

City of Buena Park – Building Division

6650 Beach Blvd. Buena Park, CA 90622 714.562.3636

Request to Duplicate Official Copy of Plans

The official copy of building plans cannot be duplicated without permission from the certified, licensed, or registered professional who signed the plans.

Building Address: _____

Assessors Parcel Number: _____

Type/Name of Document(s): _____

Person Requesting Duplication:

Name: _____

Address: _____

Telephone Number: _____ Email: _____

Project Architect / Engineer:

Name: _____

Address: _____

Original or Current Owner of the Building:

Name: _____

Address: _____

The following affidavit is required under Section 19851(c) of the California Health and Safety Code as a condition of receiving a duplicate copy of official plans held by the City of Buena Park.

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AFFIDAVIT

I _____ request copies of the official plans
(Name of Person Requesting Duplication)

for the building at _____ stipulate to all
(Building Address)

of the following conditions as required by the California Health and safety Code:

1. That the copy of the plans shall only be used for the maintenance, operation and use of the building.
2. That drawings are instruments of professional service and are incomplete without the interpretation of the certified, licensed or registered professional of record.
3. That subdivision (a) of Section 5536.25 of the Business and Professions Code states that a licensed architect who signs plans, specification, reports, or documents shall not be responsible for damage caused by subsequent changes to, or use of, those plans, specifications, reports or documents where the subsequent changes or uses, including changes or uses made by state or local governmental agencies, are not authorized or approved by the licensed architect who originally signed the plans, specifications, reports, or documents provided that the architectural service rendered by the architect who signed the plans, specifications, reports, or documents was not also a proximate cause of the damage.

I declare under penalty of perjury that the foregoing is true and correct.

Signature of Person Requesting Plans

Capacity Claimed by Signer

Date