

VILLAGE OF MACKINAW

BUILDING PERMIT

- ❖ A building permit is required for all construction and must be obtained seven days before construction begins. **All tenants must have owners' signature before building permit is approved.**
- ❖ NOTE: All construction authorized by this permit shall begin within six (6) months after the date of issuance or the permit shall automatically become void, and fees forfeited.
- ❖ Authorized construction shall be completed within one (1) year for any new construction and within six (6) months for remodeling (or construction on existing improvements) or permit holder will be subject to fines set forth in the Village Code, §153.999. In the event of unavoidable delays occur during construction and the contractor can prove satisfaction to the Zoning Officer a reasonable extension may be granted.
- ❖ Any owner or holder of a building permit who fails to complete construction within the time period set forth who fails to obtain a certificate of occupancy within thirty (30) days or final inspection following the expiration of the construction time period, shall be subject to a fine as set forth in § 153.999, for each and every day the construction has not been completed.
- ❖ A pavement permit is required for all construct, reconstruct, or resurface (exclusive of sealcoating) any asphalt, concrete, or similar pavement type surface on any lot within the Village. There shall be no fee for a pavement permit.
- ❖ New construction of a home, commercial or industrial requires a building permit, pavement permit and if water and/or sewer hookup is required application of connection. Please note there are two (2) applications for connection Mackinaw corporate limits and Heritage Lake.
- ❖ There are different fees for sheds, garages, and demolition. Please see attached for the list of fees for your project. Fees are based on the square footage of the footprint of the building including the garage for new homes. Currently the fee charged is \$6.00 per one hundred (100) square feet.
- ❖ Following is some pertinent information of requirements for building:
 - Required setbacks for new residential are twenty-five (25') feet from the front lot lines, twenty-five (25') feet from rear lot lines and ten (10') feet from the side lot lines.
 - Required setbacks for commercial areas are zero (0') feet from the lot line for front yard; unless a fuel storage is in front then ten (10') from the lot line for front yard, twenty (20') from lot line for rear yard and zero (0') from lot line for side yard.
 - Required setbacks for industrial areas are zero (0') feet from any lot line.
 - Fence height requirements: front property and side property to building setback cannot exceed four (4') feet. Side and rear property from building setback cannot exceed eight (8') feet. Please see §153.35 of Zoning Code for all rules regarding fencing.
 - The combined square footage of the footprints of all buildings on a lot cannot exceed thirty (30%) percent of the square footage of the lot.
 - Building height cannot exceed thirty-five (35') feet, detached accessory structure cannot exceed twenty-five (25') feet or the height of the existing principal structure and shed walls cannot exceed eight (8') feet in height.
- ❖ Pole buildings are only allowed to be constructed on lots containing at least 1.5 acres and only after the principal residence has been constructed.
- ❖ Building permits will be approved or denied within 7 days of receipt.

PLEASE NOTE: Damage to curb stop or service connection by subsequent construction activity will be the responsibility of contractor or homeowner.

***If you have any other questions pertaining to General regulations and land usage, see Chapter 153 of the Village Code, this information can be found on the Village website www.mackinawil.gov or at the Village office during regular office hours. Be advised that all building construction is subject to the code of ordinances. We do not enforce any local covenant rules.**

STATEWIDE BUILDING CODES

Effective January 1, 2025

Public Act 103-0510 amends the Capital Development Board Act (20 ILCS 3105/1 et seq.). It requires that certain building code standards be adopted or followed effective January 1, 2025. The Act does not require municipalities or counties that do not currently have building codes to adopt building codes, but it does require minimum construction standards in those communities. For municipalities and counties that have adopted building codes, the Act requires that those codes meet certain requirements. Having a municipal or county zoning ordinance is separate from having a municipal or county building code.

