



PREPARED FOOD & BEVERAGE TAX VENDOR REGISTRATION FORM

Village of Pingree Grove
555 Reinking Road
Pingree Grove, IL 60140
AccountsPayable@pingreegrove.org
(847) 464-5533 x1515

Pursuant to Village Code Chapter 9 Places for Eating Tax, every owner and operator of a place for eating in the Village, regardless of the location for which business is based, must complete a Prepared Foods Tax Vendor Registration Form prior to conducting prepared and ready-to-eat food and beverage sales within the Village. This is a one-time registration that will remain effective unless there are changes of business ownership, management or location.

BUSINESS INFORMATION				
Business Name as Registered with State				
D/B/A:				
Registered Agent Name:		Title:		
Business Address:				
City/State/Zip				
Phone #:		Email:		
IL Business Tax No. (IBT 8-digit ID assigned by IDOR):		Federal Employer Identification No. (FEIN)		
Nature of Business: (e.g., restaurant, coffee shop, bar, food truck, bakery, etc.)				
Filing Frequency IDOR ST-1:	Monthly	Quarterly	Other	
PREPARER ACKNOWLEDGEMENT				
I hereby acknowledge that I have examined this registration form, and to the best of my knowledge the information entered on this form is true, correct, and complete.				
Printed Name of Owner/Officer:		Title:		
Signature of Owner/Officer:		Date:		

Submit completed and registration form to:

Finance Department
Village of Pingree Grove
555 Reinking Rd.
Pingree Grove, IL 60140
Email: accountspayable@pingreegrove.org

For questions contact the Village's Finance Manager, Jessica Terrazas at (847) 464-5533 x1515.