



CITY OF ORINDA
Permit Application

PLANNING DEPARTMENT	BUILDING DEPARTMENT
22 Orinda Way Orinda, CA 94563 (925) 253-4210 orindaplanning@cityoforinda.org	30 Muir Road Martinez, CA 94553 (925) 655-2700 permits@dcd.cccounty.us

PERMIT APPLICATION (2026)				OR-2026-	
Property Address:				APN:	
Property Owner(s)					
Name:					
Mailing Address:					
Phone:					
Email:					
Applicant (If different from property owner)					
Applicant is:		☐ Contractor/Builder	☐ Architect/Designer	☐ Other Authorized Agent	
Name:					
Mailing Address:					
Phone:					
Email:					
PROJECT INFORMATION					
Description of Work:					
Area Affected (sf):				Construction Cost:	
Estimated Grading Work:		Cut (CY):	Fill (CY):	Net increase in impervious surface area:	
Are any of the following <u>currently</u> on the property? (select all that apply)			☐ Single Family Home		☐ SB 9 Unit
			☐ ADU		☐ Junior ADU
Does the project include new landscaping?			☐ Yes	☐ No	Landscaped Area (sf):
Does the project include rehabilitating existing landscaping?			☐ Yes	☐ No	Landscaped Area (sf):
ACKNOWLEDGEMENT					
1. I have read this application and state that the above is true and correct, and I agree to comply with its terms, conditions, and with all City ordinances and state and federal laws and regulations. 2. This permit does not authorize or include any construction within the public right-of-way. An encroachment permit for such construction shall be obtained from the City of Orinda Public Works Department at (925)253-4231. 3. The City has not checked the structural design of the improvements permitted herein, and the City does not assume responsibility for materials, labor, workmanship, and conformance to plans. 4. Work in a watercourse may also require the applicant to notify and obtain a permit from the California Department of Fish and Wildlife, U.S. Army Corps of Engineers, San Francisco District, and the Regional Water Quality Control Board, San Francisco Bay Region.					
Signature:				Date:	

WASTE MANAGEMENT PLAN (WMP) – GREEN HALO

Any projects meeting one or more of the following thresholds must divert **at least 65%** of the debris generated to a recycling or reuse facility approved by the Contra Costa County RecycleSmart program:

- Residential additions/alterations that affect 1,000 square-feet or larger.
- Residential additions/alterations that have a project valuation of \$50,000 or greater.
- Residential additions/alterations that increase the structure's conditioned area, volume, or size.
- Demolition projects where a demolition permit is required.

Prior to final inspection, all construction waste receipts must be uploaded to Green Halo (<http://orinda.wastetracking.com/>).

If the project does not satisfy the diversion requirement, per Orinda Municipal Code §19.04.010, the civil penalty for non-compliance is **\$1,000.00—the property owner is responsible paying this fine.**

APPLICANT SIGNATURE

I hereby acknowledge my understanding of state and City requirements, hold on final inspection, and citation of \$1,000 for non-compliance.

Signature:

GRADING PERMIT REQUIREMENT:

Grading plans must be designed by a qualified professional and wet stamped and signed and also approved by the applicant's project soils/geotechnical engineer as being in conformance with the findings and recommendations of the soils/geotechnical report. In accordance with **Orinda Municipal Code §15.36**, a **Grading Permit** shall be required if the project meets any of the following conditions:

Involves earthwork excavation of fifty (50) cubic yards or more.

Creates a cut slope greater than seven (7) feet in height and steeper than 2:1 (H:V) slope.

Involves earthwork excavation that is more than five (5) feet in depth below the natural grade.

Involves earthwork fill of two hundred (200) cubic yards or more.

Involves earthwork fill that obstructs a watercourse.

Involves earthwork fill that is more than three (3) feet in depth above the natural grade.

Involves earthwork fill that is placed on natural grade that is steeper than 5:1 (H:V) slope.

STAFF-USE ONLY

PERMIT TYPE:	☐ Building	☐ Grading	☐ Watercourse Alteration
ADU:	☐ ADU:	☐ JADU:	☐ SB 9 Unit:
PROJECT DETAILS			
☐ Not Applicable (no new unit)		☐ Applicable (new unit(s))	
Permit Subtype:		Option:	
# of Bedrooms:		Square-Footage:	
Entitlement #:		ADU or UHD:	☐ ADU ☐ UHD ☐ N/A
HOLD on Permit Issuance			
☐ YES, hold on issuance. Reason:			
☐ NO hold on issuance.			
HOLDS on Building Final			
☐ Waste Management Plan	☐ Planning Inspection	☐ Planning Fees	
☐ MWELO Compliance Form	☐ Public Works Inspection	☐ Conditions of Approval	
☐ None	☐ Other:		
APPROVALS			
Permission is hereby granted by the City of Orinda Planning and/or Public Works/Engineering Department to the above named applicant to proceed to the Contra Costa County Department of Conservation and Development to obtain a building permit to perform the above-described work, pursuant all City ordinances and State and Federal laws and regulations.			
Planning:		Date:	
PW/Engineering:		Date:	