

**APPLICATION FOR POOL PERMIT
ABOVE-GROUND POOL, IN-GROUND POOL, SPA OR HOT TUB**

Steeleville Village Hall
107 W. Broadway, Steeleville, IL 62288
Phone: (618) 965-3134 ext. 31 FAX: (618) 965-9479 www.steeleville.org

(Do not write in this space -- For office use only)	
Date: _____, 20____	Permit fee to be paid to Village Clerk
() Permit Denied If denied, cause of denial: _____	Fee: \$ _____ Date: _____ Check#/Cash _____
_____	Fee for Above-Ground Pool, Spa, Hot Tub: \$25.00
_____	Fee for In-Ground Pool: \$50.00

INSTRUCTIONS TO APPLICANTS: All information required by the application must be completed and submitted herewith.

1. Name of property owner(s): _____ Phone: _____
 Complete mailing address: _____
 Property Owners Signature (required if Rental Property): _____ Date: _____
2. Applicant's name: _____ Phone: _____
 Complete mailing address: _____
3. Property interest of applicant (Owner, Renter, etc.): _____
4. Property address of proposed Pool: _____
5. Type of Structure: () Above Ground Pool () In Ground Pool () Spa or Hot Tub () Other
6. Electrical connection being added: () Yes () No
7. Cost estimate of pool, spa or hot tub _____
8. A sketch plan (drawn to approximate scale) must be shown on the reverse side or may be attached showing the following:
 - a) Dimensions of the lot;
 - b) Dimensions and use of all buildings (show overall dimensions of house including garage if applicable);
 - c) Distance of each building from all lot lines;
 - d) Distance between accessory buildings and principal buildings;
 - e) Any additional information as may be reasonably required by the Zoning Department.
 - f) For above-ground pool, spa or hot tub refer to Zoning Ordinance 40-4-15.

Date: _____

Applicant Signature

VI. Site or Plot Plan – for applicant use (to be completed with accurate measurements to property lines and structure locations)



N

VII. Notes and Data – (For Office Use)



Swimming Pool/Hot tub/Spa Information Sheet

Frequently asked questions:

Do I need a permit?

Yes, if the wall of the pool is over 18 inches in height, a permit is required. This can be applied for at Village Hall. A minimum fee will be collected.

Do I need a fence?

Yes, barriers such as fences and walls are required for pools that have wall height of 18 inches or more. The pool area must be completely contained within these barriers. The specific requirements are as follows:

- *The top of the fence must be a minimum of 48 inches. Above ground pool walls 42 inches in height can serve as a barrier provided a removable ladder or a ladder that locks in the upright position is installed.*
- *Openings in the barrier cannot allow passage of a 4 inch sphere.*
- *Any door within a wall of the residence that allows direct access to the pool enclosure must be armed with an audible alarm.*
- *Any gate must be self-closing and self-locking.*
- *A temporary fence is not allowed; for example the orange plastic fence used at construction sites.*

Are there any specific location requirements?

Yes, pools, hot tubs and spas are referred to as accessory structures. This means they must meet the zoning requirements of the area where they will be located.

- *Minimum distance to the side yard is 10 feet, to the rear yard is 10 feet. On a corner lot, the side will be a minimum of 25 feet.*
- *No utility line can be overhead.*
- *Cannot be placed over a utility easement.*
- *Cannot be located in a front yard.*

Are there any specific electrical requirements?

Yes, a dedicated ground fault circuit is required for the pump. Also, a convenience outlet that is GFI protected is required within 20 feet of a pool, hot tub or spa.

Will I need an inspection?

Yes, an inspection by the Zoning Administrator will take place after the pool is installed.

Can I install this myself?

Yes, an individual can install this his/herself if capable of doing so. A Contractor may also do so, but any Contractor conducting business within the Village of Steeleville is required to have a Contractor's License (this can be obtained at Village Hall).

What are the location of my property lines?

It is the responsibility of the property owner to locate the property lines.

What if I don't comply with all the rules on pools?

The Village of Steeleville's Code of Ordinances regulates this under Division IV – GENERAL PENALTY, making any violations punishable in Court if brought to your attention by the Code Enforcement Officer and you fail to comply within a reasonable given time.

What's my next step?

- *Fill out a permit application.*
- *Complete a site plan*

This will be a "bird's eye view" drawing of the property where the pool will be located, giving the dimensions of the property, location of all buildings and where the pool will be located showing existing power lines.

Why so many rules?

The Village of Steeleville has adopted these guide lines from the International Building Codes. Due to the fact of so many dangers and hazards from bodies of water, many of these rules are enforced to protect the safety of small children.

PLEASE NOTE:

These guidelines are not a comprehensive presentation of all of the ordinances involved in placing, erecting or constructing a pool, hot tub or spa.

If you have any questions or concerns, please contact Village Hall at (618) 965-3134 ext. 31.