through field identification/flagging of topographic conditions establishing the crest of the bluff.
  - (6) Location of Average High Water Line (AHW). (For dock applications, water depths within the area of the proposed dock referenced to Average Low Water (ALW)).
  - (7) Location of all existing structures, including (but not limited to) principal and accessory buildings and structures, patios, decks, swimming pools and pool equipment, fences, walls, bulkheads, docks, revetments, driveways, walkways, etc.
  - (8) The setback of the existing buildings and structures from the flagged wetlands boundary and/or the bluff crest.
  - (9) FEMA flood plain boundary lines and FEMA designations.
  - (10) FEMA first floor elevation of existing structures.
  - (11) Test hole meeting SCDHS requirements demonstrating soil conditions and depth to groundwater table (if applicable). The location and data for the test hole should be provided.
  - (12) Location of existing water supply and sanitary systems.
  - (13) Location of any existing drainage control structures on the property.
  - (14) Edge of existing lawn and landscaping, delineating that area on the property that is in a natural (not landscaped or developed) condition.
  - (15) Footprints of structures on any adjacent properties. Adjacent properties are those with property lines that touch the property lines of the subject property.

- K. A site plan showing the proposed conditions, at a minimum scale of 1" = 30', or a scale appropriate to allow for review of the proposed work. The site plan may be included on the abovementioned survey, or included separately. If included separately, an existing conditions survey is still required. The following is a list of information that may be required, depending on the proposed project:**
- (1) All proposed structures. By way of illustration and not limitation, this could include buildings; patios; decks; retaining walls; driveways (indicate whether pervious or impervious); walkways; fences; catwalks; docks; septic system; drainage control structures; pool equipment; pool drywell; generator; and the like, etc.
  - (2) Indicate the proposed setback (in feet) from the nearest wetlands line and/or crest of bluff for all proposed structures. This will differ based on the proposed project, but may include (but would not be limited to) any proposed house, addition, accessory building or structure, sanitary system, or ground disturbance.
  - (3) Proposed lot coverage and compliance to provisions of Village Code, Chapter 300, Zoning.
  - (4) Clearly label any and all buildings and/or structures that are to be demolished and/or removed from the property.
  - (5) Proposed contours of fill or site grading, along with cut and/or fill volumes, whose calculations to be prepared by NYS licensed surveyor, engineer and/or landscape architect.
  - (6) Proposed sanitary system in plan view and cross-section demonstrating conformance with groundwater separation requirements.
  - (7) Location of proposed drainage control structures along with the requisite calculations and specifications demonstrating a minimum storage capacity of 2" from all impervious surfaces.
  - (8) Limit of clearing of natural/native vegetation.
  - (9) Project Limiting Fence and Siltation Control: Location of proposed project limiting fencing and proposed siltation control, along with specifications of the proposed fence materials. The area (measured in square feet) to be bounded by the project limiting fence should also be provided.
  - (10) For proposed retaining walls: Location of walls on plan view including top of wall and bottom of wall elevations, cross-section details of construction, and material to be used for wall construction. (Note: Setback from property line is encouraged to allow for construction and landscape screening.)
  - (11) For swimming pools: Swimming pool shown on site plan, along with associated patios and decks. Location and type of pool equipment proposed along with pool enclosure fencing shall be shown. Swimming pool cross-section to be provided to demonstrate bottom of pool structure in relation to groundwater table. Location of swimming pool drywell.

- (12) Area of any proposed natural vegetated buffer in compliance with §285-9(A) to be shown on the site plan. Where applicable, a separate buffer planting plan should be provided, which shows specific locations, quantities, sizes/spacing and common and scientific names of plants. It is noted that native coastal plant materials should be sufficiently sized to ensure that once planted, the buffer zone will be established within two years.
- (13) For dock applications, plan view of the proposed construction, along with cross-section of the dock and any associated catwalk, etc. The plan shall show the water depths at average mean low water. Cross-sectional plans and details/specifications for dock construction shall be provided. Note: Village of Sag Harbor encourages the use of untreated dock materials for construction within the waters and wetlands of the Village of Sag Harbor.
- (14) Location and type of lighting to be located on coastal waterfront portion of the property.

**L. For those projects which cannot meet the setback requirements of §285-9(A) or §285-9(E), the applicant shall submit:**

- (1) A plan showing proposed construction and setback lines from natural features (wetlands, bluffs, etc.) as well as applicable zoning setback lines for the property.
- (2) Information as required under §§285-9(D)(2) & (3) allowing for a practicable alternatives analysis.
- (3) Additional written narrative describing why proposed project requires relief and why that is the minimum relief necessary.
- (4) Listing of any proposed mitigation measures incorporated into the project.

**NOTE:** The Harbor Committee reserves the right on a project-specific basis to require additional information, as needed.



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COASTAL ASSESSMENT FORM  
CHAPTER 275: WATERFRONT CONSISTENCY REVIEW

NAME OF PROPOSED ACTION:

SUFFOLK COUNTY TAX MAP NUMBER(S):

STREET ADDRESS OF PROPOSED ACTION:

**INSTRUCTIONS**

1. Applicants—or in the case of direct actions, Village agencies—shall complete this Coastal Assessment Form (CAF) for proposed actions which are subject to Chapter 275 of the Village Code, entitled Waterfront Consistency Review. This assessment is intended to supplement other information used by a Village agency in making a determination of consistency.
2. Before answering the questions in Section C, the preparer of this form should review the policies contained within the Local Waterfront Revitalization Program (LWRP) and their explanations. A copy of the LWRP is on file in the Village Clerk's office and on the Village's website. A proposed action should be evaluated as to whether it will have any significant beneficial and adverse effects upon the coastal area.
3. If any question in Section C of this form is answered "YES," then the proposed action may affect the achievement of the LWRP policy standards and conditions contained in Chapter 275, Waterfront Consistency Review of the Village Code (the "Waterfront Consistency Review Law"). Thus, the action should be analyzed in more detail and, if necessary, modified prior to making a determination that it is consistent to the maximum extent practicable with the LWRP policy standards and conditions. If an action cannot be certified as consistent with the LWRP policy standards and conditions, it shall not be undertaken.

