

PLEASE NOTE: This is a permit APPLICATION, not an actual permit.
You cannot begin any work until you receive the appropriate permit, signed by the
Lawrenceville Borough Zoning/Code Enforcement Officer.

Borough of Lawrenceville
Zoning Permit Application

Applicant's Name and Address:

Date:

Applicant's Phone Number:

Property Owner's Phone #:

Property Owner's Name and Address:

Contractor Name and Phone #

Zoning Information – physical address of property: _____

Permit to (Type of Improvement)

Type of Construction:

Square Foot of Construction: _____

ATTACH A PLOT PLAN AND CONSTRUCTION DRAWING TO THIS APPLICATION.

Applicant's Signature

Owner's Signature

FOR OFFICIAL USE ONLY

Building Code Enforcement/Zoning Officer

Signature

____ Approved

____ Rejected

Date _____

Application Checklist

1. The following must be included with the zoning permit application: a plot plan showing all measurements of all existing and proposed structures; house, shed, fence, pool, driveway(s), etc., or reason for requesting zoning permit. Show all property lines; include setbacks feet, that is, distance from adjoining property lines, include front, sides and rear measurements in feet.
2. Property MUST be staked out so that inspector can easily verify all measurements. If the property is not staked, the application will be rejected.
3. Incomplete applications will be rejected.

Borough Ordinance (14-1191)

ARTICLE H

Administration, Enforcement and Penalties

Section 14-1191 General procedure.

Prior to the application for a zoning permit for the construction, alteration or changes in occupancy of any structure all persons shall conform to the following procedure, as well as to all other applicable provisions of this chapter.

- a) Application for permits – Applicant applies to the zoning officer by filling out the appropriate application and by submitting the required fee.
- b) Issuance of zoning permit – Prior to the application for a zoning permit for the construction of any structure, the developer shall submit a site plan to the zoning officer which shall be accompanied by the following information:
 - 1) Map showing applicant's entire holding, and that portion of the applicant's property under consideration.
 - 2) An accurate preliminary site plan, showing the exact size, shape and location of existing and proposed buildings.
 - 3) The site plan shall also show the location of parking areas and driveways, the proposed grade and drainage, and other such information as may be necessary to enable the zoning officer to determine whether the proposed structure and use of land will conform to the provisions of this chapter.