

C3 - MECHANICAL PERMIT APPLICATION

PROPERTY INFORMATION

Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Building Type                      Type of Job:                      Has a Building Permit Been Obtained?  
☐ Residential   ☐ Commercial        ☐ New   ☐ Alteration        ☐ Not Required    ☐ Yes   ☐ No

MECHANICAL CONTRACTOR INFORMATION

Name of Mechanical Contrator: \_\_\_\_\_

State License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

City of Detroit Registration Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
(Applicant must provide)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Federal Employer ID No. (or reason for exemption) \_\_\_\_\_

Workers Compensation Insurance Carrier (or reason for exemption) \_\_\_\_\_  
UIA Employer No. (or reason for exemption) \_\_\_\_\_

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.

Signature of Mechanical Contractor \_\_\_\_\_ Date: \_\_\_\_\_

OWNER INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Homeowner Affidavit

I hereby certify the mechanical work described on this permit application shall **be installed by me in my own home** in which I am living or about to occupy. All work shall be installed in accordance with Michigan Mechanical Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected** and **approved** by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Homeowner's Signature\*: \_\_\_\_\_ Date: \_\_\_\_\_

\*Homeowner's signature indicates compliance with Homeowner Affidavit

This application can also be completed online. Visit [detroitmi.gov/bseed/elaps](http://detroitmi.gov/bseed/elaps) for more information.



**Fee Chart:** Enter the number of items being installed, multiply by the unit price for total fee.  
**NOTE:** BUILDING PERMIT NUMBER IS REQUIRED FOR NEW CONSTRUCTION.

| Discount Only Applies To Single Addresses                                                                                                 | Fee | No. of Items | Total |
|-------------------------------------------------------------------------------------------------------------------------------------------|-----|--------------|-------|
| <b>Gas Burner:</b>                                                                                                                        |     |              |       |
| Burner with input rating less than 500,000 BTU                                                                                            | 142 |              |       |
| Burner with input rating over 500,000 BTU                                                                                                 | 231 |              |       |
| Combination gas-oil burner or vesting system                                                                                              | 425 |              |       |
| Alterations to existing burner, furnace installation                                                                                      | 148 |              |       |
| Preliminary inspection                                                                                                                    | 100 |              |       |
| Gas Piping System Permit                                                                                                                  | 127 |              |       |
| Special Gas Piping System Pressure Test – each hour or fraction thereof                                                                   | 115 |              |       |
| Smoke Duct Detector                                                                                                                       | 51  |              |       |
| Fan Coiled Units                                                                                                                          | 200 |              |       |
| 1 Duct Permit per 4 FCUs                                                                                                                  | 200 |              |       |
| Variable Air Volume Units                                                                                                                 | 200 |              |       |
| 1 Duct Permit per 4 VAV boxes                                                                                                             | 200 |              |       |
| Stairwell Pressurization Fans                                                                                                             | 200 |              |       |
| Hoist Way Pressurization Fans                                                                                                             | 200 |              |       |
| Energy Recovery Ventilator (ERV)                                                                                                          | 200 |              |       |
| 1 Duct Permit per ERV Unit (without gas burner)                                                                                           | 200 |              |       |
| <b>Refrigeration Systems</b>                                                                                                              |     |              |       |
| Self-contained systems activated by motors or engines                                                                                     | 101 |              |       |
| Remote systems and / or compressors activated by motors or engines - per motor or engine                                                  | 130 |              |       |
| Alterations to each system: (This does not include additional compressors, such requiring Installation permits based on their horsepower) | 121 |              |       |
| Special or Shop Inspection of refrigeration equipment:                                                                                    | 176 |              |       |
| Preliminary inspection                                                                                                                    | 135 |              |       |
| Information inspection of existing air conditioning equipment                                                                             | 176 |              |       |

|                                                                                                                                                                 | Fee | No. of Items | Total |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|--------------|-------|
| <b>Gas Fired Infra-Red Heater:</b>                                                                                                                              |     |              |       |
| Heater                                                                                                                                                          | 116 |              |       |
| Installation of ductwork                                                                                                                                        | 200 |              |       |
|                                                                                                                                                                 | 200 |              |       |
| New / Alteration Process Piping                                                                                                                                 |     |              |       |
| New / Alteration Hydronic Piping                                                                                                                                | 200 |              |       |
| Duct Alteration Installation                                                                                                                                    | 105 |              |       |
|                                                                                                                                                                 | 135 |              |       |
| Chimney Liner                                                                                                                                                   |     |              |       |
| Installation of solid fuel-fired units (coal or wood)                                                                                                           | 200 |              |       |
| Survey of solid fuel-fired fireplace inserts (coal or wood)                                                                                                     | 111 |              |       |
|                                                                                                                                                                 |     |              |       |
| Humidifier                                                                                                                                                      | 200 |              |       |
| Base fee (min 2 inspections plus Certificate of Acceptance)                                                                                                     | 175 |              |       |
| Fire suppression fee (Per Head                                                                                                                                  | 1   |              |       |
| Fire Hydro (Per Hydro)                                                                                                                                          | 366 |              |       |
| Fire Pump Test                                                                                                                                                  | 337 |              |       |
| Information inspection of mechanical systems                                                                                                                    | 176 |              |       |
| Water heater                                                                                                                                                    | 117 |              |       |
| Exhaust System                                                                                                                                                  | 176 |              |       |
| <b>Note:</b> Electrical permit is required for new installation of furnace and air conditioner. A separate permit will be issued for heating and refrigeration. |     |              |       |
| <b>INSTALLATION PERMITS – HOMEOWNER</b>                                                                                                                         |     |              |       |
| (Includes burner connected aboveground fuel oil tank and examination.) Central heating units, conversion burner, floor furnace - Each                           | 203 |              |       |
| <b>Room heater, wall heater:</b>                                                                                                                                |     |              |       |
| First unit as each address                                                                                                                                      | 130 |              |       |
| Each additional unit at same address                                                                                                                            | 59  |              |       |

EXPIRATION OF PERMIT

A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work (without notice). **A permit will be closed when no inspections are requested and conducted within 180 days of the date of issuance or the date of a previous inspection. Closed permits cannot be refunded.**

Mechanical Inspector’s Signature (When Necessary) \_\_\_\_\_

Clerk Signature: \_\_\_\_\_ Expiration of Permit: \_\_\_\_\_

