

Property Maintenance Complaint Form

Instruction: Please Fill-in all fields.
Incomplete forms cannot be processed

Complaint # _____

Property location	Date
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Complaint Type – Check all that apply

☐ Debris – Junk in yard (except children's toys)
☐ Grass - >8" in average height – complaints are deferred between Oct. 15 and May 1
☐ Vehicle – Unlicensed or Junked
☐ Garbage
☐ Other

Explain specifically what the complaint is:

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Complainant Name
Complainant Contact Information: Address or phone number:

Complainant Signature: _____ Date: _____

Department use only:

Referred to	Date
Property Owner	Occupant's Name(s):
	Phone #:
	Owner
	Occupant
Comments:	

Closed _____