**A. CONTACT INFORMATION** *(Please print or type answers)*

Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: (      ) \_\_\_\_\_

Owner *(if not the applicant)*: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: (      ) \_\_\_\_\_

Attorney *(if applicable)*: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: (      ) \_\_\_\_\_

INCORPORATED VILLAGE OF SAG HARBOR  
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**B. DESCRIPTION OF PROPOSED ACTION AND PROJECT SITE**

1. Type of Village Agency Action (*check appropriate response*):

- ☐ Directly undertaken (e.g., capital construction, planning activity, agency regulation, land transaction).
- ☐ Financial assistance (e.g., grant, loan, subsidy).
- ☐ Permit, approval, license, certification.

2. If an application for the proposed action has been filed with another agency, provide the Application Number; the Approval/Filing Date; and the Contact Person. Please be sure that all approvals are consistent with the action seeking approval from the Village of Sag Harbor.

(a) NYS Dept. of Environmental Conservation \_\_\_\_\_

(b) NYS Dept. of State \_\_\_\_\_

(c) US Army Corps of Engineers \_\_\_\_\_

(d) Southampton Town Trustees \_\_\_\_\_

(e) Other \_\_\_\_\_

(f) *Please provide copies of all approvals and approved/submitted plans with this Coastal Assessment Form. Any documents that are attached should be indicated in Section E.*

3. To your knowledge, has this project site ever been granted approval by any Village Agency for any other project? ☐ Yes ☐ No ☐ Not Applicable

(a) *If "Yes," please indicate the agency, type of approval, date of approval and name of previous applicant/owner in Section E or on a separate sheet. If "Not Applicable," please indicate why in Section E or on a separate sheet.*

4. Describe Nature and Extent of Proposed Action (indicate any proposed structures, including sanitary systems, drywells, swimming pools, patios, driveways, decks, etc.):

5. Location of Proposed Action: \_\_\_\_\_

6. Total Size of Project Site

(a) Acres: \_\_\_\_\_

(b) Square Feet: \_\_\_\_\_

**INCORPORATED VILLAGE OF SAG HARBOR  
COASTAL ASSESSMENT FORM**

7. Land Use:

(a) Existing: \_\_\_\_\_

(b) Proposed: \_\_\_\_\_

8. Existing Zoning District: \_\_\_\_\_

9. FEMA Flood Zone: \_\_\_\_\_

10. Describe any unique or unusual landforms on or around the project site (e.g., bluffs, dunes, swales, ground depressions, other geological formations):

11. Approximate Depth to Groundwater: \_\_\_\_\_ ft.

12. Percentage of site which contains slopes of 15% or greater: \_\_\_\_\_ %

13. If there are any wetlands or bodies of water (e.g., stream, lake, pond, bay, harbor, etc.) located contiguous with, adjacent to, or entirely within the project site, please indicate the following:

(a) Name of Water Body (if applicable): \_\_\_\_\_

(b) Area of Wetlands or Water on Project Site: \_\_\_\_\_ sq. ft.

14. How much natural vegetation, if any, will be removed from the project site? \_\_\_\_\_ sq. ft.

**C. COASTAL ASSESSMENT**

INSTRUCTIONS FOR COASTAL ASSESSMENT

*If the answer to any questions within this Section C is "YES," please provide either further explanation in Section D or attach a separate sheet with the explanation. If a separate sheet is attached, please indicate this in Section D. The question number should be referenced within each explanation that is provided—e.g., Question 1(a).*

*Please note that answering "NO" to every question will not exclude the proposed action from the Waterfront Consistency Review Process.*

YES      NO

1. Will the proposed action be located in, or contiguous to, or have a potential adverse effect upon any of the resource areas identified on the coastal map:

(a) Significant fish or wildlife habitats? ..... \_\_\_\_\_

(b) Scenic resources of local or statewide significance? ..... \_\_\_\_\_

(c) Natural protective features in an erosion hazard area? ..... \_\_\_\_\_

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**YES**      **NO**

2. Will the proposed action have a significant effect upon:

- (a) Commercial or recreational use of fish and wildlife resources?.....
- (b) Scenic quality of the coastal environment? .....
- (c) Development of future or existing water-dependent uses?.....
- (d) Land or water uses along the shorefront or within 1,500 feet  
of the shoreline?.....
- (e) Stability of the shoreline? .....
- (f) Surface or groundwater quality?.....
- (g) Existing or potential public recreation opportunities? .....
- (h) Structures, sites or districts of historic, archaeological or  
cultural significance to the village, town, county, state or nation?....

**YES**      **NO**

3. Will the proposed action involve or result in any of the following:

- (a) Physical alteration of land along the shoreline, underwater lands,  
or coastal waters?.....
- (b) Physical alteration of an area of land located elsewhere in the  
Waterfront Revitalization Area?.....
- (c) Expansion of existing public services or infrastructure in  
undeveloped or low density areas of the coastal area? .....
- (d) Energy facility not subject to Article VII or VIII of the  
Public Service Law? .....
- (e) Mining, excavation, filling or dredging in coastal waters?.....
- (f) Reduction of existing or potential public access to or  
along the shore? .....
- (g) Sale or change-in-use of publicly owned lands located on  
the shoreline or underwater?.....
- (h) Development within a designated flood or erosion hazard area? .....
- (i) Development on a beach, dune, barrier island or other natural  
feature that provides protection against flooding or erosion?.....
- (j) Construction or reconstruction of erosion protective structures? .....
- (k) Diminished surface or groundwater quality?.....
- (l) Removal of ground cover from the site?.....

INCORPORATED VILLAGE OF SAG HARBOR  
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|                                                                                                                                                         | <u>YES</u> | <u>NO</u> | <u>N/A</u> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|------------|
| 4. If the project site is publicly owned and located adjacent to the shore, answer the questions below. <i>If not, continue to Question 5.</i>          |            |           |            |
| (a) Will the project protect, maintain and/or increase the level and types of public access to water-related recreation resources and facilities? ..... | _____      | _____     | _____      |
| (b) If located in the foreshore, will access to those and adjacent lands be provided? .....                                                             | _____      | _____     | _____      |
|                                                                                                                                                         |            |           |            |
|                                                                                                                                                         | <u>YES</u> | <u>NO</u> |            |
| 5. If the proposed action is located adjacent to shore, answer the questions below. <i>If not, continue to Question 6.</i>                              |            |           |            |
| (a) Will water-related recreation be provided?.....                                                                                                     | _____      | _____     |            |
| (b) Will public access to the foreshore be provided? .....                                                                                              | _____      | _____     |            |
| (c) Does the project require a waterfront site? .....                                                                                                   | _____      | _____     |            |
| (d) Will it supplant a recreational or maritime use? .....                                                                                              | _____      | _____     |            |
| (e) Do essential public services and facilities presently exist at or near the site?.....                                                               | _____      | _____     |            |
| (f) Is it located in an area of high erosion? .....                                                                                                     | _____      | _____     |            |
|                                                                                                                                                         |            |           |            |
|                                                                                                                                                         | <u>YES</u> | <u>NO</u> |            |
| 6. If the project site is publicly owned, answer the questions below. <i>If not, continue to Question 7.</i>                                            |            |           |            |
| (a) Will it involve the siting and construction of any major energy facilities? .....                                                                   | _____      | _____     |            |
| (b) Will it involve the discharge of effluents from major stream electric generating and industrial facilities into coastal facilities? ....            | _____      | _____     |            |
|                                                                                                                                                         |            |           |            |
|                                                                                                                                                         | <u>YES</u> | <u>NO</u> |            |
| 7. Is the project site presently used by the community neighborhood as an open space or recreation area? .....                                          | _____      | _____     |            |
| 8. Does the present site offer or include scenic views or vistas known to be important to the community? .....                                          | _____      | _____     |            |
| 9. Is the project site used for commercial fishing or fish processing? .....                                                                            | _____      | _____     |            |

