



DEPARTMENT OF COMMUNITY DEVELOPMENT

PLANNING - BUILDING INSPECTIONS - ZONING

207 WEST SECOND AVENUE, FRANKLIN VIRGINIA 23851

OFFICE: 757-562-8580 OR 757-562-8682

Application for Conditional Use

Official Use Only

Public Hearing #: CUP _____ - _____ Tax Map #: _____ Date Received: _____

Applicant - _____ Phone Number: _____

Mailing Address - _____ City _____ State _____ Zip _____

Email Address - _____ CHECK ONE BELOW

☐ Design Professional ☐ Owner ☐ Authorized Agent ☐ Contract Purchaser ☐ Other: _____

Owner - _____ Phone Number: _____

Subject Property Address - _____ Tax Map Number: _____

Email Address - _____

Current Principal Use - ☐ Residential ☐ Commercial ☐ Mixed Use ☐ Industrial ☐ Other: _____

Describe the nature of the Current Use: _____

Please list all proffers under separate cover complete with a narrative of the proposal.

Proposed number of uses - _____ (i.e principal use of residence + home occupation in acc. structure would equal 2 uses)

Describe the nature and extent of Proposed use: _____

Check if the follow items are attached:

☐ Site Plan

☐ Narrative

☐ Deed of Ownership

☐ Adjacent Property Owners for Notification

**Additional requirements may be requested
by the Zoning Administrator**

**Approval of a Conditional Use Permit does not supersede or
over-ride any required application of the Virginia Uniform
Statewide Building Code applicable to this project. Please
check with the Building Official for further information.**

Please refer to Section 28.8 of the City of Franklin Ordinance for additional requirements.

THE CONDITIONAL USE REQUEST MUST BE ACCOMPANIED BY THE APPROPRIATE FEE.

CHECKS ARE TO BE MADE PAYABLE TO: **TREASURER CITY OF FRANKLIN**

Reciept Number: _____ Date Received: _____ Received by: _____

CONDITIONAL USE PERMIT \$600 PLUS THE COST OF THE REQUIRED ADVERTISING

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In considering an application for a conditional use permit, the planning commission and council shall determine the appropriateness of the application based upon the following standards:

- (a) The use is compatible with the character and appearance of the surrounding neighborhood by virtue of its height, bulk, location on site and the design and location of parking, signage, landscaping and other outside activities or structures.
- (b) The use does not create a demand on public water or sanitary sewer services that exceeds the design capacity of those systems at the proposed site or that would in any way decrease the quality of service to the surrounding neighborhood.
- (c) The use does not generate traffic or parking on public streets that exceeds the design capacity of said streets and does not create a dangerous traffic problem by virtue of driveway location, site clearance, driveway slope or other factors.
- (d) The use does not increase the flood potential in the surrounding neighborhood.
- (e) The use is in conformance with the setback, yard, frontage, lot area, parking, signage, screening and any other applicable requirements of the zoning ordinance as they pertain to the district in which the use is to be located or to the specific use.
- (f) The use does not adversely affect the health or safety of persons residing or working in the neighborhood.
- (g) The use is not detrimental to the public welfare or injurious to other property and improvements in the neighborhood.
- (h) The use is not in conflict with the comprehensive plan and complies with all applicable federal, state and local laws.