



Public Works Department
13220 Central Avenue
Chino, CA 91710
(909) 334-3265

www.cityofchino.org

CITY of CHINO

Legal Document Application

Request is hereby made for approval of the proposed legal document as indicated below.

Type of Document (check all that apply):

GRANT DEED EASEMENT DEED OF RIGHT-OF-WAY DEDICATION LOT MERGER LOT LINE ADJUSTMENT
CERTIFICATE OF CORRECTION OTHER

Location of parcel(s):

TO BE SUBMITTED BY APPLICANT:

1. A brief description explaining need for document with the name, address, phone number and email address of owner(s)
2. Copy of filled out legal document (owner signature to be provided after City has completed plan checking the documents)
3. Attach a legal description of each existing parcel. Description to be labeled "Exhibit A" and shall be prepared by CA Land Surveyor
4. Attach an 8-1/2" x 11" plot (to be labeled "Exhibit B", prepared by a CA Land Surveyor) showing:
 - Existing lot lines with bearing & distance
 - Proposed lot lines (if applicable)
 - Location of **all** structures on all parcels (LLA only)
 - Distances between buildings and proposed lot lines
 - Assessor's Parcel Number
 - Exhibit to be drawn to scale. Provide scale with north arrow
 - Stamp and signature from registered professional
5. Attach a preliminary title report for all parcels involved
6. Copy of Tax Assessor's Map
7. Plan check fee payment per the current Fee Schedule

We, the undersigned owner(s), understand that in order to be approved:

- A greater number of parcels than currently exist may not be created
- All parcels involved must be recognized parcels as defined by ordinance
- All right-of-way, as required by the Master Plan of Streets and Highways, must have been dedicated
- No parcels may be created which are substandard in either frontage or area, unless a variance has been granted by the Planning Commission

Signature of each owner (as indicated on the preliminary title report) consenting to the proposed legal document.

Print Name	Signature
Print Name	Signature
Print Name	Signature
Print Name	Signature
Print Name	Signature
Print Name	Signature

Staff Use Only

Received By	Date Received	Reviewed By
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