BUILDING PERMIT APPLICATION

DATE: _____

APPLICATION NUMBER: _____

Plan Check Number: _____

Please print clearly and fill in all that apply.

PROJECT ADDRESS: _____ APN: _____

☐ PROPERTY OWNER ☐ TENANT ☐ ENGINEER ☐ ARCHITECT ☐ DESIGNER

NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE #: (_____)_____

FAX#: (_____)_____

E-MAIL ADDRESS: _____

TENANT COMPANY NAME: _____

Jurisdictions may require written approval from the owner.

LICENSE/ REGISTRATION #: _____

NAME. _____

COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE #: (_____)_____

FAX#: (_____)_____

E-MAIL ADDRESS: _____

PROJECT CONTACT PERSON: _____ PHONE#: _____ FAX #: _____

ADDRESS: _____ E-MAIL ADDRESS: _____

☐ CONTRACTOR ☐ OWNER-BUILDER

LICENSE#: _____ LICENSE CLASS: _____

COMPANY/NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: (_____)_____

FAX#: (_____)_____

E-MAIL ADDRESS: _____

BUSINESS LICENSE: _____

LICENSED CONTRACTORS DECLARATION: I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (comnuncing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect

Date: _____ Contractor Signature: _____

OWNER-BUILDER DECLARATION: I hereby affirm under penalty of perjury that I am exempt from the Contractors License Law for the following reason:

☐ I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Sec. 7044, Business and Professions Code). The Contractors License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself or through his or her own employees, provided that such improvements are not intended or offered for sale. If however, the building or improvements is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.

☐ I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Sec. 7044, Business and Profession Code: The Contractors License Law does not apply to an owner of property who build or improves thereon, and who contracts for such projects with a contractor(s) licensed pursuant to the Contractors License Law.).

☐ I am exempt under Sec. _____ B.&P.C. for this reason: _____

Date: _____ Owner. _____

WORKERS'COMPENSATION DECLARATION: I hereby affirm under penalty of perjury one of the following declarations:

☐ I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for performance of the work for which this permit is issued.

☐ I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

CARRIER: _____ POLICY#: _____

(This section need not be completed if the permit is for one hundred dollars ($100) or less.

☐ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

DATE: _____ APPLICANT: _____

WARNING: Failure to secure workers' compensation coverage is unlawful, and shall subject an employer to criminal penalties and civil fines up to one hundred thousand dollars ($100,000), in addition to the cost of compensation, damages as provided for in Section 3706 of the Labor Code, interest and attorney's fees.

CONSTRUCTION LENDING AGENCY:

☐ I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Sec. 3097, Civ. 1.)

Lender's Name: _____ Lenders Address: _____

☐ I certify that I have read this application and state that the above information is correct. I agree to comply with all city and county ordinances and state laws relating to building construction, and hereby authorize representatives of the city to enter upon the aforementioned property for inspection purposes.

SIGNATURE OF APPLICANT OR AGENT: _____ DATE: _____

PLEASE PRINT NAME: _____

BUILDING PERMIT APPLICATION WORKSHEET

PLEASE PRINT CLE4RLY AND FILL IN ALL THAT APPLY.

TYPE OF CONSTRUCTION:_____ OCCUPANCY:_____ ZONE: _____ FIRE SPRINKLERS: ☐ YES ☐ NO

HAZARDOUS MATERIALS: ☐ YES ☐ NO EXISTING USE: _____ PROPOSED USE: _____

ASSESSOR'S PARCEL#: _____ MAP:____ LOT:____ BLOCK: ____ SUBDIVISION: _____

DESCRIPTION OF WORK : (Please fill-in and mark all that apply) CONSTRUCTION VALUATION: _____ (Market value of project.)

☐ NON-RESIDENTIAL ☐ RESIDENTIAL

☐ New Building	☐ Addition	☐ Alteration	☐ Termite Dry Rot Repair	☐ Demolish
☐ Move Building	☐ Fire Sprinklers	☐ Sign	☐ Foundation Only	☐ Chimney Repair
☐ Tenant Improvement	☐ Swimming Pool/Spa	☐ Fire Repair	☐ Repair/ Retrofit	☐ Tree Removal
☐ Other: _____		☐ Fire Sprinklers	☐ Fire Suppression	☐ Combination Permit

Description:_____

DESCRIPTION OF BUILDING: (Please fill-in and mark all that apply)

☐ Office/Bank/Professional ☐ Single Family ☐ Duplex ☐ Townhouse ☐ Condominium ☐ Apartment Building
☐ Hotel/Motel ☐ Amusement/Recreation ☐ Industrial ☐ Service Station ☐ Medical Building ☐ Restaurant
☐ Accessory Building ☐ Historical ☐ Educational /School ☐ City/County Owned
☐ Church/Assembly ☐ Store ☐ Other: _____

Building Area: _____ Sq. Ft. Building Height: _____ Ft. Stories: _____
(Total of existing and proposed.)