**INCORPORATED VILLAGE OF SAG HARBOR  
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|                                                                                                                                                                             | <u>YES</u> | <u>NO</u> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|
| 10. Will the surface area of any waterways or wetland areas be increased or decreased by the proposal? .....                                                                | _____      | _____     |
| (a) Increased by: _____ square feet                                                                                                                                         |            |           |
| (b) Decreased by: _____ square feet                                                                                                                                         |            |           |
| 11. Do any mature forest (over 100 years old) or other locally important vegetation existing on this site which will be removed by the project? ..                          | _____      | _____     |
| 12. Does any locally important vegetation existing on this site which will be removed by the project? .....                                                                 | _____      | _____     |
| 13. Will the project involve any waste discharges into coastal waters including, but not limited to, stormwater runoff? .....                                               | _____      | _____     |
| 14. Does the project involve surface or subsurface liquid waste disposal (e.g., sanitary/septic waste, stormwater runoff, etc.)? .....                                      | _____      | _____     |
| 15. Does the project involve transport, storage, treatment or disposal of solid waste or hazardous materials? .....                                                         | _____      | _____     |
| 16. Does the project involve shipment or storage of petroleum products? ....                                                                                                | _____      | _____     |
| 17. Does the project involve discharge of toxins, hazardous substances or other pollutants into coastal waters? .....                                                       | _____      | _____     |
| 18. Does the project involve or change existing ice management practices? .....                                                                                             | _____      | _____     |
| 19. Will the project alter drainage flow, patterns or surface water runoff on or from the site? .....                                                                       | _____      | _____     |
| 20. Will best management practices be utilized to control stormwater runoff into coastal waters? .....                                                                      | _____      | _____     |
| 21. Will the project utilize or affect the quality or quantity of sole source or surface water supplies? .....                                                              | _____      | _____     |
| 22. Will the project cause emissions which exceed federal or state air quality standards or generate significant amounts of nitrates or sulfates into the atmosphere? ..... | _____      | _____     |

**D. REMARKS OR ADDITIONAL INFORMATION**

*(Please list any and all additional sheets that are to be used to complete/supplement this form.)*



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COASTAL ASSESSMENT FORM  
CHAPTER 275: WATERFRONT CONSISTENCY REVIEW  
SECTION E: LWRP CONSISTENCY REVIEW CHECKLIST

**MESSAGE TO THE APPLICANT:**

*The section that follows will be used by the Harbor Committee to determine whether the project is consistent with the Village of Sag Harbor Local Waterfront Revitalization Program (LWRP). The policies listed in this section are fully described in Section III of the LWRP.*

**– FOR USE BY SAG HARBOR VILLAGE HARBOR COMMITTEE –**

**E. LWRP CONSISTENCY REVIEW CHECKLIST**

“The policies for the Village of Sag Harbor’s local waterfront revitalization area are based on the economic, environmental and cultural characteristics of the Village’s waterfront area. The policies reflect existing laws and authority regarding development and environmental protection throughout the Village’s local waterfront area. The application of these policies will guide an appropriate balance between economic development, preservation and restoration to promote beneficial use of, and prevent adverse effects on, the Village’s coastal resources. No policy should be viewed as of being more significant than any other.” *(Excerpt from introduction of Section III of the LWRP, entitled “Waterfront Revitalization Program Policies.”)*

**Policy 1: (III-3)**

Foster a pattern of development in the Village of Sag Harbor that makes beneficial use of its coastal location, enhances community character, preserves open space, makes efficient use of existing infrastructure, and minimizes adverse effects of development.

**Sub-Policy 1.1: (III-4)**

Sustain the pattern of existing land use which defines Sag Harbor as a historic port.

**Sub-Policy 1.2: (III-7)**

Protect and enhance residential areas.

**Sub-Policy 1.3: (III-7)**

Maintain and enhance natural areas, open space, and recreational lands.

**Sub-Policy 1.4: (III-8)**

Ensure that development and uses make beneficial use of Sag Harbor’s coastal location.

**Sub-Policy 1.5: (III-8)**

Minimize adverse impacts of new development and redevelopment.

**Is the Project Consistent?**

**YES**

**NO**

**N/A**

☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

INCORPORATED VILLAGE OF SAG HARBOR  
COASTAL ASSESSMENT FORM

SECTION E: LWRP CONSISTENCY REVIEW CHECKLIST

|                                                                                                                                                                                                       | Is the Project Consistent? |                          |                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------------|--------------------------|
|                                                                                                                                                                                                       | <u>YES</u>                 | <u>NO</u>                | <u>N/A</u>               |
| <b><u>Policy 2:</u></b> (III-8)<br>Sustain the Village of Sag Harbor as a center of maritime activity and suitable location for water-dependent uses.                                                 | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 2.1:</u></b> (III-9)<br>Protect existing water-dependent uses.                                                                                                                       | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 2.2:</u></b> (III-9)<br>Allow for new commercial and recreational water-dependent uses in the <i>Waterfront Functional Area</i> , consistent with local zoning. [See Sub-Policy 1.1] | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 2.3:</u></b> (III-9)<br>Ensure that development and uses make beneficial use of Sag Harbor's coastal location.                                                                       | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 2.4:</u></b> (III-9)<br>Provide sufficient infrastructure for water-dependent uses.                                                                                                  | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 2.5:</u></b> (III-9)<br>Promote efficient harbor operation.                                                                                                                          | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 2.6:</u></b> (III-10)<br>Participate in regional inter modal transportation activities that enhance maritime character and provide an alternative transportation method.             | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Policy 3:</u></b> (III-10)<br>Promote sustainable use of living marine resources in Sag Harbor.                                                                                                 | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 3.1:</u></b> (III-10)<br>Ensure the long-term maintenance and health of living marine resources.                                                                                     | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 3.2:</u></b> (III-11)<br>Provide for commercial and recreational use of finfish, shellfish, crustaceans, and marine plants.                                                          | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 3.3:</u></b> (III-11)<br>Promote recreational use of marine resources.                                                                                                               | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Policy 4:</u></b> (III-11)<br>Minimize loss of life, structures, and natural resources from flooding and erosion.                                                                               | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 4.1:</u></b> (III-12)<br>Minimize losses of human life and structures from flooding hazards and erosion.                                                                             | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |

