



City of Estell Manor

148 Cumberland Avenue, Estell Manor, NJ 08319

Phone 609-476-2692 Fax 609-476-4588 www.estellmanor.org

Date: _____

Request for: ☐ Certificate of Occupancy – Sale
 ☐ Certificate of Occupancy – Rental

Block: _____ Lot: _____

Property Address: _____

Owner: _____

Phone #: _____

Email: _____

Address: _____

Contact Person to set up Appointment: _____

Phone #: _____

Email: _____

Settlement Date: _____

Please mail Certificate to: _____

Chase Farabella, Housing Inspector
148 Cumberland Avenue
Estell Manor, NJ 08319
(609) 476-2692

Inspection Fee: \$50.00 – Payable to the “City of Estell Manor”

** (Please note that the NJ Fire Safety Certification needs to be obtained through the NJ RIMS system. Please see instructions attached.)

Small City Charm in the Pines

Apply for a Certificate of Smoke Alarm, Carbon Monoxide Alarm, and Portable Fire Extinguisher Compliance (CSACMAPFEC/Smoke Detector Certification)

An application for Smoke Detector and Carbon Monoxide Alarm and Fire Extinguisher Compliance must be obtained when transferring property title or renting to a new tenant for any premise.

This is in addition to the Housing Inspector's Certificates of Occupancy inspection or Rental Certificate of Habitability inspection.

<https://firesolutions.dca.nj.gov/ultra-fire-home/>

From the FIRE Safety homepage under General, select Apply for an Application.

1. Click Apply for Smoke Certification
2. Complete the requested Smoke Cert data, click submit, then select a payment option
3. Proceed with payment, complete requested payment information and submit.
4. Once the Smoke Certification status reason is Approved-Pending Inspection, you will receive a confirmation message with a payment reference #.
5. You will receive an email confirmation of payment.

We recommend you also print the confirmation page with reference number for your records.

Need Assistance?

Visit the FAQ Guide for common functions and usage of the portal.

Bureau of Fire Code Enforcement – for assistance with registrations, inspections, invoices, certificates, and residential smoke certificate inspections, please send a detailed email to BFCECodeAdmin@dca.nj.gov.

Phone Number: 609-633-6132