



Village of Bellaire
202 N. Bridge St. P.O. Box 557
Bellaire, MI 49615

Phone: (231) 533-8213

www.bellairemichigan.com

Fax: (231)533-4183

Mobile Food Vending Application and Checklist

Property Address: _____ Property Number: _____

Property Owner: _____ Phone: _____

Property Owner Address (If different): _____

Zoning District: _____

Applicant (if different than owner): _____ Phone: _____

Applicant Address (if different than owner): _____

If vending on private property- \$500.00 annual	If vending on private property- \$100.00 monthly	If vending on private property- \$25.00 daily
Fee paid: \$ _____	Date Rec'd: _____ by: _____	
Case #: _____	Inspection Date: _____	
Approved/Denied	Permit #: _____	Date issued: _____

Per section 4.02. Mobile food vending shall be permitted outside any street right-of-way and only on private property (written consent of the property owner is required); except if specifically authorized by the Village of Bellaire as part of an approved special event. A temporary land use permit shall be required for the location and use of a mobile food vending unit.

NOTE: Property lines & locations of proposed uses **MUST BE MARKED** on the ground before a permit will be issued. Applicant must notify the Zoning Administrator when the property is marked and ready for inspection.

VENDING UNIT INFORMATION	
Make and Model of Vending Unit:	Year:
VIN:	License Plate:
GENERAL APPLICATION REQUIREMENTS	
☐ Vicinity sketch showing site relationship to surrounding streets and neighboring land uses, recreation and open space, parking lot, accessory structures including fences and sheds, location of all utilities	
☐ Number of square feet, total usable floor area:	
☐ Outdoor gatherings - anticipated participant levels:	
☐ Location of any well, septic system, drain field, and/or temporary sanitary facilities:	
☐ Storage location, specifications and containment systems for chemicals, salts, or flammable materials, or hazardous materials:	
☐ Provide appropriate waste receptacles at the site for public use which the vendor shall empty at its own expense. All trash and garbage originating from the operation of the mobile food vending units shall be collected and properly disposed of by the operator. Spills of food or food by-products shall be cleaned up and no dumping of gray water on the streets is allowed.	
☐ No mobile food vendors shall make or cause to be made any unreasonable or excessive noise.	
☐ Signage in compliance with Section 3.11, is only allowed on the mobile food vending unit. No separate freestanding signs are permitted. When extended, awnings for mobile food vending units shall have a minimum clearance of seven (7) feet between the ground and the lowest point of the awning or support structure.	

Plot – Required Data Checklist (Fill with information or checkmark if provided on separate form or paper, NA if not applicable and why)

☐ No flashing, blinking or strobe lights are allowed on mobile food vending unit or related signage when the unit is parked and engaged in serving customers. All lighting shall comply with Section 3.10.	
☐ Mobile food vending units shall be located on the site to comply with the required zoning district setback requirements.	
☐ No dining area shall be allowed within ten (10) feet of the mobile food vending unit, including but not limited to tables, chairs, booths, stools, benches and stand up counters.	
☐ Mobile food vending units may use electrical power from the property being occupied or an adjacent property, but only when the property owner has provided written consent.	
☐ Mobile food vending hours of operation shall be confined to: 8am-9pm, when located adjacent to a residential district or use; and all other locations shall confine operations to the hours of 8am-11pm.	
☐ Copy of Health department license	☐ Copy of Michigan sales tax license
☐ Photograph of truck	
☐ Fire and safety preplan coordinated with Fire Chief	

Affidavit:

I agree the statements made above are true, and if found not to be true, any zoning permit that may be issued may be void. Further, I agree to comply with the conditions and regulations provided with any permit that may be issued. Further, I agree the permit that may be issued is with the understanding all applicable sections of the Village of Bellaire Zoning Ordinance will be compiled with. Further, I agree to notify the Zoning Administrator of the Village of Bellaire for inspection before the start of construction and when locations of proposed uses are marked on the ground. Further, I agree to give permission for officials of the Village of Bellaire, Antrim County, and the State of Michigan to enter the property subject to this permit application for purposes of inspection. Further, I hereby certify that the property owner authorizes the proposed work, and that I have been empowered by the owner to make this application as his/her selected agent. Finally, I understand this is a zoning permit application (not a permit) and that a land use permit, if issued, conveys only land use rights, and does not include any representation or conveyance of rights in any other statute, building code, deed restriction or other property rights.

Signed: _____ Date: _____