**INCORPORATED VILLAGE OF SAG HARBOR  
COASTAL ASSESSMENT FORM**

**SECTION E: LWRP CONSISTENCY REVIEW CHECKLIST**

|                                                                                                                                                                                                                         | <b>Is the Project Consistent?</b> |                          |                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|--------------------------|--------------------------|
|                                                                                                                                                                                                                         | <b><u>YES</u></b>                 | <b><u>NO</u></b>         | <b><u>N/A</u></b>        |
| <b><u>Sub-Policy 4.2:</u></b> (III-12)<br>Preserve and restore natural protective features.                                                                                                                             | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 4.3:</u></b> (III-12)<br>Protect public lands and public trust lands and use of these lands when undertaking all erosion or flood control projects.                                                    | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 4.4:</u></b> (III-13)<br>Manage navigation infrastructure to limit adverse impacts on coastal processes.                                                                                               | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 4.5:</u></b> (III-13)<br>Ensure that expenditure of public funds for flooding and erosion control projects results in a public benefit.                                                                | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 4.6:</u></b> (III-13)<br>Consider a sea level rise in the siting and design of projects involving substantial public expenditure.                                                                      | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Policy 5:</u></b> (III-13)<br>Protect and improve water quality and supply in waters of the Village of Sag Harbor.                                                                                                | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 5.1:</u></b> (III-14)<br>Prohibit direct or indirect discharges which would cause or contribute to contravention of water quality standards.                                                           | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 5.2:</u></b> (III-15)<br>Minimize nonpoint pollution of coastal waters and manage activities causing nonpoint pollution.                                                                               | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 5.3:</u></b> (III-17)<br>Protect and enhance water quality of coastal waters.                                                                                                                          | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 5.4:</u></b> (III-17)<br>Protect and conserve the quality of potable water.                                                                                                                            | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Policy 6:</u></b> (III-18)<br>Protect and restore the quality and function of the Village of Sag Harbor ecosystem.                                                                                                | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 6.1:</u></b> (III-18)<br>Protect and restore ecological quality throughout Sag Harbor.                                                                                                                 | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 6.2:</u></b> (III-19)<br>Development within or near the Sag Harbor and Northwest Harbor Significant Coastal Fish and Wildlife Habitat shall be sited so as not to impair the viability of the habitat. | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 6.3:</u></b> (III-21)<br>Protect and restore tidal wetlands.                                                                                                                                           | <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> |

INCORPORATED VILLAGE OF SAG HARBOR  
COASTAL ASSESSMENT FORM

SECTION E: LWRP CONSISTENCY REVIEW CHECKLIST

|                                                                                                                                                                                                                | Is the Project Consistent? |                          |                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------------|--------------------------|
|                                                                                                                                                                                                                | <u>YES</u>                 | <u>NO</u>                | <u>N/A</u>               |
| <b><u>Policy 7:</u></b> (III-23)<br>Provide for public access to and recreation opportunities on waters, public lands, and public resources of the Village of Sag Harbor Local Waterfront Revitalization Area. | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 7.1:</u></b> (III-24)<br>Promote appropriate and adequate physical public access and recreation through the Village of Sag Harbor coastal area.                                               | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 7.2:</u></b> (III-24)<br>Provide physical linkages between public parks, open spaces, public trust lands, and nearshore surface waters.                                                       | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 7.3:</u></b> (III-25)<br>Provide public visual access to coastal lands and waters or open space at all sites where physically practical.                                                      | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 7.4:</u></b> (III-25)<br>Preserve the public interest in and use of lands and waters held in public trust by New York State, Suffolk County and the Towns of East Hampton and Southampton.    | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 7.5:</u></b> (III-26)<br>Assure public access to public trust lands and navigable waters.                                                                                                     | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 7.6:</u></b> (III-26)<br>Provide access and recreation which are compatible with natural resource values.                                                                                     | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Policy 8:</u></b> (III-26)<br>Preserve resources in the Village of Sag Harbor.                                                                                                                           | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 8.1:</u></b> (III-27)<br>Maximize preservation and retention of historic resources.                                                                                                           | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 8.2:</u></b> (III-28)<br>Protect and preserve archaeological resources.                                                                                                                       | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 8.3:</u></b> (III-29)<br>Protect and enhance resources that are significant to the coastal culture of Sag Harbor & the Peconic Bay Area.                                                      | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Policy 9:</u></b> (III-29)<br>Enhance visual quality and protect scenic resources in the Village of Sag Harbor.                                                                                          | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 9.1:</u></b> (III-30)<br>Protect and improve visual quality in the Village of Sag Harbor.                                                                                                     | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |

|                                                                                                                                                                                                                                                                                         | Is the Project Consistent? |                          |                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------------|--------------------------|
|                                                                                                                                                                                                                                                                                         | <u>YES</u>                 | <u>NO</u>                | <u>N/A</u>               |
| <b><u>Policy 10:</u></b> (III-31)<br>Protect and improve air quality in Long Island.                                                                                                                                                                                                    | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 10.1:</u></b> (III-31)<br>Control or abate existing and prevent new air pollution.                                                                                                                                                                                     | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 10.2:</u></b> (III-31)<br>Limit discharges of atmospheric radioactive material to a level that is as low as practicable.                                                                                                                                               | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 10.3:</u></b> (III-31)<br>Limit sources of atmospheric deposition of pollutants to the Long Island Sound and Peconic Bays, particularly from nitrogen sources.                                                                                                         | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Policy 11:</u></b> (III-31)<br>Minimize environmental degradation in the Long Island Coastal area from solid waste and hazardous substances and wastes.                                                                                                                           | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 11.1:</u></b> (III-31)<br>Manage solid waste to protect public health and control pollution.                                                                                                                                                                           | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 11.2:</u></b> (III-31)<br>Manage hazardous wastes to protect public health and control pollution.                                                                                                                                                                      | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 11.3:</u></b> (III-31)<br>Protect the environment from degradation due to toxic pollutants and substances hazardous to the environment and public health.                                                                                                              | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 11.4:</u></b> (III-31)<br>Prevent and remediate discharge of petroleum products.                                                                                                                                                                                       | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 11.5:</u></b> (III-31)<br>Transport solid waste and hazardous substances and waste in a manner which protects the safety, well-being, and general welfare of the public; the environmental resources of the State; and the continued use of transportation facilities. | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b><u>Sub-Policy 11.6:</u></b> (III-31)<br>Site solid and hazardous waste facilities to avoid potential degradation of coastal resources.                                                                                                                                               | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |

