



City of Phoenix

PLANNING & DEVELOPMENT DEPARTMENT

Fire Permit / Plan Review Application

Select One: ☐ 1st Review ☐ 2nd Review ☐ Revision ☐ Over the Counter (Complete 2nd Page)

Date: _____ SHAPE # _____ Plan # _____

Project Name: _____

Project Address: _____

Building S.F.: _____ Building# _____ Floor(s) _____ Suite/Space# _____

Description of Work: (include number of gates, stub-outs, devices, heads, etc.)

I am the owner (or an authorized agent acting on behalf of the owner) of the property at the address listed on this application.

Applicant Signature: _____ **Print Name:** _____

Applicant Phone: _____ **Email:** _____

Contact Information: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Contact Person: _____

Phone: _____ **Fax:** _____ **Email:** _____

Contractor Business Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Contact Person: _____

Phone: _____ **Fax:** _____ **Email:** _____

Local Business (Phoenix PLT) #: _____ **Business Cert. #: F171** _____

State Tax #: _____ **State License Class and Number (ROC):** _____

Developer/Owner/Business Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Contact Person: _____

Phone: _____ **Fax:** _____ **Email:** _____

-----**Staff Use Only**-----

Date: _____ **Initials:** _____ **Fee:** _____

For more information about this publication, contact Planning & Development at (602) 262-7811. To request a reasonable accommodation, please contact Saneeya Mir, (602) 686-6461, Saneeya.Mir@phoenix.gov TTY: Use 7-1-1.

Over the Counter Permits Only

*** These permits can be issued on-line at <https://apps-secure.phoenix.gov/PDD> ***

☐ **Underground Fireline Stub-out (F801)**

Permit Fee: \$300 per stub-out

Fire Dept. Certification: FPHY

Only for underground fireline stub-outs installed for the connection of automatic sprinkler systems. Stub-outs shall not extend more than 10 feet outside of the building; shall not extend more than six inches above finished floor and shall not have more than one 90-degree bends. Flushing of stub-outs is required prior to installation of the sprinkler.

Number of stub-outs: _____ x \$300 = \$ _____

☐ **Fire Alarm System Modification (F802)**

Permit Fee: \$300

Fire Dept. Certification: FPFA

For fire alarm modifications of 1-5 devices with programming only. Number of devices: _____

☐ **Fire Alarm System Modification (F802)**

Permit Fee: \$150

Fire Dept. Certification: FPFA

No device installation fire alarm modifications requiring inspection of programming only – change of monitoring company.

☐ **Special Egress Control Device (F805)**

Permit Fee: \$300 per floor

ROC Approved Contractor

Tie-in to fire alarm panel only. Number of floors: _____ x \$300 = \$ _____

*Emergency Access and Delayed Access require plan review submittal.

☐ **Automatic Sprinkler System Modification (F809)**

Permit Fee: \$225

Fire Dept. Certification: FPAS

Sprinkler modification of 1-20 sprinkler heads. With Hard Lid or Flex Head*, add 1 hour (\$150.00) to permit fee.

Number of heads: _____ With Hard Lid: ☐ Yes ☐ No With Flex Heads: ☐ Yes ☐ No

*Flex heads are only applicable when the equivalent length of the flex head used is 28 feet or less or the facility is going from a higher hazard density to light hazard or has a fire pump.

☐ **Fire Alarm Dialer (F875)**

Permit Fee: \$300

Fire Dept. Certification: FPFA

Install supervising off-premises fire alarm transmitters (dialers). Maximum of 8 devices plus the control panel. Copy of the dialer cut sheet and battery calculations is to be provided to the field inspector.

Type of Dialer: _____

All installations are subject to field inspection approval. Complex changes or installations may require plans and calculations to be submitted for plan review (to be determined by field inspector).