

**TOWN OF MORRISTOWN
SHED APPLICATION**

Date Submitted: _____

Tax Map #: _____

Permit number: _____

Date Approved: _____

Zoning District: _____

Date Permit Paid: _____

Date Denied: _____

ZBA or PB Approval: _____

Bldg Permit Fee: _____

Application is hereby made to the Code Enforcement Officer for the issuance of a Building Permit pursuant to all applicable codes, ordinances, and Laws regulation the governing erection, construction, enlargement, addition, repair, replacement, improvement, removal, demolition, conversion and change in the nature of the occupancy of any building or structure within the boundaries the Town or Village of Morristown at the following location.

ADDRESS OF THE PROPERTY: _____

1) Applicant: Name: _____ Phone #: _____

Address: _____

E-mail Address: _____

2) Property Owner (only use if different than applicant)

Owner: Name: _____ Phone #: _____

Address: _____

3) Nature of work (<<Check all that apply>>):

☐ Use
☐ Erect
☐ Repair
☐ Alter
☐ Extend
☐ Remove
☐ Demolish
☐ Occupy
☐ Move Manufactured Home
☐ Pool
☐ Other _____

☐ Residence
☐ Garage
☐ Storage Shed
☐ Deck
☐ Porch
☐ Camp
☐ Handicap Ramp
☐ Commercial Business
☐ Pole Barn
☐ Replace Manufactured Home

4) Property Use: Residential: _____ Commercial: _____ Proposed Change of Use: _____

5) Site Location of Project: _____

A Plot Plan () is attached () is not attached
Floor Plan () are included () are not included

STATE OF NEW YORK)

SS:

COUNTY OF ST. LAWRENCE)

Deponent, being duly sworn, says that he (she) is the owner or authorized agent for which the foregoing work is proposed to be done, and that he (she) is duly authorized to perform such work, and that all workmen employed on this building are covered by contract or compensation insurance, and that all work will be performed in accordance with all existing State Laws and Local Ordinances. I further state that all information is true and correct to the best of my knowledge.

Signature of Applicant/Property Owner

Print Name

Sworn to this _____ day of _____,

Notary Public

I am authorizing _____ to act as agent with regard to the above matter. This agent has been contacted by me to perform the work for which the application is being submitted. The agent, _____, being duly authorized to perform such work, has insured that all workmen employed at this site will be covered by contract or compensation insurance and that all work will be performed in accordance with all existing State Laws and Local Ordinance. Further, I state that all submitted information is true and correct to the best of my knowledge.

Signature of Applicant

Signature of Agent

Notary Public

FOR USE BY CODE ENFORCEMENT OFFICER ONLY.

() Permit for use

() Approved

() Denied – Not in conformance with the following provision(s) of the Town of Morristown Zoning

Ordinance: _____

() Denied – Does not meet New York State Fire Prevention and Building Codes.

Comments:

Date: _____ By: _____

SHED EXAMPLE

FOLLOWING THE ILLUSTRATIONS BELOW, DRAW IN THE SIZE AND LOCATIONS OF ALL DOORS AND WINDOWS:

NOTE: THESE ARE NOT COMPLETE PLANS - PLEASE FILL IN YOUR MEASUREMENTS AND SPECIFICATIONS IN THE DESIGNATED BLANK AREAS.

SUBMIT ONE COPY OF YOUR PLAT OF SURVEY ACCURATELY INDICATING THE FOLLOWING: **A)** LOCATION AND DIMENSIONS OF THE PROPOSED SHED, **B)** LOCATIONS AND DIMENSIONS OF ALL STRUCTURES ON THE LOT, **C)** THE DISTANCE FROM THE SHED TO THE LOT LINE AND OTHER NEARBY STRUCTURES, AND **D)** A MINIMUM OF TEN (10) FEET BETWEEN THE SHED AND PRIMARY STRUCTURE.

SHEDS UNDER 144 SQ. FT. ONLY REQUIRE A ZONING CERTIFICATE, NO BUILDING PERMIT.

DETACHED STORAGE SHED CROSS SECTION:

FLOOR PLANS:

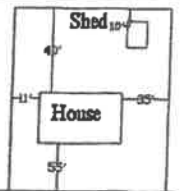
Cross-Section Labels:

- Roof:**
 - # _____ Asphalt Shingles
 - # _____ Felt
 - Sheathing: _____
 - 2 x _____ Joists
 - 2 x _____ Rafters @ _____" o.c.
 - 2 x _____ Ridge
 - Pitch: _____
- Wall:**
 - Studs: 2 x _____ @ _____" o.c.
 - Siding Type: _____
 - Anchor Bolts: _____ @ _____" o.c.
- Foundation:**
 - 4" Stone Base (Remove all Vegetation)
 - Grade: _____
 - 12" _____
 - Concrete (Not required if _____)
 - Wire Mesh ≤ 200 sq.ft.)
 - Stone
 - _____ x _____" Footings

Floor Plan Labels:

- Width: _____
- Depth: _____
- 2 x _____ Joists @ _____" o.c.
- Flooring Type: _____ (If not Concrete)
- Show location and window size, if any: _____
- Header Size: _____
- Door Size: _____

IF SHED IS NOT ON POURED CONCRETE SLAB, HOW IS THE STRUCTURE ANCHORED? _____

PL Rear Yard Setback Side Yard Side Yard Front Yard Setback PL		 Town Road Plot Plan Example
		Property Line (PL)
Road Name _____		
Building Permit Plot Plan		