IF YOUR MUNICIPALITY DOES NOT CURRENTLY HAVE A BUILDING CODE

COMMERCIAL CONSTRUCTION

Newly constructed commercial buildings or substantially improved commercial buildings in a non-building code jurisdiction cannot be occupied until:

1. The property owner or property owner's agent has first contracted for the inspection of the building by an inspector who meets the qualifications established by CDB; and,
2. A qualified inspector files a certification of inspection with the municipality or county having such jurisdiction over the property, indicating that the building complies with all of the following:
 - a. The International Building Code including Appendix G (current or most preceding edition);
 - b. The National Electric Code published by National Fire Protection Association (current or most preceding edition);
 - c. Either:
 - i. The Illinois Energy Efficient Building Code adopted under Section 15 of the Energy Efficient Building Act; or,
 - ii. The Illinois Stretch Energy Code adopted under Section 55 of the Energy Efficient Building Act;
 - d. The Illinois Accessibility Code adopted under Section 4 of the Environmental Barriers Act;
 - e. The Illinois Plumbing Code adopted under Section 35 of the Illinois Plumbing License Law; and,
 - f. The rules adopted in accordance with Section 9 of the Fire Investigation Act.

RESIDENTIAL CONSTRUCTION

A home builder and the home purchaser may agree to adopt the International Residential Code or any municipal residential building code or county residential building code that is, on the first day of construction, in effect within 100 miles of the location of the new home. If the home builder and the home purchaser fail to agree to a residential building code, or if no residential building code is stated in the contract, the code adopted under Section 15 of the Energy Efficient Building Act, the Illinois Plumbing Code adopted under Section 35 of the Illinois Plumbing License Law and the current edition of the International Residential Code are, by law, adopted as part of the construction contract.

Residential buildings in jurisdictions that have not adopted a building code where agreed to by the home purchaser and home builder.

- New construction: IRC® Current edition or most recent preceding edition OR a municipal/county residential code within 100 miles of the home. (1/1/24 excluding IV and VII)¹
- Illinois Energy Conservation Code.²
- Illinois Accessibility Code if owned, leased or financed by a governmental unit.³
- Illinois Plumbing Code.⁴
- Fire Prevention and Safety Rules (includes NFPA 101®).⁵

¹Required by 815 ILCS 670/15. ²Required by 20 ILCS 3125/15. ³Required by 410 ILCS 25/5. ⁴Required by Title 77 Part 890 Section 890.110. ⁵Required by Title 41 Part 100 Section 100.3.

Residential buildings in jurisdictions that have not adopted a building code where NOT agreed to by the home purchaser and home builder.

- New construction: IRC® Current edition. (1/1/24 excluding IV and VII)¹
- Illinois Energy Conservation Code.^{1,2}
- Illinois Accessibility Code if owned, leased or financed by a governmental unit.³
- Illinois Plumbing Code.⁴
- Fire Prevention and Safety Rules (includes NFPA 101®).⁵

¹Required by 815 ILCS 670/15. ²Required by 20 ILCS 3125/15. ³Required by 410 ILCS 25/5. ⁴Required by Title 77 Part 890 Section 890.110. ⁵Required by Title 41 Part 100 Section 100.3.

****THE VILLAGE OF MACKINAW HAS NOT ADOPTED A BUILDING CODE****

VILLAGE OF MACKINAW BUILDING PERMIT APPLICATION

100 E. East Ave., PO Box 500

Mackinaw, IL 61755

Phone: (309) 359-5821

Fax (309) 359-8704

Zoning Officer – Joe McGrath

(PLEASE PRINT)

Name and Address of Property Owner: _____

Phone Number: _____

Tenant (Rental Properties Only): _____

Phone Number: _____

Address of Proposed Construction: _____

Name and Address of Contractors: _____

Contractor's Phone Number: _____

LEGAL DESCRIPTION OF PREMISES (Office Use Only)

1. General:

(Subdivision, Lot Number and Block Number)

2. Size of Lot: _____

3. Corner or Interior: _____

4. PIN Number: _____

5. Existing Buildings: _____

TYPE OF WORK

Check one and describe proposed use

1. Main or Principal Structure: _____

2. Type of Construction: _____

(Conventional, Modular, or Manufactured)

3. Accessory Structure: _____

4. Shed: _____

(Size of Shed)

5. Deck or Porch: _____

6. Demolition: _____

7. Fence: _____

(Type and Height) (Type Allowed Wood, Stone, Brick, Wrought Iron and Chain Link)

8. In-Ground Pool: _____

(Size and Gallons)

