

Sign Permit No: S- _____



Sign Permit Application

*Town of Onley
PO Box 622
Onley VA 23418
757-787-3985 -Office*

Application is hereby made for a Sign Permit under Article III-4.2 of the Zoning Ordinance of the Town of Onley, other local ordinances, and the Code of Virginia. Application must include a full color design of the proposed sign.

Sign Permit Fee: \$150.00

Temporary Sign Permit Fee: \$50.00 (up to 60 days or free for 15 days – Sign MUST be on the event property)

Feather Flags and Pennants: \$50.00 (up for 28 consecutive days- 4x/yr.)

Name of Owner: _____

Name of Business: _____

Physical Address: _____

Telephone: _____

Email: _____

Owner Represented by: *(representatives should have authority to commit applicant to changes that may be suggested by the Planning Commission):*

Name of Representative: _____

Representative is: Lessor: _____ Renter: _____ Other (specify): _____

Address of Representative: _____

Location (if different): _____

Tax Map Number/Parcel ID: _____

Please include the following:

- _____ Map showing location of property.
- _____ Site Plan to show required set back.
- _____ Plans, sketches, drawings, elevations, or designs.
- _____ Photographs or slides showing sign on property, street views.
- _____ Mounting type.
- _____ Wording on sign and/or drawing on sign.

Description of proposed sign: (*signs must not obstruct traffic site vision*)

Specify all materials that will be used as well as colors:

I, the undersigned, hereby certify that I have been advised of applicable regulations governing the placement of signage in the Town of Onley and that my conduct will be bound by all of the applicable regulations governing said signage.

Name of Contractor: _____

Signature of Owner: _____ Date: _____

Signature of Representative: _____ Date: _____

Received by: _____ Date: _____

____ Approved as Presented.

____ Modified and Approved (See below for modifications).

____ Disapproved (See below for explanation).

Signature: _____ Date: _____

Zoning Administrator, Town of Onley