

## **LOT SPLIT APPLICATION**

**VILLAGE OF HARVEYSBURG**

79 W. Main Street, PO Box 189

Harveysburg, Ohio 45068

Phone: 513.897.3998

FAX: 513.897.3997

[www.villageofharveysburg.org](http://www.villageofharveysburg.org)**DATE:** \_\_\_\_\_

The undersigned applies for a Lot Split Approval and certifies all material submitted with the application is true and correct to the best of his/her knowledge and belief.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

|                 | Name | Street Address | City | State | Zip code | Phone # |
|-----------------|------|----------------|------|-------|----------|---------|
| Applicant/Agent |      |                |      |       |          |         |
| Owner           |      |                |      |       |          |         |

### **PROJECT INFORMATION**

**Location of where transfer is to take place:** \_\_\_\_\_**Zoning District to the Host Parcel:** \_\_\_\_\_
**Proposed use of Lot Split:** ☐ Commercial ☐ Industrial ☐ Residential ☐ Describe if other \_\_\_\_\_
**Proposed use of remaining Host Parcel:** \_\_\_\_\_
**Is a new Building Lot to be created by this Split:** ☒ YES ☐ NO
**Number of Splits from original Host Parcel:** \_\_\_\_\_**Please read carefully and submit the following information:**

1. **Description: Attach separate sheet of legal description to copy of application.**
2. **A plan shall be attached to the application showing:**
  - a) Registration number, seal, and signature of surveyor
  - b) Proposed division of land at a scale of no less than 50' = 1"
  - c) Name of Owner(s) of parcel(s) and adjoining parcels
  - d) Date, North point/arrow and acreage
  - e) Plat boundaries, lot line dimensions
  - f) Center line of street(s), right-of-way, and easement
  - g) Previous splits
  - h) Existing structures, proposed uses, structures, and setback lines
  - i) Direction of drainage
  - j) Location of vicinity map
  - k) Proposed improvements- such as sanitation and drainage.
  - l) Proposed culverts and driveways

Permit #: \_\_\_\_\_

**OFFICE USE ONLY**

Date: \_\_\_\_\_ Received by: \_\_\_\_\_ Zoning District: \_\_\_\_\_ Flood Plain: ☐ Yes ☐ No

Planning Commission Approval Required: ☐ Yes ☐ No Reason: \_\_\_\_\_

DATE REVIEWED: \_\_\_\_\_

ACTION:

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**PRESIDENT PLANNING COMMISSION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**COMMENTS:**

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**FEE DUE:** \_\_\_\_\_ **FEE PAID:** \_\_\_\_\_ **DATE PAID:** \_\_\_\_\_  
(please make copy of pymt and give receipt)