



CITY ADMINISTRATION BUILDING
107 E. MAIN STREET
XENIA, OHIO 45385
(937) 376-7231

Peddler, Solicitor, Canvasser Permit Criteria

1. Applicant must furnish a valid government-issued identification which includes a photograph of himself/herself.
2. Applicant cannot have any theft convictions within the past two years.
3. Applicant cannot have any felony convictions within the past three years.
4. Any sex offense is grounds for automatic refusal of a permit.
5. Any outstanding warrants, including misdemeanor traffic warrants, must be cleared before a permit will be issued.
6. A criminal history of repeated violence or recent violence (within 5 years) is grounds for automatic refusal of a permit.
7. A criminal history of repeated alcohol/drug abuse is grounds for automatic refusal of a permit.
8. Any person holding a current peddler, solicitor, canvasser permit who violates any of the above criteria shall have their permit revoked.
9. A \$25.00 application fee is required by each individual applicant and is due with application.



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Application for Peddlers, Solicitors, and Canvassers

This application must be filled out completely and accurately in order to be considered for permit issuance.

This information will be verified through criminal background investigations, driving records checks, and other investigative procedures. Falsification of any information on this application will result in denial and/or revocation of a permit and possible criminal prosecution.

Each applicant must furnish a valid government issued identification which includes a photograph of him or herself.

Applicant Name: _____

Date of Birth: ____/____/____ Social Security Number: ____-____-____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Phone Number: _____

Motor Vehicle Using/Make: _____ Model: _____

Year: _____ Registration Number: _____

Driver's License #: _____ State: _____

Company/Supervisor Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Type of Business: _____

Have you ever been convicted of a crime, other than a minor traffic violation? YES NO

Date Convicted: _____ Court: _____

Offense: _____ Disposition: _____



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ACKNOWLEDGMENT

I understand, under penalty of law, that this application (and any accompanying statements or provided documents) is true, correct, and complete to the best of my knowledge and belief. I further understand that failure to comply with the instructions as set forth in Chapter 850 of the City of Xenia Ordinances is grounds for revocation and suspension of my permit. I acknowledge my voluntary submission to applicable criminal or other background investigations for purposes of this application.

Printed Name: _____

Signature: _____

Date: _____

Witness: _____

Date: _____

☐ Approved

☐ Denied

City Manager or Designee Signature: _____ Date: _____

Expiration: _____