EXISTING (SQ. FT.): FLOOR AREA: _____ GARAGE: _____ OTHER: _____ UNITS: _____

ADDITIONAL SQ. FT. PROPOSE: FLOOR AREA: _____ GARAGE: _____ OTHER: _____ UNITS: _____

Number of Bedrooms: _____ Number of Bathrooms: _____ Total Number of Rooms: _____

Lot Size (SQ.FT): _____ Lot Dimension (Front/Side/Rear):_____/_____/_____ Impervious Coverage %: _____

Setbacks (FT.): FRONT: _____ REAR: _____ LEFT: _____ RIGHT: _____

Easements: ☐ YES ☐ NO Flood Zone: ☐ YES ☐ NO City sewer: ☐ YES ☐ NO Septic: ☐ YES ☐ NO

City water: ☐ YES ☐ NO Water well: ☐ YES ☐ NO Underground electrical service: ☐ YES ☐ NO

OFFICIAL USE ONLY

PLANS EXAMINATION : ☐ YES ☐ NO **EXPRESS PLANS EXAMINATION:** ☐ YES ☐ NO

PLANS SUBMITTAL REQUIREMENTS: **THREE (3) COMPLETE SETS OF PLANS TO INCLUDE THE FOLLOWING:**

☐ **SITE PLAN (Include site drainage details, all property lines, easements, utilities and impervious coverage.)**

☐ GRADING PLAN	☐ FLOOR PLAN	☐ EXTERIOR ELEVATION(S):	☐ Front ☐ Rear ☐ Side
☐ STRUCTURAL DETAILS	☐ ROOF FRAMING	☐ FLOOR FRAMING	☐ WALL FRAMING
☐ BUILDING SECTION(S)	☐ WALL SECTION(S)	☐ FOUNDATION PLAN	☐ ELECTRICAL PLAN
☐ PLUMBING PLAN	☐ MECH. PLAN	☐ OTHER: _____	

SUPPORT DOCUMENTATION: (Include two complete sets of the following support documentation for this project.)

☐ TITLE 24 ENERGY CALCULATIONS	☐ STRUCTURAL CALCULATIONS	☐ GEOLOGICAL REPORT
☐ SOILS ENGINEER REPORT	☐ SPECIAL INSPECTION INFO	☐ TRUSS CALCULATIONS
☐ FIRE SPRINKLER CALCULATIONS	☐ FIRE HYDRANT FLOW CALCULATIONS	

HAZARDOUS MATERIALS ☐ YES ☐ NO

☐ ABOVE GROUND STORAGE	☐ INDOOR STORAGE ☐ OUTDOOR STORAGE
☐ UNDERGROUND STORAGE	☐ MATERIAL SAFETY DATA SHEETS (MSDS)
☐ HAZARDOUS MATERIAL INVENTORY STATEMENT	☐ HAZARDOUS MATERIALS MANAGEMENT PLAN
☐ SECONDARY CONTAINMENT INFORMATION	☐ EMERGENCY RESPONSE PLAN (KNOX CABINET)
☐ PERSONNEL TRAINING AND PROCEDURES	☐ FIRE DEPARTMENT LIAISON

ROUTE TO:

☐ **COUNTY ENVIRONMENTAL HEALTH SERVICES (If required, must be completed *prior* to submitting plans to the City.)**

☐ BUILDING PLANS EXAMINER	☐ ENGINEERING	☐ PLANNING
☐ PUBLIC WORKS	☐ FIRE	☐ POLICE
☐ WATER QUALITY CONTROL DISTRICT	☐ AIR QUALITY CONTROL DISTRICT	☐ FISH AND GAME
☐ FEMA	☐ OTHER: _____	

CREDIT CARD PAYMENT: ☐ VISA ☐ MASTERCARD ☐ AM EX ☐ OTHER: _____ **EXPIRATION DATE:** _____

Name as it appears on the card: _____

Signature: _____
(Authorizes Credit Card Payment of Fees)