



CITY OF DEER PARK

Contractor Registration Application

710 E. San Augustine, Deer Park, TX 77536 Phone: 281-478-7270 Fax: 281-478-0394



In order to register to do work in the City of Deer Park, the following information must be provided:

1. Completed Contractor Registration Application.
2. Proof of Insurance stating the City of Deer Park as certificate holder (not required for General Contractors)
3. Copy of State issued Master or equivalent License (when applicable)
4. Copy of State Contractors License (when applicable)
5. Copy of State / Government issued ID (not required for General Contractors)

Each of these items must be provided, approved, and entered into our records before any work may be permitted or commenced in the City of Deer Park. *Working without a permit is subject to a \$500 fine.*

Company Name:			
Business Address:			
City, State, Zip Code:			
Phone:		Fax:	
Email:			

Type of Contractor: ☐ General Contractor ☐ Plumbing Contractor ☐ Electrical Contractor ☐ HVAC Contractor ☐ Fire Protection	Person's Authorized to Obtain Permits in Company Name: Name: TDL # Name: TDL # Name: TDL # Name: TDL #	Electricians: Any State licensed master or contractor electrician who is self employed, with no employees, will not be required to provide Workman's Compensation Insurance. Please sign the Affidavit of Self Employment, on the back of this page.
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State License Information:			
Master Plumber's Name:		License#	
HVAC License Holder Name:		License#	
Master Electrician's Name:		License#	CL#
Journeyman:		License#	
Journeyman:		License#	
Journeyman:		License#	
Apprentice:		License#	
Apprentice:		License#	
Apprentice:		License#	

The information submitted for this Contractor's registration is true and accurate to the best of knowledge. I understand that permits are required to be issued prior to commencement of any and all construction work. I understand that any person working within the city limits of Deer Park on any property that is not that person's primary residence who erects, constructs, alters, or repairs a building or structure without the required permits or licenses is in violation of City Ordinance 3392 and will be subject to a \$500 investigation fee and triple permit fee. The City reserves the right to hold or deny permits to contractors who fail to complete and obtain finals for each permit issued under their registration.

Signature of Applicant: _____

Date: _____

Printed Name: _____

Title: _____

TDL # _____

D.O.B. _____

MASTER ELECTRICIAN CERTIFICATION OF SELF EMPLOYMENT

I, _____ of _____ Do hereby certify that I am a self employed electrician doing electrical business in the City of Deer park, and I do not carry Workman's Compensation insurance as I don not have anyone employed by my company.

Signature of Applicant

STATE OF TEXAS

Before me, a Notary Public, on this day personally appeared _____ of _____ Known to me (or proven by oath or identification) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this _____ day of _____, _____

SEAL:

Notary Public, State of Texas

Printed Name of Notary Public

ELECTRICIAN INSURANCE REQUIREMENTS

Electrical contractors, electrical sign contractors and residential appliance installation contractors are required to maintain at least a minimum general liability insurance coverage at all times to satisfy proof of financial responsibility.

- (1) The insurance must be at least \$300,000 per occurrence (combined for property damage and bodily injury);
- (2) Be at least \$600,000 aggregate (total amount the policy will pay for property damages and bodily injury); and
- (3) Be at least \$300,000 aggregate for products and completed operations.

Proof of the required general liability and worker's compensation insurance can be submitted on an industry standard certificate of insurance form with a 30-day cancellation notice. Worker's compensation coverage may be established by a certificate of authority to self-insure, or an applicant may state that it has elected not to obtain worker's compensation coverage providing that applicant **has no employees.**

Such insurance shall be written by an accredited company under the supervision of the board of Insurance commissioners of the State of Texas.

Evidence of compliance with the above insurance requirements shall be considered as having been met when the policy, a copy thereof, or a certificate of insurance has been filed with and approved by the Permitting Office. Such policy shall include an endorsement thereon that the city will be notified at least ten days in advance in the event of the policy or policies being cancelled or expiring before the expiration date of the license. (Pg. CD18:82)

PLUMBERS & GAS FITTER INSURANCE REQUIREMENTS

The City of Deer Park shall not register a master plumber as a contractor until and unless the master plumber furnishes proof of comprehensive general liability insurance (including products liability and completed operations coverage) with minimum limits of \$300,000 for death or bodily injury and \$300,000 for property damage, per occurrence. The policy must be issued by a carrier that is listed with a rating of A or A+ in the last published edition of Best's Insurance Reports - Property Casualty Volume (published by A.M. Best Company, Oldwich, NJ 08858). It shall be the duty of each registered contractor to maintain current proof of coverage with the City of Deer Park. The proof of coverage shall be provided in the form of a certificate issued by an authorized agent or employee of the company issuing the policy that specifies the coverage and identifies the insured.