

Fence Permit Application

Contractor: _____ **Cell Phone:** _____
Email: _____
Address: _____
City: _____ **State:** _____ **Zip:** _____

Owner Name: _____ **Cell Phone:** _____
Email: _____
Address: _____
City: _____ **State:** _____ **Zip:** _____

Job Address: (physical) if different from above: _____
City: _____ **State:** _____ **Zip:** _____

Fence Cost: \$ _____ **Fence Material & Height:** _____

Location of fence (front, side, and/or rear of yard): _____

**Plot plan showing location of fence is required*

Town of Swansboro Unified Development Ordinance 152.196, (E) Note 5, Fences and Walls: A building permit shall be obtained prior to erection of a fence or wall in any district. No fencing shall be allowed to exceed the height of four (4) feet in the front yard nor exceed a height of six (6) feet in the side or rear yard. In circumstances where the rear or side yard of a newly subdivided parcel of land fronts a pre- existing roadway, street, right-of-way, lot, or parcel frontage, the following height restrictions shall supersede those aforementioned: the height of any fence, wall, or other barrier shall not exceed a height of four (4) feet. Height should be measured from points directly below the fence. On a corner lot within the area formed by an isosceles triangle having legs of twenty-five (25) feet in length from the intersection of the edges of the roadway surfaces or curbs, there shall be no obstruction to vision above a height of thirty-two (32) inches above the average centerline of each street. In cases where only one side of the fence is finished, that side shall face adjoining properties.

Only conforming industrial and business land uses (with the exception of an O/I zone) may have a solid or open fence or wall erected to a maximum height of ten (10) feet except as required by this Ordinance. An open fence or wall is one that has openings through which clear vision is possible from one side to the other on a horizontal plane, and such openings occupy fifty (50) percent or more of the area of the fence or wall. A fence or wall that does not qualify as an open fence or open wall shall maintain a setback at entrances and exits of the site to provide an adequate sight distance easement as determined by the establishment of an isosceles triangle having legs of thirty-five (35) feet in length on each corner side of said entrance or exit, and the same sight distance easement shall be applied to the corner of nonresidential lots which are characterized by a street intersection.

Fences in residential districts not exceeding a height of six (6) feet to be erected only inside or rear yards shall be exempt from the yard and building setback line requirements of this Ordinance, provided that no fence exceeding a height of four (4) feet will be constructed within fifteen (15) feet to any paved or soil street or on any public right-of-way. In all cases, the corner visibility provisions of this Ordinance shall be observed. Exception, that any "T or "L" shaped lot may have accessory uses or structures in what is defined by the Unified Development Ordinance as the front yard or side yard as long as that front yard or side yard does not have a road or street adjacent to the front yard or side yard of the lot.

Any work that fails inspection requires a \$60 reinspection fee. The fee must be paid PRIOR to reinspection.

****Any work that begins without a permit will pay double fee****

I certify that all information in this application is correct, and all work will comply with state and local codes, laws, and ordinances. Which includes not encroaching upon neighboring property lines and easements. It's the homeowner's responsibility to determine if a fence is encroaching on neighboring properties or easements, not the Town of Swansboro. The inspection department will be notified of any changes prior to work.

Signature _____ **Date:** _____

Email this application to Jackie Stevens jstevens@ci.swansboro.nc.us

*****TOWN USE ONLY*****

Approved _____ **Denied** _____ **Conforming** _____ **Non-Conforming** _____ **Flood Zone** _____

Code Enforcement Official: _____ **Permit Fee: \$** _____



Permit# _____

TOWN OF SWANSBORO ZONING COMPLIANCE PERMIT APPLICATION

Date: _____

APPLICANT INFORMATION

Name: _____ Phone: _____

Address: _____

Email Address: _____

PROPERTY ADDRESS

Location: _____

Owner: _____

NEW USE OR CHANGE OF USE

Proposed Use (please list all proposed and potential uses): ☐ Home Occupation

NEW ACCESSORY AND PRIMARY STRUCTURES

- | | |
|---|--|
| ☐ New Construction of Building | ☐ Storage Shed/Accessory Building |
| ☐ Addition/Alteration of Existing Building | ☐ Deck/Porch Additions |
| ☐ Fence | ☐ Garage/Carport |
| ☐ Swimming Pool | |
| ☐ Other (please explain) _____ | |

For New Accessory and Primary Structures:

Structure Size _____ Height _____

Permanent Foundation ☐ Yes ☐ No

Closest Distance from Property

Line to Structure (in feet) _____ Front _____ Side _____ Back

With this Zoning Compliance Permit Application, please include a site plan or drawing showing the following information.

- All existing buildings and structures
- Number and location of parking spaces, if applicable
- Driveways
- Location and distance from property lines for proposed structures

Other Information may be required.

I attest that all information above and attached plan(s) are accurate and correct to the best of my knowledge.

SIGNATURE OF APPLICANT: _____ **DATE:** _____

OFFICE USE ONLY:

____ Historic

____ Flood

____ Zoning

Application received by: _____

Date: _____

Permit issued by: _____

Date: _____

Permit Refused by: _____

Date: _____