



THE BOROUGH OF ROSELLE PARK

N E W J E R S E Y

110 EAST WESTFIELD AVENUE, ROSELLE PARK, NJ 07204

WWW.ROSELLEPARK.NET

APPLICATION FOR USE OF PARKS & RECREATIONAL AREAS (PER SECTION 10-1 & 10-2 OF BOROUGH CODE)

A. APPLICANT INFORMATION

Name of Applicant: _____

(Individual Name, Non-Profit Group Name, or For Profit Group Name)

Address of Applicant: _____

Point of Contact / Responsible Party: _____

Telephone Number: _____ E-Mail: _____

B. DESCRIPTION OF USE

Requested Date: _____ Requested Hours: _____

Choose (circle) a park or recreational facility for which a permit is desired. If only a portion of the desired park is being requested please circle the park or recreational facility for which a permit is desired *and* provide detail in the "Other" portion of this section:

Aldene Park

Michael J. Mauri Park

Msgr. Joseph F. Loreti Park

Edgar "Hot Dog" Acker Park

Girl Scout Park

Boy Scout Park

LaMonico Perry Park

Other: _____

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C. INSURANCE & INDEMNIFICATION REQUIREMENTS

Applicants shall be required to submit a certificate of liability insurance for the desired use and shall likewise be required to complete and execute the Hold Harmless (indemnification) Agreement as provided in form on the following pages. Proof of insurance shall name the “Borough of Roselle Park” as an additional insured, with minimum limits of liability of not less than the following:

APPLICANT TYPE 1

FOR NON- PROFIT ENTITIES (UNAFFILIATED INDIVIDUALS)

Definition: An individual who is holding a function at a municipal facility and such function is not sponsored for the benefit of an organization including governmental units, non-profit entities or for profit entities (Example: Birthday Celebration).

Requirements: Three-Hundred Thousand dollars (\$300,000.00) liability coverage.

APPLICANT TYPE 2

FOR NON-PROFIT ENTITIES (UNAFFILIATED ORGANIZATIONS)

Definition: Entities which are not subject to the Public Contracts Law and have not been included in the town's insurance program pursuant to the quasi-municipal procedure (Example: American Legion).

Requirements: One million dollars (\$1,000,000.00) liability coverage.

APPLICANT TYPE 3

FOR PROFIT ENTITIES

Definition: Any organization other than a governmental entity or a non-profit as defined above (Example: Retail Businesses).

Requirements: One million dollars (\$1,000,000.00) liability coverage.

PLEASE NOTE: Generally, the sale and/or consumption of alcoholic beverages in public areas of the municipality is prohibited pursuant to Section 3-1.1 of the Borough Code. Consumption of alcoholic beverages at occasions or events held by bona fide nonprofit organizations is permitted on a case-by-case basis by Resolution of the Mayor and Council and the State of New Jersey Division of Alcoholic Beverage Control. Applicants seeking such approvals should be explicit in their request to the Borough.

HOLD HARMLESS AGREEMENT

1. "I/we" and "Me/my" shall mean: _____
(Name of Individual or Entity)
2. "You/Your" shall mean the municipal corporation known as the "Borough of Roselle Park;" Its agents, servants, employees, or contractors.
3. GENERAL INFORMATION

 Date: _____

 Site: _____

 (Name and Address of Business)

 Hours: _____

 For: _____
4. I sign this Hold - Harmless as my voluntary act and by this act agree to hold you harmless and indemnify you from any claims, suits, or other actions arising from, caused by, or which are the alleged result of any act or omission of any organization, corporation, guest, invitee, licensee, visitor or other person present on the premises listed above in order to participate in, organize, assist, enjoy, supervise or in any other way further the activity to be held (as described above) on the dates listed above.
5. I state that the activity listed above will not include the consumption of alcoholic beverages but should any person described in paragraph 4 consume alcohol or allow or permit others to consume alcohol then I agree to be bound by the terms of paragraph 6 below.
6. I state that the activity listed above will include the consumption of alcoholic beverages and that because of such consumption I have the following additional duties to You related to the use of the site listed above:
 - a) that I am solely responsible for the dispensing and consumption of alcohol, including the prudent and responsible dispensing and consumption of alcohol by all persons involved in the activity described above, including but not limited to those persons described in paragraph 4 above;
 - b) to acknowledge by the signing of this Hold-Harmless that You have no authority, control, or participation in the dispensation or consumption of alcohol on the site and date listed above and that I Will take no step, action, or measure to convey the idea that You in any way have promoted, assisted, or participated in the dispensing and consumption of alcoholic beverages on the site and date listed above;
 - c) that I will not allow persons under the age of 21 to dispense or consume alcohol at the site during the activity to be held on Your property;
 - d) to comply with all municipal Ordinances relating to the consumption of alcoholic beverages, including but not limited to obtaining any necessary permits.
7. (Applicable to Corporations Only): I also agree that I am obligated to reimburse You for all reasonable attorney's fees incurred by You to enforce the terms of this Hold-Harmless or to defend

Yourself against any claim, suit, demand for subrogation, or other action which a court of competent jurisdiction later determines by final order or judgment should have been defended by Me at My sole cost and expense pursuant to this Hold-Harmless.

8. LEGAL SIGNATURES

X._____ on behalf of _____
Signature of Responsible Party Name of Entity

Printed Name of Responsible Party Title of Responsible Party

X._____ on behalf of the Borough of Roselle Park.
Signature on Behalf of Municipality

Madeline Colandro, RMC Joint Insurance Fund Commissioner
Print Name of Above Signature Title of Individual (if applicable)

END OF HOLD HARMLESS AGREEMENT

D. APPLICANT CERTIFICATION

I, _____, the applicant and/or the duly authorized responsible party to for applicant, certify and affirm that I have reviewed and understand the provisions of Sections 10-1 and 10-2 of the Municipal Code of the Borough of Roselle Park and, by affixing my signature to this form, do hereby agree to comply and bind myself to its provisions.

Signature

Date

Print Name

*** * * USE BY BOROUGH CLERK'S OFFICE ONLY * * ***
APPLICATION CHECKLIST

___ All sections of the application reviewed for completeness.

___ Proof of insurance coverage provided as required.

___ Referred to Police Chief on ____ / ____ / ____ for public safety review and special condition recommendations.

Returned from Police Chief on ____ / ____ / ____ recommending:

___ APPROVAL

___ DISAPPROVAL

___ SPECIAL CONDITIONS

In consideration of the application and the above recommendations of the Roselle Park Police Department the forgoing application is:

___ APPROVED

___ DENIED

Signature

Date

Print Name

Title