

CITY OF CHARLOTTESVILLE
APPLICATION FOR GUEST PARKING PERMIT
September 1st - August 31st



(PLEASE PRINT):

Last Name: _____
First Name: _____
Residential Address: _____

Home Phone #: _____ Work Phone #: _____

Section I: Proof of Applicant's Residence in a Residential Permit Parking Zone

Attached is valid copy of both (check applicable box):

☐ Both of the following:

a valid Virginia Driver's license or Virginia state identification card, or presentation of a City of Charlottesville personal property tax return, reflecting the residential address for which this zone permit is issued, and

Proof of ownership of the property at the address within the restricted parking block for which a permit is sought or a signed agreement establishing occupancy thereof.

Section II: Certification of Applicant

I certify that I fully understand the City of Charlottesville Residential Permit Parking Zone & Restricted Parking Block Ordinance (§ 15.201 – 15.211, approved May 21, 2001) and agree to comply with it. I understand that the guest permit issued with this application is only valid for the use of a guest as defined in § 15.202: *"Guest means a person who for a short period of time visits the residents of an affected household and who solely by reason of that visit needs a temporary place to park (including, without limitation, a person who is employed and actually at work within such household). A person who falls within this category may not use or attempt to use a guest permit to park in a residential parking zone while he or she attends school, college classes, or work in or near such zone"*. Guest permits are limited according to § 15-210: *"No more than 2 guest permits shall be issued to any affected household, and no more than four guest permits shall be issued with respect to any residential address (including, without limitation, any fraternity or sorority house, rooming house, or other multi-family dwelling), regardless of the number of affected households at such address"* and that permits are only valid in the block in which I reside.

I also understand that *violation of any regulation set forth within this section (such as misrepresentation of the information on this application) may result in revocation of said permit, and denial of the issuance of any replacement for a period of up to three (3) years.*

Signed: _____ Date: _____

Parking tickets issued for lack of display of a zone guest permit may not be dismissed solely upon the basis that the permit was in the possession of, but not properly displayed by, either the owner of said permit or the guest. If lost or misplaced, guest permits shall not be re-issued within the same permit year (§ 15-211 b.3)

For office use only: zone ____ guest permit # ____ issued by (do NOT leave blank)

Fee _____ \$0.00 _____