

Village of Brooklyn Heights
Building Department
345 Tuxedo Avenue
Brooklyn Heights, Ohio 44131
Office: 216-749-4300 Fax: 216-741-3753
Email: bldg@brooklynhts.org

APPLICATION FOR POINT OF SALE INSPECTION

In accordance with Section 1446.01 of the Codified Ordinances of the Village of Brooklyn Heights, no person, being owner of any single or two-family dwelling in the Village, shall enter into an agreement to sell or otherwise convey the same without first obtaining from the Building Inspector a Certificate of Inspection of such single or two-family dwelling, and serving a copy of such certificate of inspection upon prospective purchaser or grantee.

Application Date: _____

Property Address: _____

Type of Dwelling: ☐ Single Family ☐ Two-Family

Property Owner: _____

Property Owner's Address: _____

Telephone: Home: _____ Work: _____

Cell: _____ Email: _____

Name of Real Estate Company: _____

Agent Name: _____

Telephone: Office: _____ Fax: _____

Cell/Pager: _____ Email: _____

Applicant's Name: _____

Applicant's Signature: _____

Office Use Only

☐ \$50 Fee Paid ☐ Cash ☐ Check Check No. _____ Date paid: _____