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Appendix B  
Short Environmental Assessment Form

**Instructions for Completing**

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

|                                                                                                                                                                                                            |  |            |                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------|--------------------------|
| <b>Part 1 - Project and Sponsor Information</b>                                                                                                                                                            |  |            |                          |
| Name of Action or Project:                                                                                                                                                                                 |  |            |                          |
| Project Location (describe, and attach a location map):                                                                                                                                                    |  |            |                          |
| Brief Description of Proposed Action:                                                                                                                                                                      |  |            |                          |
| Name of Applicant or Sponsor:                                                                                                                                                                              |  | Telephone: |                          |
|                                                                                                                                                                                                            |  | E-Mail:    |                          |
| Address:                                                                                                                                                                                                   |  |            |                          |
| City/PO:                                                                                                                                                                                                   |  | State:     | Zip Code:                |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?                                                                     |  |            | NO                       |
| If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2. |  |            | YES                      |
|                                                                                                                                                                                                            |  |            | <input type="checkbox"/> |
|                                                                                                                                                                                                            |  |            | <input type="checkbox"/> |
| 2. Does the proposed action require a permit, approval or funding from any other governmental Agency?                                                                                                      |  |            | NO                       |
| If Yes, list agency(s) name and permit or approval:                                                                                                                                                        |  |            | YES                      |
|                                                                                                                                                                                                            |  |            | <input type="checkbox"/> |
|                                                                                                                                                                                                            |  |            | <input type="checkbox"/> |
| 3.a. Total acreage of the site of the proposed action? _____ acres                                                                                                                                         |  |            |                          |
| b. Total acreage to be physically disturbed? _____ acres                                                                                                                                                   |  |            |                          |
| c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres                                                                         |  |            |                          |
| 4. Check all land uses that occur on, adjoining and near the proposed action.                                                                                                                              |  |            |                          |
| <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)    |  |            |                          |
| <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____                                                      |  |            |                          |
| <input type="checkbox"/> Parkland                                                                                                                                                                          |  |            |                          |

|                                                                                                                                                                                                                                                                                                                                                                                                        |                                |                                 |                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|---------------------------------|---------------------------------|
| 5. Is the proposed action,<br>a. A permitted use under the zoning regulations?                                                                                                                                                                                                                                                                                                                         | NO<br><input type="checkbox"/> | YES<br><input type="checkbox"/> | N/A<br><input type="checkbox"/> |
| b. Consistent with the adopted comprehensive plan?                                                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/>       | <input type="checkbox"/>        | <input type="checkbox"/>        |
| 6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?                                                                                                                                                                                                                                                                                        | NO<br><input type="checkbox"/> | YES<br><input type="checkbox"/> |                                 |
| 7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?<br>If Yes, identify: _____                                                                                                                                                                                                                                                            | NO<br><input type="checkbox"/> | YES<br><input type="checkbox"/> |                                 |
| 8. a. Will the proposed action result in a substantial increase in traffic above present levels?                                                                                                                                                                                                                                                                                                       | NO<br><input type="checkbox"/> | YES<br><input type="checkbox"/> |                                 |
| b. Are public transportation service(s) available at or near the site of the proposed action?                                                                                                                                                                                                                                                                                                          | <input type="checkbox"/>       | <input type="checkbox"/>        |                                 |
| c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?                                                                                                                                                                                                                                                                                               | <input type="checkbox"/>       | <input type="checkbox"/>        |                                 |
| 9. Does the proposed action meet or exceed the state energy code requirements?<br>If the proposed action will exceed requirements, describe design features and technologies: _____                                                                                                                                                                                                                    | NO<br><input type="checkbox"/> | YES<br><input type="checkbox"/> |                                 |
| 10. Will the proposed action connect to an existing public/private water supply?<br>If No, describe method for providing potable water: _____                                                                                                                                                                                                                                                          | NO<br><input type="checkbox"/> | YES<br><input type="checkbox"/> |                                 |
| 11. Will the proposed action connect to existing wastewater utilities?<br>If No, describe method for providing wastewater treatment: _____                                                                                                                                                                                                                                                             | NO<br><input type="checkbox"/> | YES<br><input type="checkbox"/> |                                 |
| 12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?                                                                                                                                                                                                                                                                                   | NO<br><input type="checkbox"/> | YES<br><input type="checkbox"/> |                                 |
| b. Is the proposed action located in an archeological sensitive area?                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/>       | <input type="checkbox"/>        |                                 |
| 13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?                                                                                                                                                                                                               | NO<br><input type="checkbox"/> | YES<br><input type="checkbox"/> |                                 |
| b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?<br>If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____                                                                                                                                                                                              | <input type="checkbox"/>       | <input type="checkbox"/>        |                                 |
| 14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:<br><input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional<br><input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban |                                |                                 |                                 |
| 15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?                                                                                                                                                                                                                                 | NO<br><input type="checkbox"/> | YES<br><input type="checkbox"/> |                                 |
| 16. Is the project site located in the 100 year flood plain?                                                                                                                                                                                                                                                                                                                                           | NO<br><input type="checkbox"/> | YES<br><input type="checkbox"/> |                                 |
| 17. Will the proposed action create storm water discharge, either from point or non-point sources?<br>If Yes,<br>a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input type="checkbox"/> YES<br>b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?<br>If Yes, briefly describe: _____<br>_____           | NO<br><input type="checkbox"/> | YES<br><input type="checkbox"/> |                                 |

|                                                                                                                                                                                                                     |                          |                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| 18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?<br>If Yes, explain purpose and size: _____ | NO                       | YES                      |
| _____                                                                                                                                                                                                               | <input type="checkbox"/> | <input type="checkbox"/> |
| 19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?<br>If Yes, describe: _____                                               | NO                       | YES                      |
| _____                                                                                                                                                                                                               | <input type="checkbox"/> | <input type="checkbox"/> |
| 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?<br>If Yes, describe: _____                                             | NO                       | YES                      |
| _____                                                                                                                                                                                                               | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>                                                                                                                |                          |                          |
| Applicant/sponsor name: _____                                                                                                                                                                                       |                          | Date: _____              |
| Signature: _____                                                                                                                                                                                                    |                          |                          |

