



CITY OF LOS ALAMITOS

TEMPORARY USE

Development Services Department
3191 Katella Ave., Los Alamitos, CA 90720-5600
Phone: (562) 431-3538 Fax: (562) 493-0678

FOR OFFICE USE ONLY

DATE SUBMITTED: _____

APPLICATION NO: _____

☐ FEE RECEIVED*

☐ SITE PLAN RECEIVED

☐ INSURANCE RECEIVED

☐ APPROVED ☐ DENIED

☐ Temporary
Use \$391.55

☐ Temporary Use
Parade/Road Close
Resident \$1,044.85
Non-Res \$1,306.59

☐ Street Closure \$TBD

☐ Police Fee – Estimated \$570.00+ for 5 hours of security/traffic control

☐ Public Works Fee – Estimated \$619.00 for set up and tear down

☐ Engineering Fee - Estimated \$708.00 to design street closure plan

**APPLICATION MUST BE RECEIVED 15 DAYS
BEFORE THE EVENT**

Business Name: _____

Applicant Name: _____ Email: _____

Applicant Address: _____

Applicant Phone: _____

Event Address _____

Recurring Event: ☐ Yes ☐ No Event Dates: _____

Set-Up/Break Down Hours: _____ Event Hours: _____

Approximate Number of Attendees by Foot: _____ By Car: _____

Description of Event Use (Please take the time to fully describe the Event): _____

Provide a description of rides, entertainment, activities, sound system, number and size of canopies, measures used to reduce noise impact, plans to notify neighbors _____

Describe how parking is provided and traffic control measures used (supply evidence of permission): _____

Describe the signs or banners you will be using (Balloons, blowup not permitted): _____

Describe the electricity you will be using and if any street closures are expected. Enclose a Site plan/layout (Required):

<https://ocfa.org/Uploads/OCFA%20Special%20Activity%20Instructions%20and%20Permit%20Application.pdf>

Describe the plan for Food Service (Note: if preparing and selling food, a permit from the County Department of Environmental Services is required. Visit www.ocfoodinfo.com for additional information): _____

Describe the plan for alcohol, if any (special permits required through ABC via 714-558-4101): _____

Describe any security measures proposed: _____

CERTIFICATION OF APPLICANT: Pursuant to LAMC 17.46, I certify that all statements made on this application are true and complete to the best of my knowledge. I understand that any false statements may result in denial of the requested permit or revocation of issued permit. * Please note that additional fees may be required for complicated Temporary Use Permits.

Applicant's Signature: _____ Date: _____

Property Owner's Signature: _____ Date: _____

Liability insurance coverage needed. In addition to \$1,000,000 General Liability and \$2,000,000 aggregate, an endorsement specifically naming "The City of Los Alamitos, its officers, employees, agents, and volunteers as additional insureds" is required. Note: This coverage could be higher based on the event.