



CITY OF MABLETON
BUSINESS CLOSURE NOTIFICATION FORM
Permanent Business Closure

IMPORTANT: This form must be submitted within 30 days of business closure. Final taxes and fees may be due. Business license will be permanently revoked upon processing.

Business Information

Business License Number:

Current Tax Year:

Legal Business Name:

DBA Name (if applicable):

Business Address:

Type of Business:

Closure Information

Date Business Closed:

Last Day of Business Operations:

Reason for Closure:

Retirement

Business Relocation (outside Mableton)

Financial Reasons

Business Sold

Other (please specify below)

Additional Details/Other Reason:



Asset Disposition

What happened to business assets?

Assets sold

Assets transferred to new owner

Assets removed from premises

Assets disposed of/donated

If business was sold, name of new owner/business:

Final Tax Information

Final tax obligations:

All business taxes are current through closure date

Outstanding taxes are owed (please contact city for payment)

Refund may be due for prepaid license fees

Contact Information

Contact Person:

Title:

Phone Number:

Email Address:

Forwarding Address (for final correspondence):



Certification and Signature

I hereby certify that the information provided on this form is true and correct to the best of my knowledge. I understand that this notification will result in the permanent revocation of the business license and that false information may result in penalties.

Signature of Business Owner/Authorized Representative

Date

Print Name:

Please submit this completed form to: businesslicense@mableton.gov