**Part 2 - Impact Assessment.** The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

|                                                                                                                                                                            | No, or small impact may occur | Moderate to large impact may occur |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|------------------------------------|
| 1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?                                                                | <input type="checkbox"/>      | <input type="checkbox"/>           |
| 2. Will the proposed action result in a change in the use or intensity of use of land?                                                                                     | <input type="checkbox"/>      | <input type="checkbox"/>           |
| 3. Will the proposed action impair the character or quality of the existing community?                                                                                     | <input type="checkbox"/>      | <input type="checkbox"/>           |
| 4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?                      | <input type="checkbox"/>      | <input type="checkbox"/>           |
| 5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?            | <input type="checkbox"/>      | <input type="checkbox"/>           |
| 6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities? | <input type="checkbox"/>      | <input type="checkbox"/>           |
| 7. Will the proposed action impact existing:                                                                                                                               |                               |                                    |
| a. public / private water supplies?                                                                                                                                        | <input type="checkbox"/>      | <input type="checkbox"/>           |
| b. public / private wastewater treatment utilities?                                                                                                                        | <input type="checkbox"/>      | <input type="checkbox"/>           |
| 8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?                                   | <input type="checkbox"/>      | <input type="checkbox"/>           |
| 9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?                     | <input type="checkbox"/>      | <input type="checkbox"/>           |

|                                                                                                                 | No, or<br>small<br>impact<br>may<br>occur | Moderate<br>to large<br>impact<br>may<br>occur |
|-----------------------------------------------------------------------------------------------------------------|-------------------------------------------|------------------------------------------------|
| 10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems? | <input type="checkbox"/>                  | <input type="checkbox"/>                       |
| 11. Will the proposed action create a hazard to environmental resources or human health?                        | <input type="checkbox"/>                  | <input type="checkbox"/>                       |

**Part 3 - Determination of significance.** The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

|                                                                                                                                                  |                                                                                                                                                                                                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/>                                                                                                                         | Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required. |
| <input type="checkbox"/>                                                                                                                         | Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.                                                             |
| <div> <div>Name of Lead Agency</div> <div>Date</div> </div>                                                                                      |                                                                                                                                                                                                                                                                              |
| <div> <div>Print or Type Name of Responsible Officer in Lead Agency</div> <div>Title of Responsible Officer</div> </div>                         |                                                                                                                                                                                                                                                                              |
| <div> <div>Signature of Responsible Officer in Lead Agency</div> <div>Signature of Preparer (if different from Responsible Officer)</div> </div> |                                                                                                                                                                                                                                                                              |

**PRINT**



INC. VILLAGE OF SAG HARBOR  
55 MAIN ST. • PO BOX 660  
SAG HARBOR, NY 11963  
(631) 725-0224

WETLANDS PERMIT APPLICATION  
CHAPTER 285: WETLANDS

|                                                                                                                                                                          |                                                                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>APPLICANT NAME:</b><br>_____<br><br><b>STREET ADDRESS OF PROPOSED PROJECT:</b><br>_____<br><br><b>SUFFOLK COUNTY TAX MAP NUMBER:</b><br>_____ - _____ - _____ - _____ | <b><u>FOR OFFICIAL USE ONLY:</u></b><br><br><b>RECEIVED:</b> _____<br><b>PERMIT FEE:</b> _____<br><b>FEE PAID:</b> _____<br><b>PERMIT NO.:</b> _____<br><b>DATE ISSUED:</b> ____/____/____ |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**A. CONTACT INFORMATION** *(Please print or type answers. Check off who should receive correspondence.)*

☐ **Applicant:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Telephone Number:** (       ) \_\_\_\_\_ **Email Address:** \_\_\_\_\_  
**Applicant is the:** \_\_\_\_ Owner \_\_\_\_ Lessee \_\_\_\_ Contract Vendee

☐ **Owner(s) (if not applicant):** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Telephone Number:** (       ) \_\_\_\_\_ **Email Address:** \_\_\_\_\_

*If applicant or owner is a corporation, give name, title & contact information for corporation offices.*

|                                    |                                   |
|------------------------------------|-----------------------------------|
| <u>Applicant Corporate Officer</u> | <u>Property Corporate Officer</u> |
| Name: _____                        | Name: _____                       |
| Address: _____                     | Address: _____                    |
| Telephone Number: (       ) _____  | Telephone Number: (       ) _____ |

☐ **Agent (if applicable):** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Telephone Number:** (       ) \_\_\_\_\_ **Email Address:** \_\_\_\_\_

☐ **Attorney (if applicable):** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Telephone Number:** (       ) \_\_\_\_\_ **Email Address:** \_\_\_\_\_

*Anyone filing an application who is not the property owner must also submit an original copy of the Owner's Endorsement form (included with this application), signed & notarized by the owner or authorized representative of the owner corporation.*

☐ **Surveyor:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Telephone Number:** (       ) \_\_\_\_\_ **Email Address:** \_\_\_\_\_  
**License Number:** \_\_\_\_\_

**B. PROPOSED ACTIVITIES**

**1) Review the list below and check all activities that are included in the proposed project.**

- |                                                   |                                                  |                                                               |                                                             |                                              |                                                     |                                               |
|---------------------------------------------------|--------------------------------------------------|---------------------------------------------------------------|-------------------------------------------------------------|----------------------------------------------|-----------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> New Residential Building | <input type="checkbox"/> New Commercial Building | <input type="checkbox"/> Addition: Increase Size of Footprint | <input type="checkbox"/> Addition: No Increase in Footprint | <input type="checkbox"/> Interior Alteration | <input type="checkbox"/> Renovate Existing Building | <input type="checkbox"/> Reconstruct Building |
|---------------------------------------------------|--------------------------------------------------|---------------------------------------------------------------|-------------------------------------------------------------|----------------------------------------------|-----------------------------------------------------|-----------------------------------------------|