9. Solar Energy System: _____

DETAILS OF PROPOSED CONSTRUCTION

1. Size of Building in Feet: _____
2. Height of Building in Feet: _____
3. Depth of Building in Feet: _____
4. Number of Stories: _____
5. Size of Front Yard: _____
(Measure from property line to structure)
6. Size of Side Yard: _____
(List both sides measured from property line to structure)
7. Size of Rear Yard: _____
(Measure from rear property line to structure)
8. Present Classification: _____
(Residential, Commercial, Industrial, Agricultural)
9. Estimated Cost: _____
10. IRC Year: _____
International Residential Code (New Residential Construction Only) (International Residential Code)
11. IBC Year: _____
International Building Code (New Any Other Building Construction Only) (Renovation or Repair that cost at least 50% of the market value of the building) (International Building Code)

ALL applications shall be accompanied by plans and specifications including a plot plan drawn to scale including the following:

1. Actual dimensions of the lot for the proposed construction.
2. Size, shape and location of the structure to be constructed.
3. Size, shape and location of all existing structures located on lot.
4. Entrance/Exit from the street.
5. Other information may be necessary for proper administration and enforcement of the Zoning Code.

The information listed above is hereby factual and shall be used for the consideration of the issuance of a building permit within the limits of the Village of Mackinaw. I agree to conform to all provisions of Chapter 153 of the Village of Mackinaw Zoning Code of Ordinances. I also state that all listed proposed and existing buildings of the property shall be used or allowed to be used for only the purpose(s) that are set forth or permitted for its zoning classification.

Date

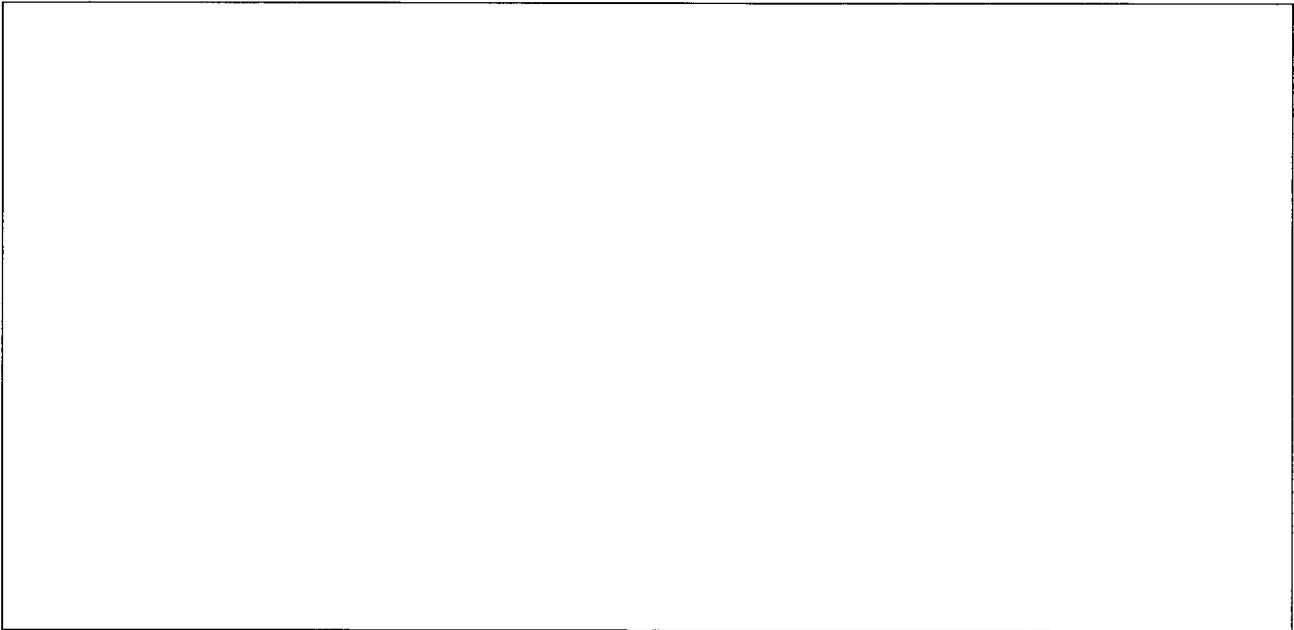
Owner

Date

Owner

**NOTE: ALL PERMIT APPLICATIONS FOR NEW
CONSTRUCTION MUST BE ACCOMPANIED BY TWO
SETS OF PLANS.**

ZONING APPLICATION DIAGRAM



NOTE: All construction authorized by this permit shall begin within six (6) months after the date issuance or the permit shall automatically become void, and fees forfeited.

