



RIGHT-OF-WAY PERMIT RESIDENTIAL PAVING

For Office Use Only

Permit # _____

A COPY OF THIS PERMIT MUST BE MAINTAINED AT THE CONSTRUCTION SITE

**This permit is for paving improvements in the right-of-ways.
(Driveway, Sidewalk)**

Date of Application: _____

Is work located along a street?

Yes ☐ No ☐

Estimated Start Date: _____

Is work within an alley?

Yes ☐ No ☐

Address of Work: _____

Homeowner Information:

Company Name: _____

Contact Name: _____

Phone: _____

Email: _____

Contractor Information:

Company Name: _____

Contact Name: _____

Office Phone: _____ Cell Phone: _____

Email: _____

Work to be performed:

(check all that apply)

☐ New driveway approach (including circular)

☐ Widen existing driveway approach

☐ Repair existing driveway approach

☐ New sidewalk

☐ Widen existing sidewalk

☐ Repair existing sidewalk

Attach one (1) set of plans (drawing on survey recommended) that show:

- Location and size of proposed driveway and/or sidewalk improvements.
- Distance from edge of new pavement to property line (must be minimum 3 feet)
- Existing R.O.W. labeled (street name or alley)
- Existing pavement and sidewalk
- Locations of any meters, manholes, valves, handholes, utility boxes, pedestals, etc.

- Forms must be inspected before paving is poured (including sidewalks).
- Disturbed areas to be restored within ten (10) working days of completion.
- Storm water pollution prevention. No discharges into storm drains. Saw cut water must be vacuumed.
- Working hours in right-of-way permitted are 7:00am to 8:00pm Monday thru Friday. Saturdays with prior approval. Contact the City of Greenville (903-457-3100) for requests.

Line Locates 48-hour notice

- For all non-municipal utility locates, call Texas One Call: **811**
- For City of Greenville utility locates (private lines not located by city): email **cportugal@ci.greenville.tx.us** with your TX811 ticket number

Hand dig and verify all City of Greenville Utilities prior to using heavy equipment

