

All Events Permit Application

Event date(s): _____ Beginning/Ending times: _____

Event name: _____ Sponsor Group: _____

Contact person(s): _____
[Printed name] [Signature]

Contact phone #: _____ E-mail: _____

Event type description: _____

Event location: _____

Liquor: ☐ Served ☐ Sold ☐ Not applicable to this event

Permit type requested:

☐ Oversized load travel permit [travel route]: _____

☐ Parade [route]: _____

☐ Parking restrictions [location]: _____

☐ Stationary event [list location]: _____

☐ Street closure [list street(s)]: _____

☐ Other closure [list location(s)]: _____

Village of Delta Involvement Requested Personnel

- ☐ Fire Department
☐ Police Department
☐ Public Works Department
☐ Other Village Personnel [specify Department]: _____

Material/Equipment

- ☐ Barricades
☐ Barricade lights
☐ Parking Cones
☐ Other Village equipment [specify]: _____

_____ The permit holder assumes all liability for the replacement cost of lost or stolen Village property. (initial on the line)

DJ/Band Music Playing/Other requests: _____

Certificate of Liability Insurance attached: ☐ Yes ☐ No ☐ Pending ☐ Not applicable

Liquor permit attached: ☐ Yes ☐ No ☐ Pending ☐ Not applicable

Health Department Inspection request: ☐ Yes ☐ No ☐ Pending ☐ Not applicable

Fire Department Inspection request: ☐ Yes ☐ No ☐ Pending ☐ Not applicable

Diagram of Event Layout Attached: ☐ Yes ☐ No ☐ Pending ☐ Not applicable

Notice to applicants:

According to Section 1129.01 of the Village of Delta Codified Ordinances.

Placement of all signs, regardless of size or design, shall be prohibited on all Village-owned property, including street rights-of-way and thoroughfares within the Village. This prohibition includes light poles, telephone poles, and the like. The Village of Delta's Administration and employees are not responsible for any lost or stolen property or damage to Village property during approved permit days/hours.

The Village of Delta reserves the right to cancel the use of public right-of-way and/or facilities.

FOR VILLAGE USE ONLY

Special Conditions: _____

APPROVAL:

Village Administrator / Police Chief Date

Mayor/Council Member Date

RETURN COMPLETED EVENT PERMIT TO: Village Administrator by email: villageadministrator@villageofdelta.org or in person at 421 Fernwood Street. For questions, call 419-822-3232.

All applications must be turned in at least 5 business days before the event date with all required documentation