Authorized construction shall be completed within one (1) year for any new construction and within six (6) months for remodeling (or construction on existing improvements) or permit holder will be subject to fines set forth in the Village Code, §153.999. In the event of unavoidable delays occur during construction and the contractor can prove satisfaction to the Zoning Officer a reasonable extension may be granted.

Within thirty (30) days following the expiration of the construction time period of the work authorized by this permit, the permit holder shall seek final inspection by notifying the Zoning Officer who shall make such final inspection promptly.

Applications for Certificate of Occupancy (new construction only) are available at the Village office and must be completed within thirty (30) days following the expiration of the construction time period of work authorized by this permit.

OFFICE USE ONLY

Fee Paid: _____ ()Cash ()Check ()Credit Card

Date: _____

Authorized Signature: _____

Permit Number: _____

Final Inspection _____

Completed Signature: _____

Date of Final Inspection: _____

****Certification of Inspection (Commercial Only) attached****

RESOLUTION 20-06
Effective July 27, 2020

A RESOLUTION ESTABLISHING THE FEE TO BE CHARGED PURSUANT TO SECTION
153 OF THE VILLAGE CODE OF THE VILLAGE OF MACKINAW

BE IT RESOLVED by the Board of Trustees of the Village of Mackinaw as follows:

SECTION 1: The following fees shall be charged in connection with Zoning Fees, Permits, and
Applications:

A. The following fees shall be charged for the processing of application and the issuance of
Zoning Use Permits, and shall be collected by the Zoning Officer, who shall be
accountable to the Village for such fees:

- | | |
|---|---------|
| 1. New construction of a main or principal structure of
one thousand (1,000) square feet of floor area or less | \$60.00 |
| 2. New construction of a building of more than one
thousand (1,000) square feet of floor area per 100
square feet of floor area or additional fractional
thereof | \$ 6.00 |
| 3. New construction of an accessory structure | \$40.00 |
| 4. New construction of a storage shed | \$20.00 |
| 5. Alter, remodel, or extend a major or principal
structure for the first three hundred (300) square
feet of floor area or less | \$18.00 |
| 6. Alter, remodel, or extend an accessory structure | \$20.00 |
| 7. Establish a use of land where no structure is involved | \$70.00 |
| 8. Move a structure from one lot to another | \$30.00 |
| 9. To demolish any structure, whether accessory or
principal structure | \$10.00 |
| 10. Applications or petitions for variance, special use,
change in use, or amendments | \$70.00 |
| 11. New construction of installing fencing | \$10.00 |
| 12. New construction of installing in-ground pool | \$25.00 |
| 13. Solar Energy System Installation (Roof Mount Only) | \$50.00 |

ORDINANCE NO. 905

AN ORDINANCE AMENDING THE VILLAGE OF MACKINAW MUNICIPAL CODE SAID MUNICIPAL CODE BEING ORDINANCE NO. 513 OF THE VILLAGE OF MACKINAW TO PROVIDE AMENDMENTS RELATING TO CONSTRUCTION FENCING

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MACKINAW:

SECTION 1: Chapter 136 of the Village Code of the Village of Mackinaw is hereby amended by adding a new §136.11 which shall be as follows:

§136.11 COVERING OR FENCING EXCAVATION OR BASEMENT.

The corporate authorities of the Village of Mackinaw find and determine that unbarricaded, unfenced, and unsecured excavations of greater than eighteen inches in depth, and partially completed but unfinished basements pose a threat to public safety. At all times, any excavation of greater than eighteen inches in depth, and any partially completed basement shall be barricaded, fenced or secure in a method and manner compliant with the minimum standards set forth in this Section. The obligation to fence, barricade or secure a partially completed basement shall terminate when the floor joists and subfloor are installed. The minimum requirements for fencing, barricading, or securing excavations or partially completed basements are as follows:

- (a) Fencing, barricades or barriers used shall be a minimum of thirty-six inches in height
- (b) Fencing, barricades, or other barriers shall fully enclose and surround the excavation or uncompleted basement without any gaps, openings, or voids in the perimeter
- (c) The fencing, or other barriers shall not have any tears, rips, seams, or openings greater than one square foot in size.

