

CITY OF MEMPHIS

35095 Potter Street, P.O. Box 28
Memphis, MI 48041

Mechanical Permit Application

I. Job Location

Name of Owner/Agent	Has a building permit been obtained for this project?	
Street Address	Type of Job – Residential	Commercial

II. Contractor/Homeowner Information

Name of Contractor or Homeowner		Contractor License Number		Expiration Date	
Address	City		State	Zip Code	
Telephone Number		Federal Employer ID Number			
Worker's Compensation Insurance Carrier		MESC Employer Number			

III. Plan Review Required

Plans must be submitted with an application for plan examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

1. One and two-family dwellings when the total building heating/cooling system input is 375,000 BTUs or less.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

If work being performed is described above, check box below next to "Plans Not Required."

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plans Not Required

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IV. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of Section 23a are subjected to civil fines.

Signature of Contractor or Homeowner (Homeowner signature indicates compliance with Section V. Homeowner Affidavit)

Date _____

V. Homeowner Affidavit

I hereby certify the plumbing work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected and approved** by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

	Fee	# Items	Total
Application Fee (non-refundable)	\$65.00	1	\$65.00
Res. Heating System – New House (includes duct and pipe)	\$150.00		
Furnace	\$30.00		
Boiler	\$30.00		
Water Heater – Residential	\$20.00		
Water Heater – Commercial	\$30.00		
Solid Fuel Equipment (includes chimney)	\$30.00		
Gas Burning Fireplace	\$30.00		
Chimney – Factory built – installed separately	\$25.00		
Solar; set of 3 panels (includes piping)	\$20.00		
Gas Piping – Main up to 2” diameter	\$20.00		
Gas Outlets	\$5.00		
Air Conditioning/Heat Pumps	\$30.00		
Bath and Kitchen Exhaust	\$5.00		
Pool Heater (includes gas piping)	\$55.00		
Refrigeration – All types (per condensing unit)	\$30.00		
Commercial Clothes Dryer	\$25.00		
Gas Generator (includes gas piping)	\$30.00		
Humidifiers	\$10.00		
All Dampers (Fresh Air, Combustion, Vent)	\$5.00		
Duct Zone (Up to 4 zones)	\$10.00		
Hydronic Baseboard	\$20.00		
Duct – Minimum fee \$25.00	\$0.01/ft.		
HVAC Rooftop	\$60.00		
Air Handler	\$20.00		
Spray Booth (includes Duct and Exhaust Fan)	\$90.00		
Commercial Hoods (includes Duct, Exhaust Fans, & Test)	\$90.00		
Heat Recovery Units	\$10.00		
V.A.V. Boxes	\$10.00		
Unit Ventilators	\$10.00		
Unit Heaters (terminal units)	\$15.00		
Fire Suppression/Protection – Minimum fee \$20.00	\$0.75/head		
Evaporator Coils	\$30.00		
Chiller	\$30.00		
Cooling Towers	\$30.00		
Special/Safety Inspection (includes certification fee)	\$65.00		
Underground Inspection	\$65.00		
Additional Inspection	\$65.00		
Final Inspection	\$65.00	1	\$65.00
Registration Fee	\$25.00	1	\$25.00
Total Fee			