

City of Glens Falls

Outside Dining Permit Application

Fee: \$50.00 standard license fee, plus \$5.00 for each chair

Applicant Name: _____

Business Name: _____

Business Address: _____

Email Address: _____

Phone Number: _____

Number of tables requested: _____ Number of chairs requested: _____

*****Please provide a full legible sketch on a separate sheet of paper*****

Full description and site sketch for tables and chairs must include exact measurements (allowing 5' clear passing per PROWAG regulations, clear passing shall not include the red brick area)

In your site sketch, you must include any/all of the following (from the curb to your building): Light poles, signs, benches, crosswalks, handicap parking spaces, trees, garbage receptacles, fire hydrants, or any other permanent obstacles that are within 5 feet of your requested area. Be sure to include distance from each object.

Outside dining permits are issued June 1 through May 31. New applicants will need Planning Board approval before seeking Common Council approval. Application renewals with **no** changes from the prior year require Common Council approval only. The City Clerk's Office processes approved applications and collects the required fees. This permit with approved plans must be posted on premises of encroachment. Building & Codes will inspect within 30 days (applicant must contact Building & Codes Dept for initial inspection) and periodically as needed. If we find permit being violated, it will result in immediate revocation, per City Code Chapter 189-25. **ALL** permitted items must be removed by November 1st. The permit holder shall clean up and dispose of all garbage and debris throughout the use of the allocated space and at the end of each business day.

Standard Fee: \$50.00 + Per Chair Fee: _____ Total Fee collected: \$ _____

Chapter 189-28. Streets and Sidewalks, Part 2. Encroachments, Article XIII. Permits, Fees, A. (4): Outside Dining: standard license fee shall be \$50.00, plus additional fee determined by the number of chairs/ seats on Public Property (\$5.00 for each chair/seat on public property).

I, _____, agree to comply with all applicable state and local ordinances and/or law and agree to operate this business in total compliance of those laws and ordinances.

Date _____

Signature of Applicant _____

STATE OF NEW YORK)
) ss:
COUNTY OF WARREN)

On the _____ day of _____ of 20____, before me, the undersigned, a Notary Public/Commissioner of Deeds in and for said State, personally appeared _____ personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or persons upon behalf of which the individual(s) acted, executed the instrument.

Notary Public/Commissioner of Deeds

Please Provide the City of Glens Falls with the Following:

1. A Certificate of Insurance for Proof of commercial general liability insurance, including personal injury liability insurance, in the amount of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate, **naming the City of Glens Falls as an additional insured on a primary and non-contributory basis. The City of Glens Falls must be listed as the certificate holder with the physical address of City of Glens Falls, 42 Ridge Street, Glens Falls, NY 12801.**
2. Proof of New York State statutory workers' compensation and employer's liability insurance for all employees, or a waiver of same as permitted by law. Proof of Disability/ Family Leave insurance for all employees, or a waiver of same as permitted by law.