



Borough of Edinboro - Building & Zoning Department

124 Meadville Street / Edinboro, PA 16412 814.734.1812 ext. 139

admin@edinboro.net or zoning@edinboro.net

Yearly Mechanical Safety Checklist -1 Unit

Property Address: _____ Date of Work: _____

Property Owner / _____ Contact Info: _____

Service Provider: _____ PA Registration: _____

Service Provider Address: _____ Contact _____

Service Provider email: _____ Services may be completed for the 2027 cycle after June 1st, 2026.

Pass	Fail	N/A	Please Check Appropriate Blocks
☐	☐	☐	Electric Heating System (Circle one: Baseboard – other _____) (coal, kerosene, oil, wood, natural gas, fuel gasses & other petroleum or
☐	☐	☐	Fossil Fuel: Circle applicable fuels in Building hydrocarbon products)
☐	☐	☐	Heat Exchanger has been checked
☐	☐	☐	Carbon Monoxide tested during operation of unit
☐	☐	☐	Draw Flue Inspected
☐	☐	☐	Wiring Inspected
☐	☐	☐	High Limit Control
☐	☐	☐	Pilot Safety Check
☐	☐	☐	Particular Furnace Safety Devices
☐	☐	☐	Filter replaced
☐	☐	☐	Flame Roll Out
☐	☐	☐	Hot Water Tank
☐	☐	☐	Hot Water Tank - Flue
☐	☐	☐	Hot Water Tank – CO Leak Test
☐	☐	☐	Hot Water Tank – Pressure Release drop
☐	☐	☐	Carbon Monoxide Detector
☐	☐	☐	Garage Attached to House (Yes / No) (This affects CO detector requirements)

Remarks: _____

***It's recommended that the owner submit the completed form and keep a copy for their records. **

I certify that the above work has been completed by my company and the remarks stated are accurate and truthful. Furthermore, I understand the possible consequences of permitting any mechanical, electrical or conveyance issues to continue and I have notified the Owner of these circumstances.

Company Owner / Qualified Representative

Date

Ensure that the Company's current "PA Registration and "Certificate of Insurance are on file with the Building & Zoning Department.

This is an annually required inspection that is provided to Landlords/Agents with the annual application and is due no later than December 1st. Non-compliance with this requirement may be cause for fines being assessed or the non-renewal of the rental license.

Borough of Edinboro Office Use Only.

Received: _____ Posted: _____