



TOWN OF BALLSTON

323 Charlton Road, Ballston Spa, NY 12020

MAIL TO: P.O. Box 67, Burnt Hills, NY 12027

Application for Deferral of Sewer Connection

Property Owner Name(s): _____

Property Address: _____ Tax Map ID: _____

Mailing Address (if different): _____

Home Phone Number: _____ Cell Phone Number: _____

Email Address: _____

Please select the deferral for which you are applying and attach required documentation as detailed on Page 2:

- ☐ 300- to 500-foot distance from sewer connection to closest point of dwelling, building or other structure requiring sanitary facility (Upon failure of septic system, as determined by the Town of Ballston, future sewer connection is required)
- ☐ 500-foot distance from sewer connection to closest point of dwelling, building or other structure requiring sanitary facility (Upon failure of septic system, as determined by the Town of Ballston, replacement system may be allowed)
- ☐ New septic system (Upon failure of septic system, as determined by the Town of Ballston, future sewer connection is required)
- ☐ Significant engineering challenge
- ☐ Economic hardship

Sewer Use law details maybe found at <https://ecode360.com/33976210>

Printed Name

Signature

Date

**SUBMIT THE COMPLETED APPLICATION AND REQUIRED
DOCUMENTATION TO THE TOWN CLERK**

OFFICE USE ONLY

Received by: _____

Date: _____

Documentation submitted:

☐ Distance Deferral Survey ☐ New Septic Plan ☐ Engineer Letter/Plan ☐ Financial Documentation



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Instructions for Deferral of Sewer Connection

Distance Deferrals:

Please provide signed and certified documentation from a licensed Land Surveyor or Professional Engineer. If the property abuts a waterbody (Ballston Lake) or contains a well, please include documentation showing the location of the dwelling, building or other structure requiring sanitary facility, the existing septic system, water body and/or well. To obtain a distance deferral, the septic system cannot be within 100 feet of water body or well, including those of adjacent properties. Your application must also contain a septic system inspection report, signed by a New York State licensed professional engineer, within the last 30 days.

New Septic:

Please attach documentation of the septic system's installation date (within 15 years of sewer availability date) along with a copy of the original plans stamped by a New York State licensed professional engineer and an inspection report signed by a New York State licensed professional engineer within 30 days of the request. To obtain this deferral, the septic system cannot be within 100 feet of water body or well, including those of adjacent properties.

Significant Engineering Challenge:

Please attach signed documentation from a Professional Engineer certifying that a significant engineering challenge exists making the dwelling, building or other structure's connection to the public sewer impractical. In assessing an application under this exception, the Town Board may consider the terrain, topography and geology of the area of the proposed pipe installation, the type of equipment that would reasonably be necessary to allow for installation of a lateral and the cost of lateral installation as compared to other parcels within the service area. The Town reserves the right to have its own engineer review the application at the expense of the applicant. A septic system inspection report, signed by a New York State licensed professional engineer within the last 30 days, must be submitted with your application.

Economic Hardship:

For purposes of determining sewer connection deferral based on Financial Hardship, income will be determined based on the following criteria.

The exemption cannot be granted if the income of the owner, or the combined income of all the owners, exceeds the maximum income limit set by the Town of Ballston per its sewer ordinance. This limit is determined by the United States Census Bureau Poverty Level (<https://www.census.gov/data/tables/time-series/demo/income-poverty/historical-poverty-thresholds.html>)

Three times the Poverty level for the household referenced will be the income threshold used to determine qualification for consideration of sewer connection deferral. If the owner is married, the income of the spouse must be included in the total unless the spouse is absent from the residence due to a legal separation or abandonment. The income of a non-resident former spouse, who retains an ownership interest, is not included. Income is to be reported on the basis of the latest preceding income tax year prior to the date of application. This usually is the preceding calendar year.

Income includes:

- all Social Security payments
- salary and wages (including bonuses)
- interest (including nontaxable interest on state or local bonds), total dividends
- net earnings from farming, rentals, business or profession (including amounts claimed as depreciation for income tax purposes)
- income from estates or trusts
- gains from sales and exchanges
- the total amount received from governmental or private retirement or pension plans
- annuity payments (excluding amounts representing a return of capital)
- alimony or support money
- unemployment insurance payments, disability payments, workers' compensation, etc.

You will be required to submit evidence of the above. This is usually in the form of a tax return.