



Borough of East Pittsburgh
813 Linden Avenue
East Pittsburgh, PA 15112
412-823-7124

Transient Retail and Food Truck Permit Application

☐ Retail

☐ Food Truck/Vendor

Date of application: _____

Applicant's/Business Name: _____

Applicant's Address: _____

Telephone: _____ Secondary contact number: _____

INFORMATION:

Products to be sold: _____

Are your products legally licensed or registered (if required)? : _____

Location(s) of Sale: _____

Do you have permission of the property owner where you will be vending? : _____

Property Owner: _____

Day(s) of Sale: _____

How many vendors will be working under this permit on this activity? : _____

Will you be using a tent? : _____

Will you be using a disc jockey or any other source of sound or noise? : _____

Will you be providing any food? : _____

Will you be providing any games of chance (Gambling)? : _____

Are there any activities that will require insurance? : _____

Approximates how many people do you expect at your point of sale daily? : _____

Will a vehicle be present as part of your vending activities? : _____

If so, what kind, make and license number of vehicle? : _____

I will be bound by any rules and regulations governing transient retail sales in the Borough of East Pittsburgh. I agree to assume responsibility for any damages to property and all liability for personal damages and injury associated with my vending activities. I relieve and hold harmless the Borough of East Pittsburgh for any liabilities arising from my activities as a vendor. All information that I have provided in this application is true and accurate to the best of my knowledge.

Signature of Applicant

Date

The Borough of East Pittsburgh requires the following of permitted vendors:

1. Permission in writing from the property owner must be presented before permit is issued.
(If the Borough is the owner, this permit will be the permission but insurance may be required to cover any liability of the Borough.)
2. All vendors must carry a copy of this approved permit when vending.
3. Sale of alcohol or any product which is illegal under law is not authorized by this permit.
4. Permits may be revoked by the Borough for reasons of public safety, as part of emergency management or because the activity has been deemed unacceptable activity within the community.

COPIES OF THIS PERMIT ARE PROVIDED TO:

Borough Ordinance Officer
Council Members

BOROUGH APPROVAL (For Officer Use Only):

☐ Approved ☐ Denied

Permit #: _____ Fee Paid: \$ _____

If Denied, Reason for Denial: _____

Borough Official's Signature: _____ Date: _____