☐ **Swimming Pool.** *If checked, provide Cross Section for pool depth relative to groundwater elevation*

☐ **Deck, Patio and/or Terrace.** *If checked, is the structure less than 12" above grade?* ☐ Yes ☐ No

☐ **Fence:** *If checked, provide:* Height (ft.) \_\_\_\_\_ Total Length (ft.) \_\_\_\_\_ Material \_\_\_\_\_

☐ **Retaining Wall.** *If checked, is the retaining wall necessary for the septic system?* ☐ Yes ☐ No

☐ **Other Accessory Building or Structure.** *If checked, list all proposed:* \_\_\_\_\_

☐ **Demolition.** *If checked, specify what is being demolished & specify on site plan:* \_\_\_\_\_

☐ **New, Upgraded, or Expanded Private Septic System.**

☐ **Placement of Fill.** *If checked, answer the questions below:*

- **Total Volume of Fill** \_\_\_\_\_ cu. yds.
- **Type & Purpose of Fill** *(Specify if fill will be used for septic & provide volume for septic fill):* \_\_\_\_\_

☐ **Excavation.** *If checked, specify:* **Maximum Depth (ft.)** \_\_\_\_\_

**Avg. Existing Grade Elevation (NAVD 1988)** \_\_\_\_\_

**Purpose of Excavation** \_\_\_\_\_

☐ **Dewatering.** *If checked, provide details of dewatering in separate written narrative.*

☐ **Clearing of Vegetation.** *If checked, indicate limits of disturbance on site plan & provide area below:*

- **Area to be Cleared** \_\_\_\_\_ sq. ft.
- **List Type(s) of Vegetation to be Cleared:** \_\_\_\_\_

☐ **Planting New Vegetation.** *If checked, provide a planting plan that shows types of proposed plants (with common & scientific names), and the specific location, quantities, and sizes/spacing of those plants.*

☐ **Dock.** *If checked, address §285-9(E)(3) and 285-9(F) in a separate written narrative.*

☐ **Any work involving Erosion Control Structures (see definition under §285-3), including construction, placement, installation, repair, reconstruction, replacement, or alteration.** *If checked, address §285-9(E)(2) in separate written narrative.*

☐ **Dredging.** *If checked, describe purpose in Question 3 below, or in a separate written narrative.*

☐ **New Outdoor Lighting.** *If checked, address §285-9(G) in separate written narrative.*

☐ **Other Activities Not Listed.** *If checked, describe other proposed activities in Question 3 below.*

2) What resource(s) may be affected by proposed activities? (Both may apply & should be indicated on the submitted survey) ☐ Wetlands ☐ Bluff

3) Describe the proposed activities below or in a separate written narrative. (Be sure to include the dimensions (area, length, or volume) of each proposed structure, and the setback of all proposed activities to the wetland boundaries and property lines, if applicable.)  
 (If separate narrative is provided, please indicate below.)

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4) Do the proposed activities comply with the Wetland Setbacks (buffer zones) required under §285-9(A) and/or the Bluff Setbacks required under §285-9(E)(1)? \_\_\_\_\_ Yes \_\_\_\_ No

If the answer to this question is "No," the applicant is required to demonstrate that no practicable alternatives exist for the proposed project. Refer to §§285-9(D)(2) & (3) for more information on how this needs to be addressed to fulfill minimum application requirements.

5) Lot Area: \_\_\_\_\_ sq. ft.

6) Complete the table below based on existing and proposed conditions.

Areas should add up to Lot Area provided in Question 5.

| Land Use or Covertypes                                              | Existing Areas<br>(sq. ft.) | Proposed Areas<br>(sq. ft.) | Proposed Change<br>(sq. ft. +/-) |
|---------------------------------------------------------------------|-----------------------------|-----------------------------|----------------------------------|
| <b>Buildings (Lot Coverage)</b>                                     |                             |                             |                                  |
| <b>Other Impervious Surfaces</b>                                    |                             |                             |                                  |
| <b>Non-Vegetated</b><br>(bare rock, earth, fill, pervious driveway) |                             |                             |                                  |
| <b>Lawn</b>                                                         |                             |                             |                                  |
| <b>Meadows, Grasslands, Brushlands</b>                              |                             |                             |                                  |
| <b>Forested</b>                                                     |                             |                             |                                  |
| <b>Surface Water Features</b><br>(lakes, ponds, streams, etc.)      |                             |                             |                                  |
| <b>Wetlands (freshwater or tidal)</b>                               |                             |                             |                                  |
| <b>Other (describe) _____</b><br>_____                              |                             |                             |                                  |

7) Will the project exceed 300 gallons of water use per day? \_\_\_\_\_ Yes \_\_\_\_ No

- Approximate Water Use Per Day: \_\_\_\_\_ gallons per day

**C. PROPERTY ZONING, PLANNING & PERMITTING INFORMATION**

- 1) Zoning District: \_\_\_\_\_
- 2) FEMA Flood Zone(s): \_\_\_\_\_
- 3) Suffolk County Groundwater Management Zone: \_\_\_\_\_
- 4) Is the property in the Historic Overlay District? \_\_\_\_ Yes \_\_\_\_ No
- 5) Is the property in a Village Sewer District (see Village Code §220-1.3)? \_\_\_\_ Yes \_\_\_\_ No
- 6) Is the property connected to public water? \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ N/A
- 7) Is the property part of a subdivision? \_\_\_\_ Yes \_\_\_\_ No  
*If Yes, provide the name of the subdivision and the lot number(s) of the property in that subdivision.*
- Subdivision Name: \_\_\_\_\_
  - Lot Number(s): \_\_\_\_\_
- 8) If there are any right-of-ways, easements, restrictive covenants, or other encumbrances on the property, list what encumbrances exist and provide copies with your application.  
*If not, just write N/A*

- 9) Have any wetlands permits ever been issued by the Village in the past? If so, provide the date of the permit and the name of the person that the permit was issued to. *If not, just write N/A*

**10) Check off whether approval is required any of the below agencies.**

*If possible, indicate the applicable Reference Number, Approval or Filing Date. If approvals have already been secured, provide copies of the permit AND the stamped-approved plans.*

|                          | Agency                                                                            | Reference Number | Approval or Filing Date |
|--------------------------|-----------------------------------------------------------------------------------|------------------|-------------------------|
| <input type="checkbox"/> | NYS Dept. of Environmental Conservation<br>(including Letter of Non-Jurisdiction) |                  |                         |
| <input type="checkbox"/> | Suffolk County Dept. of Health Services                                           |                  |                         |
| <input type="checkbox"/> | NYS Dept. of State                                                                |                  |                         |
| <input type="checkbox"/> | US Army Corps of Engineers                                                        |                  |                         |
| <input type="checkbox"/> | Southampton Town Trustees                                                         |                  |                         |
| <input type="checkbox"/> | Other (specify) _____<br>_____                                                    |                  |                         |

#### D. SITE CHARACTERISTICS

**1) Predominant Soil Type:** \_\_\_\_\_

2) Depth to Groundwater: \_\_\_\_\_ ft.

