

Plumsted Township Rental Unit Inspection Application

In accordance with the Plumsted Township Ordinance 2023-12, a rental inspection must take place every initial occupancy and/or every 2 years thereafter. One application per unit. There is a \$150 per fee per unit. Rental inspections are done on **Mondays between 4-6pm**. Please call at least 2 weeks in advance to schedule a rental inspection at 609-758-2241 X105.

RENTAL PROPERTY ADDRESS _____

Block _____ Lot _____ Record Owner/Agent/Manager Name _____

Address _____ Phone # _____

Email Address _____

Type of Inspection: Initial _____ Renewal _____ New Tenant _____

Tenant Information: Date Occupied _____ Phone/Cell # _____

Name _____

Office Use Only

_____ 1. Landlord Registration Statement. Completed and signed by the Municipal Clerk. (Every 2 years regardless of tenant change)

_____ 2. *Water Analysis Certification. Valid for 5 years unless change of tenant occurs at 2 year
(Date of last registration date. *NOT NECESSARY FOR CITY WATER* _____ City Water
Certificate)

_____ 3. Heater Certification. Valid for 30 days after signed & sealed by Licensed Contractor. *THIS
IS NOT NECESSARY FOR ALL ELECTRIC HEAT* _____ Electric Heat

_____ 4. Completed Rental Unit Inspection Application.

_____ 5. Inspection fee \$150 per unit. Paid by Check # _____ or Cash _____

_____ 6. Taxes Paid to date (check with Tax office)

_____ 7. In accordance with N.J.S.A. 4:19-1 and Plumsted Ordinance 4-4; ALL DOGS MUST BE
LICENSED EVERY YEAR. I have informed my tenants of this ordinance. Initial here: _____

Date of Inspection _____ Failed _____ Passed _____

***Failed inspections must be abated within 30 days. A \$50 Reinspection fee per Unit must be paid before you call to schedule reinspection.**

Reinspection Date _____ Failed _____ Passed _____

Inspectors Signature of Approval _____ Date _____