

ZONING BOARD OF APPEALS
City of New Castle, PA

NOTICE OF APPEAL

APPEAL NO: _____

DATE: _____

Appeal is hereby made by the undersigned (check applicable item or items):

☐ from the action of the Building Inspector in refusing my application for a Building Permit, dated _____, 20__.

☐ for a special exception or variance from the terms of the Zoning Ordinance of the City of New Castle, PA.

Appellant: _____
(Name) (Address) (Phone)

Owner: _____
(Name) (Address) (Phone)

Attorney (if any): _____
(Name) (Address) (Phone)

Interest of appellant if not owner (agent, lessee, etc.): _____

1. Application relates to: (check applicable item or items)

☐ Use ☐ Lot Area ☐ Yards ☐ Height ☐ Existing Building ☐ Proposed Building

☐ Other: _____

2. Brief description of real estate affected:

a. Location: _____

b. Section(s): _____ Lot(s): _____ Ward: _____

c. Lot Size: _____

d. Present Use: _____

e. Present Zoning Classification: _____

f. Present Improvements Upon Land: _____

BOARD OF APPEALS
NOTICE OF APPEALS

3. If this is an appeal from action of the Building Inspector, complete the following:

Date determination made: _____

Your statement of alleged error of Building Inspector: _____

4. Action desired by appellant:

5. Reason appellant believes Board should approve desired action (refer to section or sections of ordinance which it is felt that desired action may be allowed, and note whether hardship is (or is not) claimed, and the specific hardship:

6. Has previous appeal been filed in connection with these premises? ☐ Yes ☐ No

NOTE: Attach two copies of plan of real estate affected, indicating location and size of lot, size of improvements now erected and proposed to be erected thereon, or other changes desired. Also, any other information required by Board of Appeals. If more space is required, attached a separate sheet and make specific reference to the question being answered. In question 5 above, include the grounds for the appeal or reasons both with respect to law and fact for granting the appeal or the special exception or variance. Specifications or errors must state separately the appellant's objections to the action of the Building Inspector with respect to each question of law and fact which is sought to be reviewed.

(Printed Name of Appellant)

(Signature of Appellant)

(Date)

NEW CASTLE ZONING BOARD OF APPEALS

Application Supplement

I. Item, Location, and Applicable Zoning Ordinance Sections

The following is a list of the separate, specific items, locations, and apparent applicable sections of the ordinance for each, separate, item, and location:

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____
- F. _____
- G. _____

II. Application of the Ordinance

Applying each, separate, applicable zoning section to each separate item and location, creates an apparent conflict as follows:

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____
- F. _____
- G. _____

III. Requested Deviation

The requested deviation from the ordinance for each, separate item and location is as follows:

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____
- F. _____
- G. _____

IV. Jurisdiction and reasons for the requested deviation

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____
- F. _____
- G. _____

If your request relates to setbacks, they should be further, specifically, described as follows:

Applying the applicable zoning sections creates an apparent set-back of _____
on the west border.

Applying the applicable zoning sections creates an apparent set-back of _____
on the south border.

Applying the applicable zoning sections creates an apparent set-back of _____
on the north border.

The requested relaxation of setbacks is _____ for the east border.

The requested relaxation of setbacks is _____ for the west border.

The requested relaxation of setbacks is _____ for the south border.

The requested relaxation of setbacks is _____ for the north border.

The net of the apparent setback requirement and the requested setback equals a _____
deviation on the east border.

The net of the apparent setback requirement and the requested setback equals a _____
deviation on the west border.

The net of the apparent setback requirement and the requested setback equals a _____
deviation on the south border.

The net of the apparent setback requirement and the requested setback equals a _____
deviation on the north border.

WARNING

YOU ARE FREE TO CHOOSE WHETHER OR NOT TO BRING AN ATTORNEY.

YOU ARE ADVISED THAT YOU BEAR THE BURDEN OF GOING FORWARD WITH EVIDENCE, TO THE REQUISITE DEGREE TO CONVINCE THE BOARD THAT YOU SHOULD BE GRANTED THE RELIEF REQUESTED.

THE OBLIGATION TO PRESENT A CLEAR, INTELLIGIBLE, REQUEST WITH SUPPORTING EVIDENCE, TESTIMONIAL AND DOCUMENTARY RESTS WITH YOU.

THE BOARD HAS THE OPTION OF DECLINING YOUR REQUEST IF YOU DO NOT CARRY THIS BURDEN.

**THE ZONING OFFICER DOES NOT
GIVE LEGAL ADVICE, AND HIS ASSISTANCE,
IF ANY, SHOULD NOT BE RELIED UPON.**