Plastic snow fencing installed securely with posts shall satisfy the minimum required standards under this Section. Fencing, barricades or barriers shall be installed at the start of any excavation, or when construction begins on a basement and shall be maintained until excavation is completed and the excavation has been backfilled. The depth of the excavation shall be measured from the lowest point of the excavation to the prevailing grade immediately surrounding the excavation.

SECTION 2: If any section or part of this Ordinance is held invalid, it shall not affect the validity of the remainder of this Ordinance.

SECTION 3: This Ordinance shall take effect 10 days after publication thereof as provided by law.

PAVEMENT PERMIT# _____

**VILLAGE OF MACKINAW
PAVEMENT PERMIT APPLICATION**

**100 E. Fast Ave., PO Box 500
Mackinaw, IL 61755**

Phone: (309) 359-5821

Fax (309) 359-8704

Public Works Manager: Mike Schopp

(PLEASE PRINT)

Name and Address of Property Owner:

Phone Number:

Address of Proposed Construction:

Name and Address of Contractors:

Contractor's Phone Number:

SIZE OF PAVEMENT IN FEET

1. Front:

2. Right:

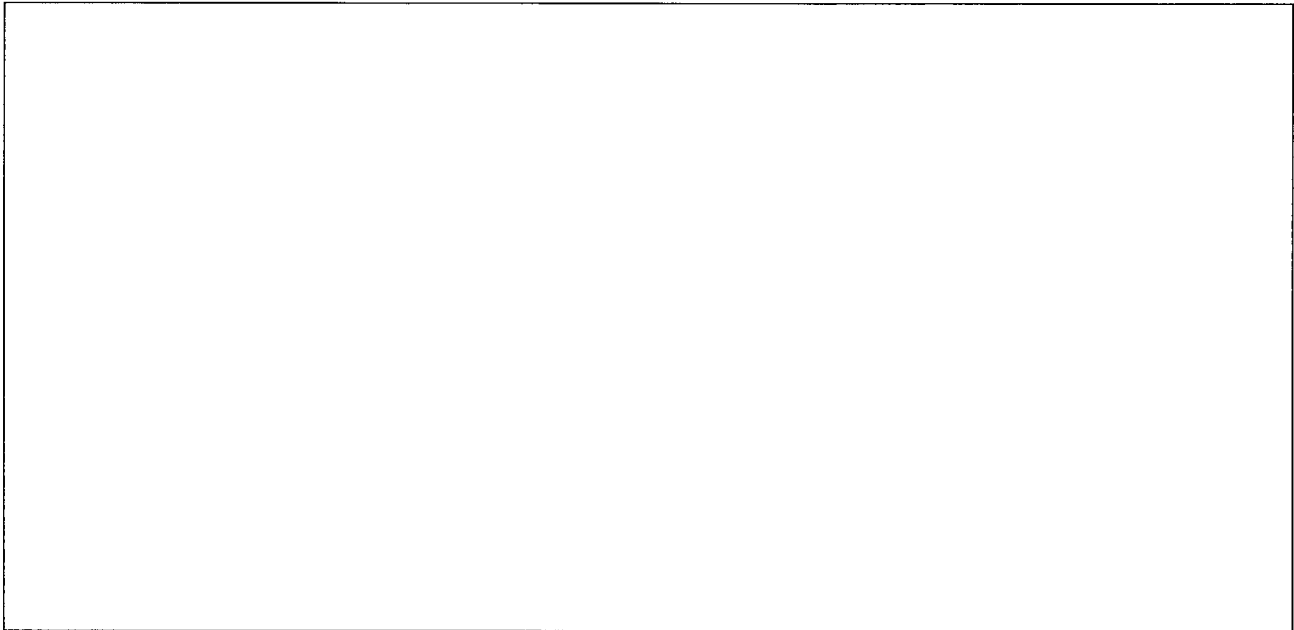
3. Left:

4. Rear:

Date

Owner/Applicant

ZONING APPLICATION DIAGRAM



NOTE: All pavement authorized by this permit shall begin within six (6) months after the date issuance or permit shall automatically become void and fees forfeited.

Authorized pavement shall be completed within one (1) year for any new construction and within six (6) months for remodeling (or construction on existing improvements) or permit holder will be subject to fines set forth in Village Code, Section 153.999. In the event of unavoidable delays occurring during construction and the contractor can prove satisfaction to the Public Works Manager a reasonable extension may be granted.