- Groundwater depth should be based on recent on-site test hole data. Location of test hole must be shown on survey. Test hole data will be required for certain types of projects including, but are not limited to, swimming pools, new septic systems, houses with basements, and any excavation.

**3) Approximately What Percentage of the Property is:**

- Well Drained: \_\_\_\_\_ %
- Moderately Drained: \_\_\_\_\_ %
- Poorly Drained: \_\_\_\_\_ %

4) Does the property contain any species of plant or animal life listed as rare, threatened or endangered by the New York State, the New York State Natural Heritage Program, to the United States of America?      Yes      No

- *If yes, please identify each species and its status as classified by New York State, the New York State Natural Heritage Program, to the United States.*

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } ss.:  
\_\_\_\_\_ }

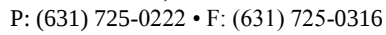
\_\_\_\_\_ (*applicant print name*) being duly sworn, deposes and says that he or she is the owner or authorized agent for of the property described in the foregoing application, and that all information provided on this form and in all attachments submitted herewith are true to the best of his or her knowledge and belief.

The undersigned hereby hold harmless and indemnify the Incorporated Village of Sag Harbor, including its agencies, officials and employees, against any claim, cost or expense, including attorney fees, by reason of their reliance upon this authorization.

Signature of Applicant

Sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Notary Public



*If there are multiple owners, each owner must prepare an endorsement.*

Notary Public



**INC. VILLAGE OF SAG HARBOR**

55 MAIN ST. • PO BOX 660

SAG HARBOR, NY 11963

P: (631) 725-0222 • F: (631) 725-0316

**AUTHORIZATION AND CONSENT FOR INSPECTION OF PROPERTY**

By signing this permission form for submission with an application for a permit(s) to the Incorporated Village of Sag Harbor, the signer consents to inspection by Village Board Members, staff, and/or consultants of the project site or facility for which a permit is sought. This consent allows Village Board Members, staff, and/or consultants to enter upon and pass through such property in order to inspect the project site or facility without prior notice.

Inspections may take place as part of the application review prior to a decision to grant or deny the permit(s) sought. By signing this consent form, the signer agrees that this consent remains in effect as long as the application is pending, and is effective regardless of whether the signer, applicant or an agent is present at the time of the inspection. In the event that the project site or facility is posted with any form of "posted" or "keep out" notices, or fenced in with an unlocked gate, this permission form authorizes Village Board Members, staff, and/or consultants to disregard such notices or unlocked gates at the time of inspection.

The signer further agrees that during an inspection, Village Board Members, staff, and/or consultants may, among other things, take measurements, may analyze physical characteristics of the site including, but not limited to, soils and vegetation (taking samples for analysis), and may make drawings and take photographs.

Failure to grant consent for an inspection is grounds for, and may result in, denial of the permit(s) sought by the application.

Permission is granted for inspection of property located at the following address(es):

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*By signing this form, I affirm that I am authorized to give consent to entry by Village Board Members, staff, and/or consultants as described above.*

|                    |           |       |
|--------------------|-----------|-------|
| <hr/>              | <hr/>     | <hr/> |
| Print Name & Title | Signature | Date  |

2. (a) the landowner's name and address are:

(b) The shareholders, partners or members of the landowner corporation, partnership or limited company are (if applicable)

(1) \_\_\_\_\_ (3) \_\_\_\_\_  
(2) \_\_\_\_\_ (4) \_\_\_\_\_

3. (a) the contract vendee's name and address are (if applicable):

\_\_\_\_\_  
\_\_\_\_\_

(b) The shareholders, partners or members of the contract vendee corporation, partnership or limited company are (if applicable):

(1) \_\_\_\_\_ (3) \_\_\_\_\_  
(2) \_\_\_\_\_ (4) \_\_\_\_\_

4. Does any officer or employee of the Village of Sag Harbor have an interest in the applicant or in the landowner or in the contract vendee?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, state the name and residence of such officer or employee and the nature and extent of such interest.

\_\_\_\_\_  
\_\_\_\_\_

For the purpose of this disclosure, an officer or employee of the Village of Sag Harbor shall be deemed to have an interest in the applicant or in the landowner or in the contract vendee when he, his spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them:

(a) is the applicant or landowner or contract vendee, or

(b) is an officer, director, partner, member or employee of the applicant or landowner or contract vendee, or

(c) legally or beneficially owns or controls stock of a corporate applicant or landowner or contract vendee, or is a partner or member of a partnership or limited liability company applicant or landowner or contract vendee; or

(d) is a party to an agreement with such an applicant or landowner or contract vendee, express or implied, whereby he may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of such application.

A person who knowingly and intentionally fails to make such disclosure shall be guilty of a misdemeanor as provided in General Municipal Law §809.

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5. Does any officer or employee of the Town of Southampton and/or East Hampton, County of Suffolk or State of New York have an interest in the applicant or in the landowner or in the contract vendee?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, state the name and residence of such officer or employee, the name of such governmental entity (Town, County, and State) and the nature and extent of such interest. \_\_\_\_\_

For the purpose of this disclosure, an officer or employee of the Town of Southampton and/or East Hampton shall be deemed to have an interest in the applicant or in the landowner or in the contract vendee when he, his spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them:

(a) is the applicant or landowner or contract vendee; or

(b) is an officer, director, partner, member or employee of the applicant or landowner or contract vendee; or

(c) legally or beneficially owns or controls stock of a corporate partnership or limited liability company applicant or landowner or contract vendee; or

(d) Is a party to an agreement with such an applicant or landowner or contract vendee expresses or implied, whereby he may receive any contingent upon the favorable approval of such application.

A person who knowingly and intentionally fails to make such disclosure shall be guilty of a misdemeanor as provided in General Municipal Law §809

\_\_\_\_\_  
Applicants Signature

State of New York)

) ss:

County of \_\_\_\_\_)

On the \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ before me, the undersigned, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
(Notary Public)