Within thirty (30) days following the expiration of the construction time period of the work authorized by this permit, the permit holder shall seek final inspection by notifying the Public Works Manager who shall make such final inspection promptly.

OFFICE USE ONLY

Date: _____

Public Works Signature: _____

Pavement Permit Number: _____

ORDINANCE NO. 945

AN ORDINANCE AMENDING THE VILLAGE OF MACKINAW MUNICIPAL CODE SAID
MUNICIPAL CODE BEING ORDINANCE NO. 513 OF THE VILLAGE OF MACKINAW
TO PROVIDE AMENDMENTS RELATING TO PAVEMENT PERMITS

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE
OF MACKINAW:

SECTION 1: Chapter 153 of the Village Code of the Village of Mackinaw is hereby
amended by inserting a new §153.038 which shall be as follows:

§153.038 PAVEMENT PERMIT. No person shall construct, reconstruct or
resurface (exclusive of sealcoating) any asphalt, concrete or similar pavement type
surface on any lot within the Village of Mackinaw whether such pavement surface is
intended as a driveway, a patio, a basketball court, or for any other purpose without first
having applied for and obtained a permit pursuant to Chapter 153 of the Village Code
from the Village of Mackinaw. There shall be no fee for a pavement permit. The
application for a pavement permit shall be on a form supplied by the Village of
Mackinaw.

SECTION 2: If any section or part of this Ordinance is held invalid, it shall not affect the
validity of the remainder of this Ordinance.

SECTION 3: This Ordinance shall take effect 10 days after publication thereof as
provided by law.

SECTION 4: Ordinance No. 513 of the Village of Mackinaw, as amended by this
Ordinance, shall remain in full force and effect and all previous amendments to Ordinance No.
513 shall remain in force and effect except as modified by this Ordinance.

May 14, 2018

VILLAGE OF MACKINAW
Application for Connection to Water and/or Sewer

Meter Number: _____

Construction Address: _____

Homeowner: _____

Billing Address: _____

Phone Number: _____

I hereby apply for a permit to connect the above property to the Village of Mackinaw: water/sewer system (designate one or both by circling). I attest that all rules, regulations, conditions, and provisions of Chapter 51 of the Public Works Section of the Village Code of Ordinances and any other ordinance of the village relating to the Waterworks and Sewage Systems will be complied with.

Signature and Date

Some of the key rules and regulations covering water and sewer connections are:

1. Payment of tap-on fees which have been set by the Village Board are required before connection can be made to the water/sewer systems. A SEVEN-DAY NOTICE IS REQUIRED FOR ALL TAP-ONS.
2. In addition to the tap-on fee, the property owner is responsible for the cost of pipe, materials and labor required to run the service connection from either the main into the owner's property (sanitary sewer) or the curb stop (water) to the premises served.
3. Work shall be done by a qualified, licensed contractor subject to inspection. All materials used must comply with specifications set forth in Village ordinances and all work is subject to inspection by Village personnel.
4. If owner's property does not have access to water or sewer main, an extension of the existing water/sewer main may be necessary. Subject to terms and conditions of village ordinances, a property owner desiring to extend water or sewer mains for the benefit of his property may do so at their expense. (See chapter 51.085 and 51.102 of the Village Code of Ordinances for the specific requirements relating to such extensions.)
5. **For connections that require boring under the street, the property owner shall be responsible for the additional cost of the bore. The additional cost for boring shall be paid before the water service is activated. (See chapter 51.106 of the Village Code of Ordinances)**
6. **All premises using the village water supply must be equipped with an adequate water meter furnished by the village and paid for by the consumer. (See chapter 51.140 of the Village Code of Ordinances)**
7. Please note the Public Works Manager makes the determination on whether an in-house water meter or a pit & vault water meter will be used on the property. Please contact the Village office for determination on what water meter will be used.

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Sewer Tap-On Fee	\$ 500.00	_____
Water Tap-On	\$ 711.57	_____
Water Meter Fee	\$ 260.00	_____
Pit & Vault Meter Fee	\$1,065.17	_____

Total Fees \$ _____

The above applicant has paid applicable fees in the amount of \$_____, check # _____ and is hereby authorized to connect to the Village water/sewer system.

(Authorized Signature/Date)